

Meeting Minutes for the
Regular Meeting of the Del City Board of Adjustment

July 13, 2026

The Board of Adjustment of the City of Del City met in regular session at City Hall on July 13, 2026. Public notice of said meeting, setting doeth thereon the date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place, and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda

AGENDA

1. Call to Order

Chairman Joe Satterwhite called the meeting to order at 6:00 p.m.

2. Roll Call

Present:

Jason Coleman

Joe Satterwhite

Christy Duane

Rex Warlick

Absent:

Darryl Standridge

City Staff Present:

Andrew Meyers, City Planner

3. Pledge of Allegiance

Joe Satterwhite led the meeting in the Pledge of Allegiance

4. Public and Board Member Input

(A maximum of fifteen (15) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Additional time can be granted at the Chair's discretion.)

There was no public, nor board member, input.

5. **Consent Docket**

Discussion, consideration, and possible action to approve, approve with modifications, or deny the following items.

- A. Approve Minutes of the March 9, 2026, regular meeting.
- B. Approve Minutes of the May 11, 2026, regular meeting.
- C. Approve Minutes of the June 8, 2026, regular meeting.

Jason Coleman made a motion to approve the consent docket, Rex Warlick seconded the motion.

A vote was conducted, and the motion was passed with a vote of 4-0

6. **Building Code Variance – BA-BCV 219-26**
4713 Crest Place

A. Staff Report

Andrew Meyers gave the staff report.

B. Public Hearing

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to convert the garage into living space. Requested by Andrew Meyers. City Planner.

Jason Coleman made a motion to open the public hearing, Christy Duane seconded the motion.

A vote was conducted, and the motion was passed with a vote of 4-0

There was no public hearing input.

Jason Coleman made a motion to close the public hearing, Rex Warlick seconded the motion.

A vote was conducted, and the motion was passed with a vote of 4-0

C. Ruling on Application

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to convert the garage into living space. Requested by Andrew Meyers. City Planner.

Chrisy Duane made a motion to table so that the applicant could be present for the meeting, Jason Coleman seconded the motion.

A vote was conducted, and the motion was passed with a vote of 4-0

BA/BCV was tabled until the August 10, 2026, regular meeting.

7. Board Member Input

Rex Warlick asked about the 5th member of the Board and if there was someone that would be present.

Joe Satterwhite talked about how the City lets him use a computer and printer for neighborhood watch flyers.

8. Adjournment

Jason Coleman made a motion to adjourn the meeting, Christy Duane seconded the motion.

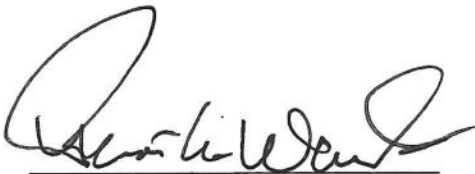
A vote was conducted, and the motion was passed with a vote of 4-0

The July 13, 2026, BOA meeting was adjourned at 6:09 p.m.

APPROVED THIS 10 DAY OF August, 2026



Chairman



Secretary