MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
August 3, 2026 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on July 31, 2026.)

1. **Call to order**: at 6:58 P.M. by Chairman Michael Dean.

2. **Roll Call:**

In Attendance: Trustee's Scott Tatom, Claudia Browne, Pam Finch, and Chairman Michael Dean.

Absent: Trustee Greg Childers

City Employees: Trust Manager JD Hock, City Clerk Joseph Carroll and City Attorney William Wheeler.

3. **Public and Trustee Input:**

- Trustees: None

4. **Manager's Report:**

Departmental Reports

- City Manager JD Hock confirms modified hours for public works department to try to beat the heat. They are starting at 6:30am- 4pm Monday through Thursday and on Friday they are 7am-11am. The hours will be that way until Labor Day and then after Labor Day they will go back to their regular hours. Thank you, Joe, for hosting the Utility Billing open house.

5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of the regular meeting of DCMSA of July 20, 2026.

B. Blanket Purchase Orders as follows:

Wastewater Treatment Plant

1. **Eurofins (Bio)** V01-0739 – $15,000.00 for bio lab chemicals, Account 20-536-376
2. **Grainger** V01-0276 – $30,000.00 for required parts for repairs, Account 20-536-257
3. **Hach** V01-1147 – $10,000.00 for lab supplies, Account 20-536-212
4. **Haynes** V01-1159– $40,000.00 for required parts for repairs, Account 20-536-257
5. **HD Supply** V01-0717 – $20,000.00 for chemicals, Account 20-536-212
6. **Polydyne** V01-0597– $20,000.00 for chemicals, Account 20-533-371
7. **Wilson Electric** V01-0626 – $20,000.00, for repairs, Account 20-536-257

Public Works

8. **Cintas** V01-0358 – $55,000.00 for uniform rentals, Account 20-535-367

City Clerk – to be paid proportionally by City, DCMSA and DCEDA

9. **Crawford and Associates**, financial statement preparation, not to exceed $50,000.00.
10. **HBC CPAs**, FY26 audit, not to exceed $30,000.00.
11. **The People's Perspective**, HR professional consulting, not to exceed $18,000.00.
12. **R K Black**, printing services, not to exceed $35,000.00
13. **OMAG**, insurance coverage, not to exceed $460,000.00.
14. **DPM Group**, print/mail utility bills, not to exceed $60,000.00.

C. Purchase Orders as follows:

Wastewater Treatment Plant

1. **ODEQ** V01-0277 – $11,721.26, for discharge and stormwater permits, Account 20-536-376

Water Treatment Plant

2. Norit Americas Inc. V01-1906 – $110,175.00, for filter media for Filter #3, Account 20-533-212

MOTION: TO APPROVE ITEM 5 A, B, AND C AS WRITTEN.

MOVED BY: TATOM SECOND: FINCH
AYES: TATOM, BROWNE, FINCH AND CHAIRMAN DEAN.
NAYS: NONE

6. RFP 2704 – C&C Environmental Services – Water Treatment Plant RFP 2704 – C&C Environmental Services – Water Treatment Plant

Discussion, consideration, and possible action to approve or deny the award of the bid for the Water Treatment Plant Request for Proposals (RFP) 2704 – Total Filter Media Replacement to C&C Environmental Services in the amount of $75,000.00; authorize Trust Chair to endorse pending legal approval.

MOTION: TO APPROVE AS WRITTEN; AUTHORIZE TRUST CHAIR TO ENDORSE THE SAME.

MOVED BY: BROWNE SECOND: FINCH
AYES: TATOM, BROWNE, FINCH AND CHAIRMAN DEAN.
NAYS: NONE

- Water Treatment Plant Supervisor Jay Snapp explained.

7. Trust Input - None

8. **Adjournment**

MOTION TO ADJOURN TO DCEDA @ 7:05 PM.

MOVED BY: FINCH SECOND: BROWNE
AYES: TATOM, BROWNE, FINCH, AND CHAIRMAN DEAN.
NAYS: NONE

Approved this 17^{TH} day August 2026.