

Meeting Minutes for the  
Regular Meeting of the Del City Board of Adjustment

April 13, 2026

The Board of Adjustment of the City of Del City met in regular session at City Hall on April 11, 2026. Public notice of said meeting, setting doeth thereon the date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place, and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda

AGENDA

**1. Call to Order**

Chairman Joe Satterwhite called the meeting to order at 6:01 p.m.

**2. Roll Call**

Present:

Jason Coleman  
Joe Satterwhite  
Jim Studebaker  
Christy Duane

Absent:

Rex Warlick

City Staff Present:

Andrew Meyers, City Planner  
Kyle Gandy, Development Director

**3. Pledge of Allegiance**

Joe Satterwhite led the meeting in the Pledge of Allegiance.

**4. Public and Board Member Input**

*(A maximum of fifteen (15) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Additional time can be granted at the Chair's discretion.)*

There was no input from the Commission; nor the public.

5. **Consent Docket**

Discussion, consideration, and possible action to approve, approve with modifications, or deny the following items.

A. Approve Minutes of the March 9, 2026, regular meeting.

Joe Satterwhite made a motion to approve the consent docket as written, Jason Coleman seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

6. **Building Code Appeal – BA-BCV 215-26**

*4728 Gina Place*

**A. Staff Report**

Andrew Meyers gave the Staff Report.

**B. Public Hearing**

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a building code variance. Requested by Andrew Meyers. City Planner.

Christy Duane made a motion to open the public hearing, Jason Coleman seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

There were some questions from the Board about the color and building materials. These cannot be regulated due to the State of Oklahoma not allowing regulation of building materials.

Jason Coleman made a motion to close the public hearing, Jim Studebaker seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

**C. Ruling on Application**

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a building code variance. Requested by Andrew Meyers, City Planner.

Joe Satterwhite made a motion to approve BZ-BCV 215-26, Jim Studebaker seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

7. **Building Code Variance – BA-BCV 216-26**  
*3000 Chetwood Dr.*

**A. Staff Report**

Andrew Meyers gave the Staff Report.

**B. Public Hearing**

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to allow for a portion of garage space to be remodeled into an interior bedroom. Requested by Andrew Meyers. City Planner.

Jason Coleman made a motion to open the public hearing, Christy Duane seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

There was no public input.

Jason Coleman made a motion to close the public hearing, Christy Duane seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

**C. Ruling on Application**

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to allow for a portion of garage space to be remodeled into an interior bedroom. Requested by Andrew Meyers. City Planner.

Christy Duane made a motion to approve BA-BCV 216-26, with the conditions that a storage building, at least 10'x10', be built with a concrete pad, Jim Studebaker seconded the motion.

*A vote was conducted, and the motion was passed unanimously.*

8. **Board Member Input**

Christy Duane said that she would be moving out of Del City, while retaining ownership of her home in the jurisdiction. She is moving away to assist with a family matter.

Joe Satterwhite mentioned the lights at I-40 and Vickie/15<sup>th</sup>.


9. **Adjournment**

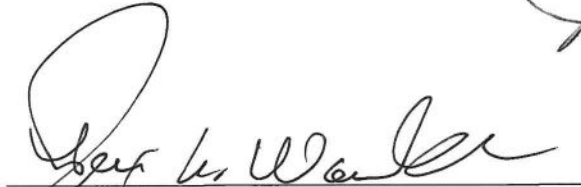
Jason Coleman made a motion to adjourn, Jim Studebaker seconded the motion.

A vote was conducted, and the motion was passed unanimously.

The April 13, 2026 BOA Meeting was adjourned at 6:16 p.m.

APPROVED THIS 11 DAY OF May, 2026.

  
Chairman

  
Secretary