

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
November 17, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 14, 2025.)

1. **Call to Order:** at 6:00 PM by **Mayor Floyd Eason.**

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Michael Dean, Claudia Browne, Pam Finch and Mayor Floyd Eason.

Absent: None.

City Employees: City Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

3. **Invocation:** Given by Mayor Floyd Eason.

Pledge of Allegiance: Led by Micah Unruh.

Proclamations / Presentations / Recognitions / Awards

- Thanksgiving Day Proclamation read by Mayor Floyd Eason.

4. **Public and Council Input**

A. Public:

- Micah Unruh 3928 Thomas Dr. gave a speech about social media posts that have been made.
- Ron McCall 3403 S. Wofford- thank you for the newsletter it was much needed and very well done. Townsend Elementary can use some extra food, they have a food bank for the students in need.
- Public Works Director Brittany Parrott passed out the utility rate adjustment papers as well as a fact sheet for information. That paperwork is posted on Facebook as well as City Website.
- Joshua Schultz 4321 Spiva on 11/19 at 11:30 AM is the Business bite at Pho House 4605 SE 29th St. 11/19-11/21/25 will be Del Quest this year Will learn about leadership and government. 12/5 at the Del City Community Center is the Coffee Connection with the City of Del City. The tree lighting will be at 6PM.

B. Council:

- Councilman Tatom- still choked up over Mr. Unruh's comments earlier. Offers his support to him.
- Councilman Finch- had several citizens stop by flower shop this week, she is always available. Went with Mayor and his wife to the Shine event a Thanksgiving Dinner and met lots of people and it's a great program. They are always looking for volunteers. The Veteran's program that they did was great program as was the VFW program. Mayor Eason spoke about the SHINE program.
- Councilman Dean would like to see people act more neighborly. Said that he reviewed some answers presented from Mr. Fugate's Townhall and those looked to be helpful.
- Mayor Eason, said that Mr. Tatom is going to head up a panel that's going to look into permitting to help streamline it to make it better and easier. I am also willing to look at other cities for the best ideas. Mr. Dean is looking into Code Enforcement portion to make sure it's applied to everybody and reasonable. Councilwoman Finch will look into Economic Development to see if there are ways to make it better. City Manager said that he will be having a discussion with them all about it.

5. City Manager's Report

- City Manager JD Hock- special thank you to Major Mike Arterbury, celebrated his retirement from Del City Police Department after 21 years of service he is appreciated and wanted to thank him for those years of service. The Veteran's Day Ceremony was a great event and thank you to everyone who contributed in making it happen. Thank you to Representative Fugate for having the Townhall and getting those questions. Upcoming Midway Village Neighborhood Watch at 7PM to update and speak to them. Del Quest will be a fun day. The leadership dinner will be at 6PM. City Hall will be closed on Thanksgiving Day and the Friday after for the holidays. Sanitation Routes in Ward 4 that normally run on Thursday will run on Friday. Micah, thank you for your incredible speech. To all of our employees I appreciate each one of you.
- Assistant City Manager Kellie Wilbanks our employees put in more hours than people city and thank you to all of them.

Departmental Reports:

- A. City Clerk's Report: given by Assistant City Manager Kellie Wilbanks.
 - Sales Tax is up \$110,584.17 10.05% increase.
 - USE Tax is down \$19,787.46 -12.71% decrease.
 - Tobacco Tax is up \$74.93 1.09% increase.
 - Hotel/ Motel Tax is up \$2,721.38 18.22% increase.

6. Minutes

penalties; declaring repealer; and providing severability.

MOTION: TO APPROVE OPENING A DISCUSSION FOR MOBILE FOOD VENDORS.

MOVED BY: FINCH

SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

- City Planner Andrew Meyers this ordinance is to bring us up to date with the State's Food Truck Freedom Act.
- Councilman Tatom asked if this will make it easier for them to set up. Yes, the only requirements will be that they are licensed through the State and have the landowner's permission to set up there.
- Councilwoman Browne asked how often the State's permit is renewed and City Planner Meyers believes annually.
- Councilwoman Finch asked if they would have to get a permit through the city and the answer is no.
- Mayor Eason asked who takes care of inspections to make sure that they are in compliance? They are looking for stickers from the State for their permit.
- We are matching the State regulations for this ordinance.
- City Planner Andrew Meyers said that the Fire Marshall will be the one to see if they have the State license to operate.

MOTION: TO CLOSE THE DISCUSSION.

MOVED BY: DEAN

SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

9. Discussion Only – Ordinance – Temporary Land Use, Chapter 16, creating Article VIII

Discussion, consideration, and possible action to approve or deny holding a discussion only to introduce an Ordinance amending Chapter 16: Planning and Development by creating Article VIII: Temporary Land Use of the City of Del City Code of Ordinances; providing for permit requirements, definitions, application procedures, standards, regulations, departmental review, revocation, and related provisions; declaring repealer; and providing severability.

MOTION: TO OPEN A DISCUSSION ONLY.

MOVED BY: TATOM

SECOND: BROWNE

AYES: DEAN, BROWNE, TATOM, FINCH, AND MAYOR EASON.

NAYS: NONE

- City Planner Andrew Meyers explains this is an ordinance for temporary land uses, will replace our Citizens activity permit, will require all temporary land uses to come before City Council and will help with visibility of events. Will also require traffic control plans if there is any proposed street closures that will help different departments to figure out emergency routes or different ways around the City.
- Mayor Eason asked if this will allow loud parties all night long, City Planner Meyers said that there will be conditions on each TLU that will have to be approved through council.
- If a business uses a parking lot is used for a sale or to set up tables, then yes a TLU will need to be obtained.
- Councilman Dean asked why Management can't have the ability to approve a TLU to prevent the hassle of coming to the Council?
- Mayor Eason wants to build into ordinance that in certain circumstances City Management approval can take care of them without having to go to Council.
- Community Development Director Kyle Gandy said that part of this is for visibility of events but came across certain events that our current ordinances don't really cover some events to ensure public safety.
- Councilman Tatom asked if the ordinance will address enforcement.
- Councilwoman Finch asked if we require insurance for certain events?

MOTION: TO CLOSE.

MOVED BY: DEAN

SECOND: TATOM

AYES: DEAN, BROWNE, TATOM, FINCH, AND MAYOR EASON.

NAYS: NONE

10. Executive Session

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, pursuant to 25 O.S. § 307(B)(4), as the Council, on the advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock
- B. Discussion concerning the employment, hiring, appointment, promotion, demotion, discipline or resignation of any individual salaried public officer or employee, including but not limited to City Manager, pursuant to 25 O.S. § 307(B)(1). Requested by City Manager JD Hock

- City Attorney Wheeler confirms that it meets qualifications to go to Executive Session.

MOTION: TO RECESS TO EXECUTIVE SESSION.

13. Adjournment

MOTION: TO ADJOURN AT 9:39 P.M.

MOVED BY: DEAN

SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

Approved this 1st day of December 2025.