

**MINUTES  
CITY OF DEL CITY  
Parks & Beautification Committee  
Special Meeting  
September 23, 2025**

The Parks & Beautification Committee of the City of Del City met in special session at the Del City Community Center on September 23, 2025, at 6:00 p.m. Public notice of said meeting, setting forth thereon the date, time, place and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays, and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda.

**AGENDA**

1. CALL TO ORDER

The meeting was called to order by Chairwoman Freitas at 6:10 p.m.

2. ROLL CALL

**ATTENDANCE**

Members Present:	Stacie Freitas	Cynthia Harwell
	Floyd Brown	Cindy McTrusty

Members Absent: None

Staff Present: J.D. Hock, City Manager

Freitas declared that a quorum was present.

3. PUBLIC AND COMMITTEE INPUT

- a. Walter Jacques requested support with the cleaning of the Sunnylane exits off I-40 as the area is a first impression of the city. Jacques would like to see street sweeping on Tinker Diagonal, weed eating/edging of all arterial roads (Reno, 15<sup>th</sup>, 29<sup>th</sup>, Sunnylane, and Sooner), as well as cleaning the areas under the I-40 bridges and the drainage ditches around the highway. Jacques mentioned several grant opportunities including the SNI Grant, and the ACOG grants available for road improvements, bike trails, and signage. He also provided pictures of options for beautification improvements.

4. COMMITTEE LIAISON REPORT

- a. The City Manager provided updates to the committee on the progress being made by city staff on the ACOG grants (Air Quality and Public Fleet), discussions that were

**Parks & Beautification Committee Minutes**

had between the CM/ACM and Ward 3 Councilwoman with our ODOT representatives, and the meetings held with the OK Department of Commerce regarding the Main Street USA grant program.

5. APPROVAL OF MINUTES

- a. Discussion, consideration, possible action to approve or deny minutes of the regular meeting of the Parks & Beautification Commission for July 15, 2025.
  - i. Motion to Approve: Stacie Freitas
  - ii. Second: Cindy McTrusty
  - iii. 4/4 Approval

6. DISCUSSION: Potential Members for Committee

- a. Discussion, consideration, possible action to approve or deny a discussion only regarding recommendations on potential members for the P&BC to provide to Mayor Eason.
  - i. Motion to Approve: Cindy McTrusty
  - ii. Second: Cynthia Harwell
  - iii. 4/4 Approval
  - iv. Adrian Soto, Christy Duane, and Lynette Dean were recommended by the committee. The Chairwoman offered to reach out to each potential member to verify their willingness to serve on the committee. The CM offered to get contact information for Mr. Soto to the Chairwoman.

7. PROJECT: Fall Seed Share

- a. Discussion, consideration, possible action to approve or deny holding a planning discussion for the Fall Seed Share.
  - i. Motion to Approve: Cindy McTrusty
  - ii. Second: Cynthia Harwell
  - iii. 4/4 Approval
  - iv. Decisions were made to hold the Fall Seed Share at the 2025 Family Fiesta at Rose Lane on 10/04/2025. The previous year flyer created by Cerrina Pulver could be updated and reused. Needs required were all materials being stored in City Hall basement, table, tablecloth, chairs, and giveaway prizes.
- b. Discussion, consideration, possible action to approve or deny expenses for the Fall Seed Share in an amount not to exceed **\$50.00** from the Beautification Budget.
  - i. Motion to Approve: Stacie Freitas
  - ii. Second: Cynthia Harwell
  - iii. 4/4 Approval
  - iv. **NOTE:** Decision was made after meeting to give away pumpkins for the fall theme... CM and his wife donated these items, and no public funding was used for the giveaway items at this event.

8. DISCUSSION: CERI "Revitalizing Rose Lane" Project

- a. Discussion, consideration, possible action to approve or deny holding an update and planning discussion on the "Revitalizing Rose Lane" CERI grant and project.
  - i. Motion to Approve: Stacie Freitas
  - ii. Second: Cindy McTrusty

- iii. 4/4 Approval
  - iv. City Manager updated the members on the upcoming "WalkShop" being hosted by the CERI team and discussed the initial meeting held with the CM and the assigned planning students.
    - 1. Potential integration of the SNI grant and the Main Street USA program will be explored.
9. EXPENSE: Helen Watson Appreciation Bench Purchase
- a. Project is ON HOLD due to change in vendor. CM will provide update as soon as it is available.
10. Discussion: Winter 2025 Decoration Contest
- a. Discussion, consideration, possible action to approve or deny holding a public discussion on the Winter 2025 Decoration Contest.
    - i. Motion to Approve: Stacie Freitas
    - ii. Second: Cindy McTrusty
    - iii. 4/4 Approval
    - iv. The date range of the contest being open from 11/28/25 to 12/12/25 was agreed by the members. Awards will be given out at 3<sup>rd</sup> Monday in December Council meeting. Both Box and Email submissions will be accepted. CM will ask Cerrina Pulver to develop flyer and social media push.
11. BIDDING: Welcome Beds
- a. Due to time constraints, this could not be fully discussed... the CM requested that any ideas be submitted to the CM by the committee members for future discussion.
12. Discussion: Project Planning & Budgeting
- a. Due to time constraints, this could not be fully discussed... the CM noted upcoming expenditures included candy for parade/trunk or treat, the City Hall flower beds, the Helen Watson bench, and the work at the City Welcome Beds.
13. COMMITTEE INPUT
- a. None given.
14. ADJOURNMENT
- a. The meeting adjourned by acclamation at 8:42 p.m.

APPROVED THIS 25<sup>th</sup> DAY OF November, 2025.

Cindy McTrusty  
Secretary

Stacie Freitas  
Chairperson

