

**MINUTES  
CITY OF DEL CITY  
Parks & Beautification Committee  
Regular Meeting  
July 15, 2025**

The Parks & Beautification Committee of the City of Del City met in regular session at the Del City - City Hall on July 15, 2025, at 6:00 p.m. Public notice of said meeting, setting forth thereon the date, time, place and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays, and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda.

**AGENDA**

1. CALL TO ORDER

The meeting was called to order by Chairwoman Freitas at 6:01 p.m.

2. ROLL CALL

**ATTENDANCE**

Members Present:	Stacie Freitas	Cynthia Harwell
	Floyd Brown	Cindy McTrusty

Members Absent:       None

Staff Present:           J.D. Hock, City Manager

Freitas declared that a quorum was present.

3. PUBLIC AND COMMITTEE INPUT

- a. Commissioner Brown requested financial information about the Beautification Budget. The City Manager provided that \$12,500.00 was allocated from Hotel/Motel tax to the committee for FY26. The committee also has \$6,000.00 in grant funds from the OCCF available for the Welcome Bed project. Commissioner Brown also requested the committee begin considering a 5<sup>th</sup> member for the commission.
- b. Chairwoman Freitas requested information on the SHINE Program and whether there would be a benefit to reallocate the SHINE Funds (\$36,000.00) to a full-time horticulture employee. CM will review that option and provide updates when available.

4. COMMITTEE LIAISON REPORT

- a. The City Manager provided an update on how various complaints are processed within the city. Parking on Grass (POG) and derelict vehicles would be handled by the Police Department. Code Enforcement would handle Tall Weeds and Grass (TWG), Brush and Tree Limbs (BTL), Miscellaneous Junk and Trash (MJT), and any other property maintenance violation. The CM reiterated that ALL complaints can be submitted by citizens directly through Frontline on the city's website.

5. APPROVAL OF MINUTES

- i. The Minutes of April 18, 2025, were not complete at the time of this meeting.
- ii. The Minutes of June 24, 2025, were not complete at the time of this meeting.

6. DISCUSSION: Rose Lane (Olde Towne) Project

- a. Discussion, consideration, possible action to approve or deny holding a planning discussion on the Rose Lane (Olde Towne) project.
  - i. Motion to Approve: Stacie Freitas
  - ii. Second: Cindy McTrusty
  - iii. 4/4 Approval
  - iv. City Manager provided a background of the 'Rose Lane' area being in the City's possession along with the various attempts at reactivating the area from past administrations. He also showed how the area was designed for incorporation with the 20-Year Comprehensive Plan. City Manager provided commissioners with handouts of the Community & Economic Resiliency Initiative (CERI) through ACOG along with information on the grant submission from Del City applying for the planning grant to assist with the reactivation of this area.
    1. The City Manager requested that the Chairwoman of the P&BC serve on the Steering Committee for the Rose Lane Project should the grant be awarded to Del City. The Chairwoman accepted.

7. PROJECT: Summer 2025 Deep Roots, Relentless Pride

- a. Discussion, consideration, possible action to approve or deny holding a public discussion on the Summer 2025 Lawn Contest.
  - i. Motion to Approve: Floyd Brown
  - ii. Second: Cindy McTrusty
  - iii. 4/4 Approval
  - iv. Decisions were made to accept the design of flyers and awards made by Cerrina Pulver with a slight difference between the business owner and the residential award signage.
- b. Discussion, consideration, possible action to approve or deny the design and purchase of the 2025 Summer Lawn Contest yard signs in an amount not to exceed **\$200.00** from the Beautification Budget.
  - i. Motion to Approve: Floyd Brown
  - ii. Second: Cindy McTrusty
  - iii. 4/4 Approval

8. Discussion: Project Planning & Budgeting

- a. Discussion, consideration, possible action to approve or deny holding a discussion regarding the various remaining beautification projects requested by the committee.
  - i. Motion to Approve: Floyd Brown
  - ii. Second: Stacie Freitas
  - iii. 4/4 Approval
  - iv. Requests were made to the City Manager to provide updates on the financials, prepare for the Fall Seed Share, review the status of the Helen Watson Appreciation Bench, and the status of the Welcome Beds at the entrances to the city. The CM will prepare updates for the next meeting.

9. COMMITTEE INPUT

- a. None given.

10. ADJOURNMENT

- a. The meeting adjourned by acclamation at 7:14 p.m.

APPROVED THIS 23<sup>rd</sup> DAY OF September, 2025.

Cindy McTrusty  
Secretary

Stacie Freitas  
Chairperson

