

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
September 2, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 29, 2025.)

1. Call to Order: at 6:00 PM by **Mayor Floyd Eason.**

2. Roll Call:

In Attendance: Council Members Scott Tatom, Claudia Browne, Michael Dean, Pam Finch, and Mayor Floyd Eason.

Absent: None.

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. Invocation: Given by Mayor Floyd Eason.

Pledge of Allegiance: Led by Fire Chief Zion Williams.

4. Public and Council Input

A. Public:

- Terry Craighead 504 NE 16th OKC works for a local recycling company and would like to provide information on the services for Del City residents.

B. Council:

- Councilwoman Browne- Del City High School JV won their football game last night. Thanks to the DCPD for keeping everyone in attendance safe.
- Councilman Dean thank you to the Police Chief for extra visibility in the community. On Vickie between Spiva and Bomarc a section of street is caved in.

5. City Manager's Report

- City Manager JD Hock the CERE Resolution Grant was approved. There are 2 ACOG grants that we are looking into. Thank you to all that came to the study session. Eagle Lake will be closed this week for repairs. OML conference will be September 9, 2025, to September 11, 2025.

Departmental Reports:

- ## 6. Consent Docket

- A. Minutes of the regular meeting of Council of August 18, 2025.
- B. Minutes of the special meeting / study session of Council of August 27, 2025.
- C. Budget Amendment for FY 2024-2025, as shown in Exhibit A on the Council agenda.
- D. Blanket Purchase Order – Oklahoma City Animal Shelter for services in the amount of \$100,000.00 under the 2025-26 contract.

MOVED BY: BROWNE SECOND: FINCH
AYES: TATOM, BROWNE, DEAN, FINCH, AND MAYOR EASON.
NAYS: NONE

MOTION: TO APPROVE NOMINATION OF WALTER JACQUES FOR PLANNING COMMISSION WARD 4 POSITION; SAID TERM NOT TO EXCEED SEPTEMBER 1, 2028.

MOVED BY: FINCH
 AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
 NAYS: NONE

- ## 8. IAFF Collective Bargaining Agreement FY26-28

Discussion, consideration, and possible action to approve or deny entering into a Collective Bargaining Agreement (CBA) with the International Association of Firefighters (IAFF) Local 2171 for FY26 through FY28. Authorize Mayor to endorse same.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

- Mayor Eason expressed his thanks to the Fire Department.
- City Manager Hock expressed his thanks.

MOTION: TO RECESS TO DCEDA AT 6:23 P.M.

MOVED BY: BROWNE SECOND: DEAN
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

MOTION: TO RECONVENE TO CITY COUNCIL AT 6:45 P.M.

MOVED BY: FINCH SECOND: DEAN
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

9. Purchase – Tyler Technologies “Time and Attendance Module” to InCode

Discussion, consideration, possible action to approve or deny adding Tyler Technologies “Time and Attendance Module” to the City’s InCode software annual licensing for an amount not to exceed \$16,210; authorize Mayor and/or City Manager to endorse the same.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE MAYOR AND/OR CITY MANAGER TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

10. Contract- Traffic Signal Maintenance- Midstate Traffic Control

Discussion, consideration, and possible action to approve, approve with modifications, or deny a restated contract with Midstate Traffic Control for all new, routine and preventative, and emergency traffic signal maintenance. Contract period July 1, 2025-June 30, 2026. Authorize Mayor to endorse same.

MOTION: TO APPROVE CONTRACT WITH MIDSTATE TRAFFIC CONTROL AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: BROWNE SECOND: FINCH

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

11. Discussion Only – Utility Bill Rates, Fees, Due Dates, and Billing Dates

Request for a Discussion Only regarding the potential increase in City rates and fees as well as potential due date and billing date changes for utility customers beginning January 1, 2026.

MOTION: TO OPEN JOINT DISCUSSION WITH DCMSA

MOVED BY: BROWNE SECOND: DEAN
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

- Director of Public Works Brittany Parrott gave presentation about utility rate adjustments, proposed changes to billing cycles and answered questions.

12. Executive Session

Discussion, consideration, possible action, if any, to approve recessing to executive session for discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Reich et al v. City of Del City, Oklahoma County District Court, CJ-2023-5930, pursuant to Oklahoma Statutes, Title 25, Section 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the public body's ability to process claims or conduct pending investigations, claims and actions with legal consultation.

MOTION: TO APPROVE RECESSING TO EXECUTIVE SESSION @ 7:54 P.M.

MOVED BY: DEAN SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

- City Attorney Wheeler said yes this meets qualifications to recess to executive session.

MOTION: TO APPROVE RETURNING FROM EXECUTIVE SESSION @ 8:41 P.M.

MOVED BY: DEAN SECOND: FINCH
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

13. Action from Executive Session

Approved this 15th day of September 2025

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
September 2, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 29, 2025.)

1. Call to order: at 8:43 PM. by Chairman Floyd Eason.

2. Roll Call:

In Attendance: Trustee's Scott Tatom, Michael Dean, Claudia Browne, Pam Finch, and Chairman Floyd Eason.

Absent: None

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. Public and Trustee Input:

- Public: None
- Trustees: None

4. Manager's Report:

City Manager JD Hock announced receiving notifications of ACOG CNG Fleet vehicle grant.

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of August 18, 2025.

MOTION: TO APPROVE MINUTES.

MOVED BY: FINCH

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE

6. Ratify Expenditure – Residential Sanitation Truck 816

Discussion, consideration of ratifying the expenditures of Trust Manager in declaring an emergency and issuing an emergency authorization to proceed to J&R Equipment for repairs on

Residential Truck #816 for an amount not to exceed \$20,722.24; authorize Trust Chair to endorse any necessary documentation.

MOTION: RATIFYING THE EXPENDITURES OF TRUST MANAGER IN DECLARING AN EMERGENCY AND ISSUING AN EMERGENCY AUTHORIZATION TO PROCEED TO J&R EQUIPMENT FOR REPAIRS ON RESIDENTIAL TRUCK #816 FOR AN AMOUNT NOT TO EXCEED \$20,722.24; AUTHORIZE TRUST CHAIR TO ENDORSE ANY NECESSARY DOCUMENTATION.

MOVED BY: FINCH SECOND: DEAN
AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.
NAYS: NONE

7. Purchase – Tyler Technologies “Time and Attendance Module” to InCode

Discussion, consideration, possible action to approve or deny adding Tyler Technologies “Time and Attendance Module” to the City’s InCode software annual licensing for an amount not to exceed \$16,210; authorize Trust Chair and/or Trust Manager to endorse the same.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE TRUST CHAIR AND/ OR TRUST MANAGER TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.
NAYS: NONE

- Councilman Dean is there a package deal to make Incode cheaper? Assistant City Manager Wilbanks, has worked with Incode in getting a reduction in pricing with them.

8. Discussion Only – Utility Bill Rates, Fees, Due Dates, and Billing Dates

Request for a Discussion Only regarding the potential increase of DCMSA rates and fees as well as potential due date and billing date changes for utility customers beginning January 1, 2026

- Joint discussion was opened in City Council notes Item 11.

9. Trust Input

- Councilman Dean announced that the COMCD fish fry is coming up.

10. Adjournment

MOTION TO ADJOURN AT 8:50 P.M.

MOVED BY: DEAN SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE

Approved this 15th day of September 2025.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING

September 2, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 29, 2025.)

1. Call to order: at 6:24 PM. by Chairwoman Pam Finch.

2. Roll Call:

In Attendance: Trustee's Scott Tatom, Michael Dean, Claudia Browne, Floyd Eason and Chairwoman Pam Finch.

Absent: None.

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. Public and Committee Input:

A. Public:

- Joshua Schultz- Thursday at 8AM is the Coffee Connection at the Mid Del Food Pantry at 322 N Midwest Blvd.

B. Trustees: None

4. Manager's Report

- City Manager JD Hock business bite will be at Scoop House on 8-21-25.
There has been an application put in for an Escape room next to Walgreens.

5. Minutes

Discussion, consideration, and possible action to approve minutes of the regular meeting of DCEDA of August 4, 2025.

MOTION: TO APPROVE MINUTES AS WRITTEN.

MOVED BY: BROWNE

SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, EASON AND CHAIRWOMAN FINCH.

NAYS: NONE

6. Presentation – “Dining in Del City” Recipient – September 2025

Presentation from Joshua Shultz, Executive Director of the Del City Chamber of Commerce, on the “Dining in Del City” recipient for September 2025: Cantaritos Tacos+Tequila, located at 5501 Main Street, Del City, Oklahoma.

- Joshua Schultz gave presentation.
- Mayor Eason and Chairwoman Finch presented plaque.

Recess at 6:32 PM for 10 minutes.

Reconvene at 6:45 PM.

7. Trust Input- None

8. Adjournment

MOTION TO ADJOURN AT 6:45 P.M. TO CITY COUNCIL.

MOVED BY: EASON

SECOND: DEAN

AYES: TATOM, DEAN, BROWNE, EASON, AND CHAIRWOMAN FINCH.

NAYS: NONE

Approved this 15th day of September 2025.