

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
August 18, 2025 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 15, 2025.)

1. **Call to Order:** at 6:00 PM by **Mayor Floyd Eason.**

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Claudia Browne, Michael Dean, Pam Finch and Mayor Floyd Eason.

Absent: None.

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. **Invocation:** Given by Councilman Dean.

**Pledge of Allegiance:** Led by Ron McCall.

**Proclamations / Presentations / Recognitions / Awards**

- Presentation of VFW National Life Saving Awards – Officer Lisenbee and Officer O’Dell- Presented by VFW and Mayor Eason.
- Proclamation – Labor Day- Read by Councilman Michael Dean.

4. **Public and Council Input**

A. Public:

- Agustus Cook former resident- The City has got to guard against taking the constitutional rights away from the people. I own two properties in Del City; one has been a pain due to bad renters. Thinks that Marcus is a great inspector. When enforcing codes set by the city it shouldn’t be overreaching. Mayor Eason said that we are working on a solution.
- Joshua Schultz the Business Bite at Scoophouse Bakery will be at 12:00 PM on Thursday 8/21/25. John Keilty is being inducted in the Del City Hall of Fame on Sept. 26 at 5:30 PM.
- Ron McCall 3403 Wofford- Skunks are on the run again. Wants to commend the driver of the knuckle boom, he does a great job of clean up on big trash pickups.

- Wayne Brock 2308 Eagle Dr.- Thank you for bulk trash pickup one time per month. Our neighborhood looks a lot better.

B. Council:

- Councilman Tatom last Thursday sat at Townsend and Pearl Way for 2 hours watching people run the stop sign. Can we put anything up to help bring attention to the stop signs? Mayor Eason suggested a flashing light and more police presence and enforcement.
- Councilman Dean saw on west coast bright flashing panels for crosswalks and said we should look into something like this.
- Mayor Eason when turning south on Sunnyslane from Lawn there are trees overhanging that prevents drivers from seeing. We need to do something about this.

## 5. City Manager's Report

- City Manager JD Hock the CERE Resolution Grant application is coming due, and it will be used for revitalizing Rose Lane. Councilwoman Browne was on an interview panel last week for it and it went really well. Mayor Eason said at one time we voted to make a plaque for Bob Woods, let's make sure and add that to our plans. There was a fantastic coffee connection at FNB. Donuts with the principal on the 9<sup>th</sup> and it was great. Del Quest is going well and there will be updates to come. The railroad crossing at Eagle Lake is being addressed. Eagle Lake will be closed for two days next week. City offices will be closed on September 1<sup>st</sup> for Labor Day. Thank you to Officer Shawn Courtney for his services. He retired last Saturday from our Police Department. There was a very productive meeting on August 14<sup>th</sup> about the Senior Center.

### Departmental Reports:

- A. City Clerk's Report: given by Interim City Clerk Joseph Carroll
- Sales Tax is up \$98,127.36 8.37% increase.
  - USE Tax is down (\$21,712.85) -13.49% decrease.
  - Tobacco Tax is up \$352.73 5.14% increase.
  - Hotel/ Motel Tax is up \$4,899.20 25.77% increase.

Fire Department- the school fire drills will start next week.

## 6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of the regular meeting of Council of August 4, 2025.

- MOTION: TO APPROVE A, B, AND C AS WRITTEN**

## 7. Resignation – Planning Commission

**MOTION: TO APPROVE RESIGNATION AND DECLARE POSITION VACANT.**

- Mayor Eason thank you to Sam Turk for your service on the commission.

A. Terry Parker for Planning Commission Ward 1 position; said term not to exceed September 1, 2028; or declare position vacant.

**MOTION: TO APPROVE TERRY PARKER FOR PLANNING COMMISSION WARD 1.**

MOVED BY: DEAN SECOND: BROWNE  
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.  
NAYS: NONE

- B. Mike Streetman for Planning Commission Ward 4 position; said term not to exceed September 1, 2028; or declare position vacant.

**MOTION: TO APPROVE MIKE STREETMAN FOR PLANNING COMMISSION.**

MOVED BY: TATOM SECOND: BROWNE  
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.  
NAYS: NONE

- C. Wendell Kluge for Planning Commission Ward 4 position; said term not to exceed September 1, 2028; or declare position vacant.

**MOTION: TO APPROVE WENDELL KLUGE.**

MOVED BY: BROWNE SECOND: DEAN  
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.  
NAYS: NONE

**9. Final Plat – Request to Final Plat the property located at 420 Howard Dr.**

Discussion, consideration, possible action to approve, approve with modifications, deny, or require additional information for a request for a Final Plat for the property located at 420 Howard Dr., also known as Lady Blue Addition, per PC Application PC-PLAT 687-25; public hearing before Planning Commission on July 24, 2025; approved by Planning Commission on July 24, 2025; authorize Mayor to endorse the same.

**MOTION: TO APPROVE A REQUEST FOR A FINAL PLAT FOR THE PROPERTY LOCATED AT 420 HOWARD DR., ALSO KNOWN AS LADY BLUE ADDITION, PER PC APPLICATION PC-PLAT 687-25; AND AUTHORIZE MAYOR TO ENDORSE THE SAME.**

MOVED BY: TATOM SECOND: BROWNE  
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.  
NAYS: NONE

**10. Renewal – On-Call Professional Services**

Discussion, consideration, possible action to approve, approve with modifications, approve and ratify or deny renewing task-based agreements with Freese and Nichols (FNI), GH2 Architects (GH2), Professional Engineering Consultants (PEC), and Aguirre and Fields (A&F) to provide professional services. Agreements provide professional services, including engineering, architecture, and surveying, as needed, for a term not to exceed one (1) year. Compensation for each task will be determined based on an agreed scope of work, with a cost not to exceed \$50,000 per task. Authorize City Manager to endorse same.

**MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE CITY MANAGER TO ENDORSE THE SAME.**

## SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

## 11. Expenditure – Restriping of School Zones, Crosswalks and Stop Bars – Action Safety

Discussion, consideration, and possible action to approve and ratify an expenditure to Action Safety in an amount not to exceed \$32,618.25 for the restriping of school zones, crosswalks, and stop bars. Authorize Mayor and/or City Manager to endorse same.

**MOTION: TO APPROVE AND RATIFY AN EXPENDITURE TO ACTION SAFETY IN AN AMOUNT NOT TO EXCEED \$32,618.25 FOR THE RESTRIPING OF SCHOOL ZONES, CROSSWALKS, AND STOP BARS. AUTHORIZE MAYOR AND/OR CITY MANAGER TO ENDORSE THE SAME.**

## SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

## 12. Renewal – Agreement with Flock Safety

Discussion, consideration, possible action to approve or deny renewal of the contract agreement with Flock Safety for a continuation of use of eight (8) Flock Safety cameras within the City for an amount of \$26,950.68. Contract renewal expires June 30, 2026. Authorize Mayor and/or City Manager to endorse same.

**MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE MAYOR AND/OR CITY MANAGER TO ENDORSE SAME.**

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

- Councilman Tatom asked if the city leases or owns the flock cameras. Chief Berger said we lease them.

### 13. Ratification of CERI 2025 Application Resolution

Discussion, consideration, possible action to approve and ratify the 2025 CERI Application Resolution for the ‘Revitalizing Rose Lane’ project and dedicating up to \$2,500.00 in matching funds for the CERI Grant project, if awarded. Authorize Mayor to endorse same.

**MOTION: TO APPROVE AND RATIFY THE 2025 CERI AS WRITTEN AND AUTHORIZE MAYOR TO ENDORSE THE SAME.**

MOVED BY: BROWNE  
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.  
NAYS: NONE.

**14. Council Input-**

- Councilwoman Finch is very excited about the Eagle Lake railroad tracks getting taken care of.

**15. Adjournment**

**MOTION: TO ADJOURN TO DCMSA AT 6:51 P.M.**

MOVED BY: DEAN  
AYES: TATOM, DEAN, BROWNE, FINCH, AND MAYOR EASON.  
NAYS: NONE

Approved this 2<sup>ND</sup> day of September 2025

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
August 18, 2025 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on August 15, 2025.)

**1. Call to order:** at 6:52 PM. by Chairman Floyd Eason.

**2. Roll Call:**

In Attendance: Trustee's Scott Tatom, Michael Dean, Claudia Browne, Pam Finch, and Chairman Floyd Eason.

Absent: None

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

**3. Public and Trustee Input:**

- Public: None
- Trustees: None

**4. Manager's Report:**

City Manager JD Hock COMCD annual review with City Manager on 8/21/25 @ 2PM. And they will give us updates on all the fun and exciting things happening. City offices will be closed on 9-1-25 for Labor Day and sanitation days will be one day off because they will have that day as well. Still hiring for a master fleet mechanic.

**5. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of the regular meeting of DCMSA of August 4, 2025.
- B. Budget Amendment for FY 2024-2025, as shown in Exhibit A to the DCMSA agenda.

- C. Blanket Purchase Order – Sylvan Link IT management of office software licensures, IT support, hardware support for an amount not to exceed \$98,000 upon receipt and validation of invoices.

**MOTION: TO APPROVE CONSENT DOCKETS ITEM A, B, AND C AS WRITTEN.**

MOVED BY: BROWNE

SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE

## **6. Renewal – On-Call Professional Services**

Discussion, consideration, possible action to approve, approve with modifications, approve and ratify or deny renewing task-based agreements with Freese and Nichols (FNI), GH2 Architects (GH2), Professional Engineering Consultants (PEC), and Aguirre and Fields (A&F) to provide professional services. Agreements provide professional services, including engineering, architecture, and surveying, as needed, for a term not to exceed one (1) year. Compensation for each task will be determined based on an agreed scope of work, with a cost not to exceed \$50,000 per task. Authorize Trust Manager to endorse same.

**MOTION: TO APPROVE AS WRITTEN.**

MOVED BY: BROWNE

SECOND: TATOM

AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE

- Councilman Dean asked shouldn't this be \$50,000.00 per company not per task? Should we put a max amount? Mayor Eason said that this opens up the amounts for Engineers only so that the projects can be streamlined.

## **7. Contract – DPM Group**

Discussion, consideration, and possible action to approve, approve with modifications or deny a contract with DPM Group as a sole source vendor for printing and mailing of utility bills, termination notices, and final bills for an annual cost not to exceed \$75,000.00. Contract period from date of approval and signature(s) until June 30, 2026. Authorize Trust Chair to endorse the same.

**MOTION: TO APPROVE AS WRITTEN FOR A CONTRACT PERIOD FROM DATE OF APPROVAL AND SIGNATURE(S) UNTIL JUNE 30, 2026. AUTHORIZE TRUST CHAIR TO ENDORSE THE SAME.**

MOVED BY: FINCH

SECOND: DEAN

AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE



- Interim Public Works Director Brittany Parrott explained new billing style and answered questions.

**8. COMCD Contract for Temporary Water Supply**

Discussion, consideration, and possible action to approve or deny entering a contract with the Central Oklahoma Master Conservancy District (COMCD) for the purchase of water available through the Temporary Water Supply, when available. Authorize Trust Chair to endorse same.

**MOTION: TO APPROVE ENTERING A CONTRACT WITH THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD ) FOR THE PURCHASE OF WATER AVAILABLE THROUGH THE TEMPORARY WATER SUPPLY, WHEN AVAILABLE. AUTHORIZE TRUST CHAIR TO ENDORSE SAME.**

MOVED BY: DEAN

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE

**9. Trust Input- NONE**

**10. Adjournment**

**MOTION TO ADJOURN AT 7:13 P.M.**

MOVED BY: FINCH

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, FINCH, AND CHAIRMAN EASON.

NAYS: NONE

Approved this 2<sup>ND</sup> day of September 2025.