

Meeting Minutes for the  
Regular Meeting of the Del City Board of Adjustment

January 13, 2025

The Board of Adjustment of the City of Del City met in regular session at City Hall on January 13, 2025. Public notice of said meeting, setting doeth thereon the date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place, and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda

AGENDA

**1. Call to Order**

Joe Satterwhite called the meeting to order at 6:00 p.m.

**2. Roll Call**

Roll Call was conducted, and board members present are:

Joe Satterwhite  
Rex Warlick  
Jim Studebaker  
Jason Coleman  
Christy Duane

Staff Present is Andrew Meyers, City Planner.

**3. Pledge of Allegiance**

Joe Satterwhite led the attendees in the Pledge of Allegiance.

**4. Public and Board Member Input**

*(A maximum of fifteen (15) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Additional time can be granted at the Chair's discretion.)*

There was no public, nor commissioner, input.

5. **Consent Docket**

Discussion, consideration, and possible action to approve, approve with modifications, or deny the following items.

- A. Approve Minutes of the October 15, 2024, Regular Meeting.
- B. Approve Minutes of the December 9, 2024, Regular Meeting.

Jim Studebaker made a motion to approve the consent docket, Rex Warlick seconded the motion.

*A vote was conducted, and the consent docket was passed unanimously.*

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite, Christy Duane

Nay: None

6. **Zoning Code Variance – BA/VAR 204-24**  
*1624 Bryant*

**A. Staff Report**

Andrew Meyers, City Planner, gave the staff report.

**B. Ruling on Application**

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to the Del City Zoning Code by allowing a residential use in a commercially zoned district.

Jason Coleman made a motion to deny the variance, Rex Warlick seconded the motion.

*A vote was conducted, and the motion was approved unanimously.*

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite, Christy Duane

Nay: None

7. **Board Member Input**

There was no Board Member input.

8. **Adjournment**

Christy Duane made a motion to adjourn, Joe Satterwhite seconded the motion.

*A vote was conducted, and the meeting was adjourned unanimously.*

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite,  
Christy Duane

Nay: None

*The January 13, 2025 Board of Adjustments meeting was adjourned at 6:11 p.m.*

APPROVED THIS 8<sup>th</sup> DAY OF September, 2025.

  
Secretary

  
Chairman