

Meeting Minutes for the
Regular Meeting of the Del City Board of Adjustment

October 15, 2024

The Board of Adjustment of the City of Del City met in regular session at City Hall on September 9, 2024. Public notice of said meeting, setting doeth thereon the date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place, and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda.

AGENDA

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Attendance

Roll Call conducted and board members present are:

Joe Satterwhite
Rex Warlick
Jim Studebaker
Jason Coleman

Absent members:

Christy Duane

Staff Present is Andrew Meyers, City Planner.

3. Pledge of Allegiance

The Pledge of Allegiance was recited, led by Joe Satterwhite.

4. Public and Board Member Input

(A maximum of fifteen (15) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Additional time can be granted at the Chair's discretion.)

5. **Consent Docket**

Discussion, consideration, and possible action to approve, approve with modifications, or deny the following items.

A. Approve Minutes of the September 9, 2024, Regular Meeting.

**Rex Warlick made a motion to approve the consent docket.
Jim Studebaker seconded the motion.**

A vote was conducted, and the consent docket was passed 4-0 (1 absent)

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite

Nay: None

Absent: Christy Duane

6. **Zoning Code Variance – BA/VAR 202-24**
4808 Montclair

A. Staff Report

City Planner Andrew Meyers presented to the board the staff report of BA/VAR 202-24 Zoning Code Variance to allow for a smaller than required minimum lot depth within the R-1-D zoning district.

B. Public Hearing

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to the Del City Zoning Code which requires a 110-foot lot depth in the R-1-D, Detached Residential District.

**Jim Studebaker made a motion to open the public hearing.
Jason Coleman seconded the motion.**

A vote was conducted, and the motion was passed 4-0 (1 absent)

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite

Nay: None

Absent: Christy Duane

The Public hearing was opened

Jackie Mooney, a neighbor, got up to speak to the vagueness of the letter that was received for the hearing.

**Jason Coleman made a motion to close the public hearing.
Jim Studebaker seconded the motion.**

A vote was conducted, and the public hearing was closed 4-0 (1 Absent)

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite

Nay: None

Absent: Christy Duane

The Public hearing was closed.

C. Ruling on Application

Discussion, consideration, possible action to approve, approve with modifications or deny the above-referenced application which seeks a variance to the Del City Zoning Code which requires a 110-foot lot depth in the R-1-D, Detached Residential District.

Jason Coleman made a motion to approve the zoning code variance BA/VAR 202-24, and Jim Studebaker seconded the motion.

A vote was conducted, and the motion was passed 4-0 (1 absent)

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite

Nay: None

Absent: Christy Duane

7. Board Member Input

8. Adjournment

Rex Warlick made a motion to adjourn the meeting and Jason Coleman seconded the motion.

A vote was conducted, and the motion was passed 4-0 (1 absent)

Aye: Jim Studebaker, Rex Warlick, Jason Coleman, Joe Satterwhite

Nay: None

Absent: Christy Duane

The meeting was adjourned at 6:16 p.m.

APPROVED THIS 13 DAY OF Jan, 2024⁵


Secretary


Chairman