

Meeting Minutes for the
Regular Meeting of the Del City Board of Adjustment

September 9, 2024

The Board of Adjustment of the City of Del City met in regular session at City Hall on September 9, 2024. Public notice of said meeting, setting forth thereon the date, time, place, and agenda for the meeting was posted in prominent public view at the principal office of said City, at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays declared by the State of Oklahoma. Notice of said meeting, setting forth thereon the date, time, place, and agenda for the meeting was given to the City Clerk at least forty-eight hours prior to said meeting, excluding Saturdays, Sundays and Holidays legally declared by the State of Oklahoma. The following actions were included as items on said agenda.

AGENDA

1. **Call to Order**

The meeting was called to order at 6:00 p.m.

2. **Roll Call**

Attendance

Roll call conducted and board members present are:

Joe Satterwhite
Rex Warlick
Jim Studebaker
Christy Duane
Jason Coleman

None absent.

Staff Present is Andrew Meyers, City Planner, and Kyle Gandy, Development Director.

3. **Pledge of Allegiance**

The Pledge of Allegiance was recited, led by Joe Satterwhite.

4. **Public and Board Member Input**

(A maximum of fifteen (15) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a

maximum of five (5) minutes during this time. Additional time can be granted at the Chair's discretion.)

Christy Duane made comment about Neighbors Night Out on October 1st at Sequoia Park in Hartsdale from 6:00-8:00 p.m.

5. **Consent Docket**

Discussion, consideration, and possible action to approve, approve with modifications, or deny the following items.

- A. Approve Minutes of the June 6, 2024, Regular Meeting.
- B. Approve Minutes of the August 12, 2024, Regular Meeting

Christy Duane made a motion to approve the Consent Docket.
Rex Warlick seconded the Motion.

A vote was conducted, and the Consent Docket was passed 5-0.

Aye: Joe Satterwhite, Rex Warlick, Jim Studebaker, Christy Duane, Jason Coleman.

Nay: None

6. **Building Code Variance – BA/VAR 200-24**
3222 3226 SE 15th St.

A. Staff Report

City Planner Andrew Meyers presented to the board the staff report of BA/VAR 200-24 Zoning Code Variance application to allow for residential use in commercial zoning district.

B. Ruling on Application

Discussion, consideration, possible action to approve, approve with modifications or deny above-referenced application which seeks to use properties located in the A-C Arterial Commercial zoning district as residences. Requested by Andrew Meyers, City Planner.

Rex Warlick motioned to approve the zoning code variance to allow for commercially zoned properties to be used as residences. Christy Duane seconded the motion.

A vote was conducted, and the motion was denied 3-2.

Aye: Rex Warlick and Christy Duane

Nay: Jim Studebaker, Joe Satterwhite, and Jason Coleman

7. **Board Member Input**

8. **Adjournment**


Jason Coleman made a motion to adjourn the meeting. Jim Studebaker seconded the motion.

A vote was conducted, and the meeting was adjourned 5-0 at 6:30 p.m.

Aye: Jason Coleman, Jim Studebaker, Joe Satterwhite, Christy Duane, and Rex Warlick.

Nay: None.

APPROVED THIS 15 DAY OF October, 2024.


Secretary


Chairman