

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
March 17, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 14, 2025.)

1. Call to Order: at 6:00 PM by **Mayor Eason**.

2. Roll Call:

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, and Mayor Floyd Eason.

Absent: Councilman Michael Dean

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. Invocation: Given by Pastor Mike Smith

Pledge of Allegiance: Led by Joshua Schultz

Proclamations / Recognitions

- Vietnam Veterans Day – March 29, 2025- Read by Councilman Scott Tatom
- Autism Acceptance Month and World Autism Awareness Day – April 2025 and April 2, 2025- Read by Councilwoman Pam Finch

4. Public and Council Input

A. Public:

- Billy Smith 4415 E Reno received a request to clean up my property. It did need cleaning; however, I received the notice and in 3 weeks I had another notice, on the 4th week my wife was in the hospital. The extension I requested was denied and I do not think that is the look the city should be going for and they should be more willing to work with their citizens. Councilman Tatom said that he had received an email from Mr. Smith and is getting with the City Manager on it.
- John Ryan 704 Hisel Rd. says there are a lot of abandoned houses causing rodents and other issues and he wants to know what the city is going to do about it. Animals are the worst of the issues. He asked why the city cannot do anything about it. Mayor Eason asked for Mr. Ryan's contact information so that he can look into the issue and will get back to him on it.
- Joshua Schultz 4321 Spiva announced:
 - March 20 at 11:30 Business Bite at Mediterranean Grill

- April 3 @ 8AM is coffee connection at Del City Library
- April 4 @ 9AM ribbon cutting for McDonalds.
- April 4 Senior Citizen Prom at the Senior Center
- April 8 @ 11:30 is the Lunch and Learn with Mid Del Youth
- May 17 is the Armed Forces Day Parade

Thank you to Kellie, Kyle and Brittany for taking care of our business issues. Sovereign Bank has officially joined the Chamber. One issue worth mentioning is a parked car at 10th St. and Matthews Pl. that is constantly parked there and needs to be addressed.

B. Council:

- Mayor Eason said that McDonalds has been a great partner with Del City and thank you for fixing the streets on Pearl Way.
- Councilwoman Browne thanks to Public works for a great job on the leaks on Del Aire.
- Councilwoman Finch thank you to Public Works for handling all the phone calls.

5. City Manager's Report

- City Manager JD Hock announces several events: 3/20 Better with Age Fun day, 3/25 Bike to Meet the Mayor, 3/27 Banquet for 552nd Anniversary, 3/29 DCHS Wall unveiling, 4/2 OML Leg. Reception and Dr. Webb President of Rose State College Retirement. They held a baked potato bar as an appreciation day for City Hall employees.

Departmental Reports:

A. City Clerk's Report:

- | | |
|---------------------------------------|------------------|
| ▪ Sales Tax is up \$31,983.40 | 3.11% increase |
| ▪ USE Tax is up \$50,866.65 | 44.46% increase |
| ▪ Tobacco Tax is down (\$531. 39) | -9.01% decrease |
| ▪ Hotel/ Motel Tax is down (1,616.42) | -12.21% decrease |

- B. Director of Economic Development Kyle Gandy on 4/5 The Great American Cleanup and OTA will be cleaning up starting at Patriot Park moving north to Ray Trent. UCO and their volunteers alongside volunteers from Neighborhood watches will be painting fire hydrants. The clean sweep event launch will be in April through June and will be divided by wards and there will be free bulk trash pickups. The flooring has been started at the Senior Activity Center, and it is looking amazing.**

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of the Council of March 3, 2025.

MOTION: TO APPROVE MINUTES OF THE REGULAR MEETING OF COUNCIL OF MARCH 3, 2025, AS WRITTEN.

SECOND: TATOM

AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

7. Ordinance – Amend Section A-492 - Fencing and Screening of the Planning and Zoning Ordinance as well as Sections 5-83 - Permits and 5-84 – Sight proof fencing of the Del City Municipal Code

Discussion, consideration, and possible action to approve, approve with modifications, deny or require additional information adopting Ordinance 1436 to amend Section A-492 of the Del City Zoning ordinance to permit construction of fences on private property without the need of a fence permit; and the Del City Code of Ordinances, Chapter 5 of Buildings and Building Codes, Article VIII. – Fences, Section 5-83. – Permits; and creating Chapter 5 of Buildings and Building Codes, Article VIII. – Fences, Section 5-84. – Sight proof Fencing; declaring repealer; and providing severability, per PC Application PC-ORD 670-25; public hearing before Planning Commission on January 30, 2025; approved by Planning Commission on January 30, 2025; authorize Mayor to endorse the same.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH

SECOND: BROWNE

AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

8. Ordinance – Amending Commercial Development Permits Section 5-184

Discussion, consideration, and possible action to approve, approve with modifications, deny or require additional information adopting Ordinance 1437 to amend the Del City Code of Ordinances to update the Commercial Development Permits Fee Schedule, per PC Application PC-ORD 670-25; public hearing before Planning Commission on January 30, 2025; approved by Planning Commission on January 30, 2025; declaring repealer and providing severability; authorize Mayor to endorse the same.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: TATOM

SECOND: FINCH

AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

- Director Gandy asked if we could declare this as an emergency and City Attorney Wheeler said no we can't.

9. Ordinance – Request for a rezoning of 2800 Dave Smith Drive from R-1-D to A-C

Discussion, consideration, and possible action to approve or deny adopting Ordinance **1438** to amend the Official Zoning Map of the City of Del City to rezone from R-1-D District, Single Family Detached Residential, to A-C District, Arterial Commercial; declaring repealer; and providing severability; per PC Application PC-SUP 672-25; public hearing before Planning Commission on February 27, 2025; approved by Planning Commission on February 27, 2025; authorize Mayor to endorse the same.

MOTION: TO TABLE UNTIL APRIL 7TH 2025.

MOVED BY: FINCH SECOND: TATOM
AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

10. Resolution – Adoption of the Oklahoma County Hazard Mitigation Plan – 2024 Update

Discussion, consideration, and possible action to approve or deny adopting the 2024 update of the Oklahoma County Hazard Mitigation Plan according to Resolution No. **03-17-2025A**. This 400+- page document includes City of Del City, Oklahoma County and thirteen (13) incorporated jurisdictions within Oklahoma County and has been "Approved Pending Adoption" by the Oklahoma Department of Emergency Management and FEMA; authorize Mayor to endorse the same.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE MAYORE TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: BROWNE
AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

- City Manager Hock explains this is updated every five years.

11. Disposal of Records – Finance and Municipal Court

Discussion, consideration, and possible action to approve or deny disposal of records as listed on Exhibit "A" of the Council Agenda pursuant to Oklahoma Statutes Title 11, Section 22-131.

MOTION: TO APPROVE DISPOSAL OF RECORDS AS LISTED ON EXHIBIT “A” OF THE COUNCIL AGENDA PURSUANT TO OKLAHOMA STATUTES TITLE 11, SECTION 22-131.

MOVED BY: TATOM SECOND: BROWNE
AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

12. Agreement between City of Del City and International Association of Firefighters (IAFF), Local 2171

Discussion, consideration, and possible action to approve or deny Collective Bargaining Agreement between the City of Del City and the IAFF, Local 2171, for FY 2024-2025; effective retroactively to July 1, 2024, through June 30, 2025; authorize Mayor or City Manager to endorse Agreement; and direct staff accordingly.

MOTION: TO APPROVE AS WRITTEN.

MOVED BY: FINCH

SECOND: BROWNE

AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

- City Manager Hock said Thank you for your patience Firefighters.

MOTION: TO ADJOURN TO DCMSA AT 6:47 PM.

MOVED BY: TATOM

SECOND: FINCH

AYES: BROWNE, TATOM, EASON AND CHAIRWOMAN FINCH

NAYS: NONE.

RECONVENED AT 7:01 PM.

13. Executive Session

Discussion, consideration, possible action, if any, to approve recessing to executive session for discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Melissa Jones, pursuant to Oklahoma Statutes, Title 25, Section 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the public body's ability to process claims or conduct pending investigations, claims and actions with legal consultation regarding potential exposure to litigation based on recent administrative or operational matters.

MOTION: TO APPROVE RECESSING TO EXECUTIVE SESSION AT 7:02 PM

- City Attorney Wheeler confirms this meets qualifications to go into executive session.

MOVED BY: TATOM

SECOND: BROWNE

AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

RECONVENED FROM EXECUTIVE SESSION AT 7:30 PM

MOVED BY: BROWNE SECOND: TATOM
AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims and actions with legal consultation regarding potential exposure based on recent administrative or operational matters, including but not limited to Melissa Jones; authorize the Mayor to execute any documents necessary related to the pending investigations, claims and actions, including but not limited to a Separation Agreement with Melissa Jones.

MOVED BY: FINCH
 AYES: TATOM, BROWNE, FINCH, AND MAYOR EASON.
 NAYS: NONE

16. Adjournment

MOVED BY: BROWNE SECOND: TATOM
AYES: BROWNE, TATOM, FINCH, AND MAYOR EASON.
NAYS: NONE

Approved this 7th day of April 2025.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
March 17, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 14, 2025.)

1. Call to order: at 6:48 PM. by Chairman Floyd Eason.

2. Roll Call:

In Attendance: Trustee's Claudia Browne, Scott Tatom, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: Trustee Michael Dean

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. Public and Trustee Input:

- Public: None
- Trustees: None

4. Manager's Report:

- City Manager Hock announced Brittany Parrott is assuming the role of Interim Director of Public Works.

Departmental Reports:

Public Works: Interim Director of Public Works Parrott says thank you all.
Gave report on all departments at Public Works.

5. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of February 25, 2025, Regular Meeting of DCMSA
Approve minutes of the special meeting of DCMSA of February 25, 2025.
- B. Blanket Purchase Order – Water Treatment Plant for FY 2025
Approve blanket purchase order for Water Treatment Plant for FY 2024-2025 under account 20-533-376, as follows.

01-3386 Eurofins

11,000.00

TOTAL

\$ 11,000.00

MOTION: TO APPROVE A AND B AS WRITTEN.

MOVED BY: FINCH

SECOND: TATOM

AYES: BROWNE, TATOM, FINCH AND CHAIRMAN EASON

NAYS: NONE

6. Disposal of Records – Utility Billing

Discussion, consideration, and possible action to approve or deny disposal of Utility Billing records referenced in City of Del City Resolution 09-06-05A (1) dated on or prior to June 30, 2022, pursuant to Oklahoma Statutes Title 11, Section 22-131.

MOTION: TO APPROVE AS WRITTEN

MOVED BY: FINCH

SECOND: BROWNE

AYES: TATOM, BROWNE, FINCH AND CHAIRMAN EASON

NAYS: NONE

7. RFP #2601 – Solid Waste Disposal Site (Sanitary Landfill)

Discussion, consideration, possible action to approve, approve with modifications, or deny awarding a contract for RFP #2601- Solid Waste Disposal Site to the lowest most responsible bidder: Oklahoma City Landfill, LLC dba Southeast OKC Landfill for an amount not to exceed \$574,200.00. The original contract period for FY '25/'26 with the option to renew for four (4) consecutive fiscal years.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE CHAIR TO ENDORSE THE SAME.

MOVED BY: TATOM

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

8. Trust Input- NONE

9. Adjournment

MOTION TO ADJOURN TO CITY FOR EXECUTIVE SESSION AT 7:01 P.M.

MOVED BY: BROWNE

SECOND: FINCH

AYES: BROWNE, TATOM, FINCH AND CHAIRMAN EASON

NAYS: NONE

Approved this 7TH day of April 2025.