

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.org](http://www.cityofdelcity.org)  
email: [info@cityofdelcity.org](mailto:info@cityofdelcity.org)

## The City of Del City

Floyd A. Eason, Mayor  
Michael Dean, Council Member..... Ward 1  
Pam Finch, Council Member & Vice-Mayor ..... Ward 2  
Claudia Browne, Council Member ..... Ward 3  
Scott Tatom, Council Member..... Ward 4  
(Contact info at: [www.cityofdelcity.org](http://www.cityofdelcity.org))

J.D. Hock, City Manager  
Joseph Carroll, Interim City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

---

## Public Notice of Meeting

---

### Regular Meeting City Council

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**August 4, 2025 at 6:00 p.m.**

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **August 1, 2025.**

Signed: [s/Joseph Carroll, City Clerk – Interim](#)  
City Clerk – Interim / Deputy City Clerk

---

# Agenda

---

1. **Call to Order**
2. **Roll Call**
3. **Invocation**

**Pledge of Allegiance**

**Proclamations / Presentations / Recognitions / Awards**

**❖ Deep Roots: Relentless Pride winners of Summer 2025**

**Ward 1**

3213 Simmons Dr.  
4125 Corbett Dr.  
4333 S. Wofford Ave.

**Ward 2**

3704 Del Rd.  
3720 Del Rd.  
4225 SE 27 Str.

**Ward 3**

2516 Del Rd.  
4701 SE 24 Str.  
4828 SE 25 Str.

**Ward 4**

1300 Howard Dr.  
321 Hisel Rd.  
800 Mark Dr.

**Businesses:**

**Ward 1:** Cristo Rey Oklahoma City Catholic School - 4200 Leonhardt Dr.

**Ward 2:** H.W. Automotive – 3210 SE 29 Str.

**Ward 3:** TownePlace Suites – 5450 Main Str.

**Ward 4:** Saker Mechanical – 3101 E Reno Ave.

4. **Public and Council Input**

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. **City Manager's Report**  
**Departmental Reports**

## Police Department

### 6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of the regular meeting of Council of July 21, 2025. Requested by Interim City Clerk Joseph Carroll
- B. Blanket Purchase Order – DPM Group for printing and mailing quarterly newsletters for an amount not to exceed \$13,000, upon receipt and validation of invoices; ratify an expense of \$3,148.54 from invoice INV004800 for the printing and mailing of the July Newsletter, to be paid upon creation of this BPO. Requested by Economic Development Director Kyle Gandy

### 7. Ordinance – Request for a Special Use Permit (SUP) for Home Occupation at 3424 Royalwood Cir.

Discussion, consideration, possible action to approve, approve with modifications, deny, or require additional information adopting Ordinance \_\_\_\_\_ for a request for a Special Use Permit for Home Occupation for a property located at 3424 Royalwood Circle, per PC Application PC-SUP 683-25; public hearing before Planning Commission on June 26, 2025; approved by Planning Commission on June 26, 2025; authorize Mayor to endorse the same. Requested by City Planner Andrew Meyers

### 8. Surplus Items

Discussion, consideration, possible action to approve or deny declaring items listed in Exhibit A as surplus to the City's needs; authorize Council to declare surplus and determination of final disposition as approved by the City Manager. Requested by Information Technology Administrator Chris DeHaven

**9. Purchase – Multi-Point Access Control System – City Hall**

Discussion, consideration, possible action to approve or deny the purchase of a multi-point access control system for City Hall with Peripheral Systems, Inc. (PSI) not to exceed \$10,752.00 to include one gateway device and one MDC6 Multi-Door Controller (6 doors); authorize Mayor or City Manager to endorse any required documents. Requested by Interim Public Works Director Brittany Parrott

**10. Purchase – Multi-Point Access Control System – Public Works**

Discussion, consideration, possible action to approve or deny the purchase of a multi-point access control system for Public Works with Peripheral Systems, Inc. (PSI) not to exceed \$23,000.00 to include a new commercial side gate system and new door entry system. Requested by Interim Public Works Director Brittany Parrott

**11. Purchase – Privacy Fence – City Hall**

Discussion, consideration, possible action to approve or deny utilizing Patriot General Contracting LLC for demolition of 325 ft. of existing fence running east/west and installation of 325 ft. of new privacy fence with steel posts in concrete at City Hall in an amount not to exceed \$11,800.00. Requested by Interim Public Works Director Brittany Parrott

**12. Assess Abatement Costs to Property Owners**

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$15,646.26 to property owners for cleanup of previously abated properties, in accordance with Del City Code Sections 13-106 through 13-114. Requested by Jarrid Dupuis, Code Officer III

(1) Location: 540 HISEL

Owner: POSEY CHRISTINE

Contractor Fee .....\$450.00

Administrative Expenses .....\$353.54

Mailings, photos, processing, copying, etc. ....\$ 16.00

- Total Expenses .....\$819.54**
- (2) Location: 4629 SE 23RD ST  
 Owner: DAVIS MICHAEL P ST LOUIS BRITTANY A  
 Contractor Fee .....\$250.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$619.54**
- (3) Location: 844 FONTANA  
 Owner: POWERS INVESTMENTS LLC  
 Contractor Fee .....\$40.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$409.54**
- (4) Location: 3945 FAIRVIEW DR  
 Owner: SMITH BILLY W & BEVERLY J  
 Contractor Fee .....\$55.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$424.54**
- (5) Location: 1712 LARIET LN  
 Owner: WARRIOR HOLDINGS LLC  
 Contractor Fee .....\$60.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$429.54**
- (6) Location: 4624 SE 24TH ST  
 Owner: MID EQUITY INC  
 Contractor Fee .....\$ 90.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$459.54**
- (7) Location: 3705 SE 24TH ST  
 Owner: MENDOZA JESSICA MENDOZA JOSE

Contractor Fee .....\$1,700.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$2,069.54**

- (8) Location: 4005 SE 24TH ST  
Owner: RIPPETOE LINDA DAIL

Contractor Fee .....\$150.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$519.54**

- (9) Location: 4100 SE 24TH ST  
Owner: CCB CAPITAL LLC

Contractor Fee .....\$250.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$619.54**

- (10) Location: 4121 SE 25TH ST  
Owner: BURD SHARON D

Contractor Fee .....\$30.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$399.54**

- (11) Location: 4128 SE 25TH ST  
Owner: SMITH CALEB

Contractor Fee .....\$35.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$404.54**

- (12) Location: 3901 DEL RD  
Owner: HEARN PATRICK H & CHARLOTTE F TRS

Contractor Fee .....\$150.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$519.54**

- (13) Location: 4105 SE 10TH ST  
Owner: LANE DANIEL M C/O CAROLYN LANE  
Contractor Fee .....\$700.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$1,069.54**
- (14) Location: 3217 BEECHWOOD DR  
Owner: HIGGINS BRIARRA BREE  
Contractor Fee .....\$325.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$694.54**
- (15) Location: 1725 ELM DR  
Owner: POLLARD SALLY ANN  
Contractor Fee .....\$950.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$1,319.54**
- (16) Location: 2328 MANSFIELD  
Owner: NCG ENTERPRISES LLC  
Contractor Fee .....\$525.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$894.54**
- (17) Location: 3628 SE 15TH ST  
Owner: HUDGINS JOHNNY ROBERT  
Contractor Fee .....\$390.00  
Administrative Expenses .....\$353.54  
Mailings, photos, processing, copying, etc. ....\$16.00  
**Total Expenses .....\$759.54**
- (18) Location: CHOE'S PROPERTY, UNPLTD PT SEC 17 11N 2W,  
PT NW/4 SEC 17 11N 2W  
Owner: CHOE WU JUNG

Contractor Fee .....	\$675.00
Administrative Expenses .....	\$353.54
Mailings, photos, processing, copying, etc. ....	\$16.00
<b>Total Expenses .....</b>	<b>\$1,044.54</b>

(19) Location: 3921 PEARLWAY

Owner: MORALES EDGAR RIVERA BLANCA M	
Contractor Fee .....	\$1,800.00
Administrative Expenses .....	\$353.54
Mailings, photos, processing, copying, etc. ....	\$16.00
<b>Total Expenses .....</b>	<b>\$2,169.54</b>

### **13. Agreement Renewal with LeadsOnline**

Discussion, consideration, and possible action to approve or deny the renewal of agreement with LeadsOnline Powerplus Investigations system subscription. This subscription service provides valuable investigative tools to aid the Police Department in investigations. This agreement will start August 1, 2025 and end June 30, 2026 for a total of \$4,235.00. Authorize Mayor and/or City Manager to endorse same. Requested by Police Chief Loyd Berger

### **14. Resolution – Workers’ Compensation Claim**

Discussion, consideration, and possible action to approve or deny Resolution No. \_\_\_\_\_, authorizing compromise settlement by Joint Petition Settlement of Workers’ Compensation Commission, Comm. No. CM3-2024-02146J, BRADY SKILLINGS v. City of Del City; authoring entry of judgment of the compromise settlement by Joint Petition Settlement, and orders the Workers’ Compensation Commission to judgment, as authorized by Oklahoma Statutes, Title 85A, Section 79, Title 62, Section 365.1 et seq., and Article 10, Section 28 of the Oklahoma Constitution, authorize Mayor to endorse same; authorize/deny issuance of checks in the total amounts and from accounts set forth in Resolution; authorize/deny City Attorney or outside counsel to deliver payment to claimant or claimant’s attorney upon receipt of appropriate releases and completion of compromise settlement by Joint Petition Settlement proceedings. Requested by City Manager J.D. Hock

### **15. Executive Session**

Discussion, consideration, possible action, if any, to approve recessing to executive session for discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to M. Freeland, pursuant to Oklahoma Statutes, Title 25, Section 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the public body's ability to process claims or conduct pending investigations, claims and actions with legal consultation regarding potential exposure to litigation based on recent administrative or operational matters. Requested by City Manager J.D. Hock

**16. Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims and actions with legal consultation regarding potential exposure based on recent administrative or operational matters, including but not limited to M. Freeland; authorize the Mayor to execute any documents necessary related to the pending investigations, claims and actions, including but not limited to a Separation Agreement with M. Freeland. Requested by City Manager J.D. Hock

**17. Council Input**

**18. Adjournment**

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.org](http://www.cityofdelcity.org)  
email: [info@cityofdelcity.org](mailto:info@cityofdelcity.org)

## The City of Del City

Floyd A. Eason, Chair  
Michael Dean, Vice Chair  
Pam Finch, Secretary  
Claudia Browne, Trustee  
Scott Tatom, Trustee

J.D. Hock, Trust Manager  
Joseph Carroll, Interim City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

---

## Public Notice of Meeting

---

### Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**August 4, 2025 at 6:00 p.m.**

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **August 1, 2025.**

Signed: s/Joseph Carroll, City Clerk – Interim  
City Clerk – Interim / Deputy City Clerk

---

## Agenda

---

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**  
**Departmental Reports:**  
Public Works

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of July 21, 2025. Requested by Interim City Clerk Joseph Carroll

6. **Invoice – 2024/2025 Renewal of Annual Non-Industrial Discharge Permit – DEQ**

Discussion, consideration, possible action to approve or deny authorization of payment of invoice to DEQ for required Annual Non-Industrial Discharge Permit (Permit # NPDES-OK0026085), permit period 07/01/2024-06/30/2025 in the amount of \$10,634.66. Requested by Interim Public Works Director Brittany Parrott

7. **Emergency Sewerline Repair – 4753 SE 25 Street to 4757 SE 26 Street**

Discussion, consideration, possible action to approve or deny the purchase of 355 ft. replacement sewerline from 4753 SE 25 Street to 4757 SE 26 Street in an amount not to exceed \$55,000.00; authorize Trust Chair / Trust Manager to endorse any necessary documentation. Requested by Interim Public Works Director Brittany Parrott

8. **Replacement of Carbon Filter Media at the Water Treatment Plant**

Discussion, consideration, and possible action to approve or deny the purchase of carbon filter media from Cabot Norit Americas Inc. for an amount not to exceed \$110,175.00. The material is to replace a portion of the filter media at the Del City Water Plant to reduce taste and odor problems, & THM removal rates. Requested by Interim Public Works Director Brittany Parrott

**9. Trust Input**

**10. Adjournment**

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.org](http://www.cityofdelcity.org)  
email: [info@cityofdelcity.org](mailto:info@cityofdelcity.org)

## The City of Del City

Pam Finch, Chair  
Floyd Eason, Vice Chair  
Michael Dean, Secretary  
Claudia Browne, Trustee  
Scott Tatom, Trustee

J.D. Hock, Trust Manager  
Joseph Carroll, Interim City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

---

## Public Notice of Meeting

---

### Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**August 4, 2025 at 6:00 p.m.**

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **August 1, 2025.**

Signed: [s/Joseph Carroll, City Clerk – Interim](#)  
City Clerk – Interim / Deputy City Clerk

---

## Agenda

---

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**  
**Departmental Reports:**  
Development Department

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of July 21, 2025. Requested by Interim City Clerk Joseph Carroll

6. **Presentation – “Dining in Del City” Recipient – August 2025**

Presentation from Joshua Shultz, Executive Director of the Del City Chamber of Commerce, on the “Dining in Del City” recipient for August 2025: Scoop House and Bakery, located at 5301 Main Street, Suite 114, Del City, Oklahoma. Requested by Development Director Kyle Gandy

7. **Trust Input**
8. **Adjournment**

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.org](http://www.cityofdelcity.org)  
email: [info@cityofdelcity.org](mailto:info@cityofdelcity.org)

## The City of Del City

Floyd Eason, Chair  
Michael Dean, Vice Chair  
Pam Finch, Secretary  
Claudia Browne  
Scott Tatom

J.D. Hock, City Manager  
Joseph Carroll, Interim City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

---

### Public Notice of Meeting

---

## **CANCELLATION NOTICE**

### Due to Lack of Items

Oklahoma Municipal Retirement Fund (OMRF)  
Regular Meeting

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**August 4, 2025 at 6:00 p.m.**