

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
June 16, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 13, 2025.)

1. Call to Order: at 6:00 PM by **Vice Mayor Pam Finch.**

2. Roll Call:

In Attendance: Council Members Scott Tatom, Claudia Browne, Michael Dean and Vice Mayor Pam Finch.

Absent: Mayor Floyd Eason.

City Employees: City Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

3. Invocation: Given by City Manager JD Hock.

Pledge of Allegiance: Led by Vice Mayor Pam Finch.

Proclamations / Recognitions

❖ Independence Day, July 4th, 2025

- Read by Councilman Michael Dean.

4. Public and Council Input

A. Public:

- Ron McCall 3403 S. Wofford. Reminder Neighborhood Night Out is Saturday June 21 starting at 4PM.
- Jim Hightower 3221 Epperly asked what the status was on the pool. Has a niece that works with the Regional YMCA and said that they are able to help provide people for the pool. City Manager Hock said that Community Development Director Gandy spoke with them and is getting pricing. Mr. Hightower said that it seems that we don't want to open the pool, but we need it for the community, and it would be nice for it to be covered so it can be open year-round. Councilman Michael Dean asked if the YMCA contract was for all season or just a specific event and Mr. Hightower said for the whole season. Councilwoman Browne said that they all feel the same way and would like to see the pool open and Mr. Hightower being there shows that it is really important to him. Councilwoman Finch asked City Manager Hock if we had any updates on the pool. City Manager

Hock projected costs for the pool throughout the season to be \$38,500 for staffing and another \$30,000 for chemicals.

- Jacque Mooney 4833 Del View Dr. Sooner Rd. southbound from 29th St. to 44th St. is really bad. Driving on it is bumpy. That is Oklahoma City's road, but it will be looked into.

B. Council: None

5. City Manager's Report

- City Manager JD Hock thank you to the Rotary Club for hosting breakfast on 6/3 and to Councilwoman Browne for attending with him. Councilwoman Browne attended luncheon that was hosted by Justin Lowe. She thought that it was going to be more intimate, like a question and answer, but a lot of people were there, and it was more informational. Reminder, on June 19th the city will be closed for the Juneteenth Holiday. June 24th at 7AM the Rotary Club Meeting will be at Springhill Suites.

Departmental Reports:

A. City Clerk's Report: given by Interim City Clerk Joseph Carroll

- Sales Tax is up \$60,551.39 5.57% increase.
- USE Tax is down (\$1,895.68) 1.21% decrease.
- Tobacco Tax is down (\$1,402.63) 16.91% decrease.
- Hotel/ Motel Tax is up \$1,977.23 12.10% increase.

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of the regular meeting of the Council of June 2, 2025.
- B. Budget Amendment for FY 2024-2025, as shown in Exhibit A on the Council agenda.
- C. Blanket Purchase Order – Community Development FY2025
Approve or deny using PEC for general engineering; consulting and representation as required in matters relating to engineering services; authorize/deny initiation of blanket purchase order and issuance of warrants for account 01-510-376 Professional Services, not to exceed \$24,000.00, upon receipt and validation of invoices.

MOTION: TO APPROVE A, B, AND C AS WRITTEN

MOVED BY: BROWNE

SECOND: TATOM

AYES: TATOM, BROWNE, DEAN AND VICE MAYOR FINCH.

NAYS: NONE

7. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$12,442.18 to property owners for cleanup of previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by Code Officer II Jarrod Dupuis

- (1) Location: 3825 SE 15TH ST
Owner: BACCUS FAMILY PARTNERSHIP LP
Contractor Fee\$280.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$649.54
- (2) Location: 4105 SE 10TH ST
Owner: LANE DANIEL M
Contractor Fee.....\$650.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,019.54
- (3) Location: 3003 SE 44TH ST
Owner: KFK INVESTMENTS LLC
Contractor Fee\$750.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,119.54
- (4) Location: 4756 SE 22ND ST
Owner: WALKER LAWRENCE
Contractor Fee\$70.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$439.54
- (5) Location: 3926 SE 10TH ST
Owner: RICCIARDELLI RYAN
Contractor Fee.....\$85.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$454.54
- (6) Location: 4001 MEADOWVIEW
Owner: DIMAGGIO DEBORAH / DIMAGGIO JOHN

	Contractor Fee	\$75.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$444.54
(7)	Location: 4624 SE 24TH ST Owner: MID EQUITY INC	
	Contractor Fee	\$1,200.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$1,569.54
(8)	Location: 2108 MICKEY RD Owner: MCGLATHERY P D & JUNE TRS MCGLATHERY P D FAMILY TRUST	
	Contractor Fee.....	\$120.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$489.54
(9)	Location: 3900 SE 10TH PL Owner: MAIZLAND HOMES LLC	
	Contractor Fee	\$560.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$929.54
(10)	Location: 1401 BROOKDALE DR Owner: LQM INVESTMENTS LLC	
	Contractor Fee	\$160.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$529.54
(11)	Location: 2104 MICKEY RD Owner: LIEMI INVESTMENT LLC	
	Contractor Fee	\$400.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$769.54
(12)	Location: 3301 SIMMONS Owner: HOOD MARY S & MICHAEL D	
	Contractor Fee	\$240.00
	Administrative Expenses	\$353.54
	Mailings, photos, processing, copying, etc.....	<u>\$16.00</u>
	Total Expenses.....	\$609.54

MOVED BY: DEAN SECOND: TATOM
AYES: TATOM, DEAN, BROWNE AND VICE MAYOR FINCH.
NAYS: NONE

8. Emergency Sewer Line Replacement- 4400 block of SE 40th Street

Discussion, consideration, possible action to approve, approve with modifications, or deny the emergency replacement of up to 315 feet of sewer line in the 4400 block of SE 40th Street, to be done by Urban Contractors, LLC for a total cost not to exceed \$65,500.00. Authorize Mayor to endorse necessary documents.

MOTION: TO APPROVE THE EMERGENCY REPLACEMENT OF UP TO 315 FEET OF SEWER LINE IN THE 4400 BLOCK OF SE 40TH STREET, TO BE DONE BY URBAN CONTRACTORS, LLC FOR A TOTAL COST NOT TO EXCEED \$65,500.00. AUTHORIZE MAYOR TO ENDORSE THE NECESSARY DOCUMENTS.

MOVED BY: TATOM SECOND: BROWNE
AYES: TATOM, DEAN, BROWNE AND VICE MAYOR FINCH.
NAYS: NONE

9. Renewal of Agreements for FY 2025-2026

Discussion, consideration, possible action to approve renewal of agreements for FY 2025-2026 as listed in Exhibit B to the Council agenda; authorize Mayor to endorse as required.

MOTION: TO APPROVE AS WRITTEN; AUTHORIZE MAYOR TO ENDORSE AS REQUIRED.

MOVED BY: BROWNE SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

10. Council Input- NONE

11. Adjournment

MOTION: TO ADJOURN AT 6:27 PM TO DCMSA

MOVED BY: DEAN SECOND: BROWNE
AYES: TATOM, DEAN, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE.

Approved this 7th day of July 2025

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
June 16, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 13, 2025.)

1. Call to order: at 6:28 PM. by Vice Chairman Pam Finch.

2. Roll Call:

In Attendance: Trustee's Scott Tatom, Michael Dean, Claudia Browne, and Vice Chairwoman Pam Finch.

Absent: Chairman Floyd Eason.

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. Public and Trustee Input:

- Public: None
- Trustees: None

4. Manager's Report: None

5. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of the regular meeting of DCMSA of June 2, 2025.

B. Budget Amendment for FY 2024-2025, as shown in Exhibit A to the DCMSA agenda.

C. Blanket Purchase Order – Sanitation Division for FY 2026 under account 20-530-327.

01-0228	Allied Waste Services#060	\$350,000.00
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TOTAL		\$350,000.00
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D. Blanket Purchase Order – Sanitation Division for FY 2026 under account 20-530-328.

01-0228	Allied Waste Services#060	\$30,000.00
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TOTAL **\$30,000.00**

E. Blanket Purchase Order – Fleet Maintenance Division for FY 2026 under account 20-534-218.

01-0316	Advance Auto	\$10,000.00
01-2421	Fire Master Fire Equip.	\$5,000.00
01-0050	FLEET Pride	\$11,500.00
01-0190	Howard Parts	\$7,500.00
01-3402	Hydraulic Equip.	\$20,000.00
01-1224	J&R Equip.	\$15,000.00
01-0578	Midwest Hose	\$7,500.00
01-0634	NAPA	\$10,000.00
01-0354	O'Reilly	\$12,500.00
01-0907	Rush Truck	\$20,000.00
01-0722	Southwestern Equip.	\$3,000.00
01-0184	Wastequip	\$8,000.00

TOTAL **\$ 130,000.00**

F. Blanket Purchase Order – Utility Line Maintenance Division for FY 2026 under account 20-530-218.

01-1065	Oklahoma Contractors Supply Inc.	\$40,000.00
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TOTAL **\$40,000.00**

MOTION: TO APPROVE BY UNANIMOUS CONSENT DOCKET ITEMS A-F.

MOVED BY: DEAN

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.

NAYS: NONE

- Trustee Michael Dean asked if this is the last meeting to ask for adjustments to FY 25-26 Budget. City Manager JD Hock said yes, if changes need to be made then it would have to be a special meeting before June 30.

6. Surplus Misc. Equipment

Discussion, consideration, and possible action to approve or deny declaring items listed in Appendix A as surplus and authorize final disposition of these items as approved by the Trust Manager.

MOVED BY: DEAN SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRMAN FINCH.
NAYS: NONE

Discussion, consideration, possible action to approve renewal of agreements for FY 2025-2026 as listed in Exhibit B to the Trust agenda; authorize Chair to endorse as required.

MOVED BY: TATOM SECOND: BROWNE
AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.
NAYS: NONE

MOVED BY: BROWNE SECOND: DEAN
AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.
NAYS: NONE

Approved this 7TH day of July 2025.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
June 16, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 13, 2025.)

1. Call to order: at 6:33 PM. by Vice Chairwoman Pam Finch.

2. Roll Call:

In Attendance: Trustee's Scott Tatom, Michael Dean, Claudia Browne, and Vice Chairwoman Pam Finch.

Absent: Chairman Floyd Eason.

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. Public and Committee Input:

- Public: None
- Committee: None

4. Manager's Report

- City Manager JD Hock said thank you to the Chamber for the Coffee Connection on 6/5 with Mark Mann and Andy Fugate.
- Joshua Schultz from 4-8 PM will be the Neighbor's Night Out, the parking for the event will be at Ray Trent Park, June 17th is the Snack and Share, June 23 is the Business Bite at Nagemma's and June 29 is the car show and Destiny Celebration. The air show is also on June 28th and 29th.

5. Minutes

Discussion, consideration, and possible action to approve minutes of the regular meeting of DCEDA of June 2, 2025.

MOTION: TO APPROVE MINUTES AS WRITTEN.

MOVED BY: TATOM

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.

NAYS: NONE

6. Memorandum of Understanding for execution of events by the Del City Chamber of Commerce

Discussion, consideration, and possible action to approve or deny Memorandum of Understanding (MOU) with the Del City Chamber of Commerce to provide services to the community, including organizing events that promote tourism and community engagement, allocating funding from hotel/motel tax not to exceed \$50,000 for the execution of specific events during the fiscal year ending June 30, 2026; authorize Chair to endorse the same.

MOTION: TO APPROVE THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE DEL CITY CHAMBER OF COMMERCE TO PROVIDE SERVICES TO THE COMMUNITY, INCLUDING ORGANIZING EVENTS THAT PROMOTE TOURISM AND COMMUNITY ENGAGEMENT, ALLOCATING FUNDING FROM HOTEL/MOTEL TAX NOT TO EXCEED \$50,000 FOR THE EXECUTION OF SPECIFIC EVENTS DURING THE FISCAL YEAR ENDING JUNE 30, 2026; AUTHORIZE CHAIR TO ENDORSE THE SAME.

MOVED BY: TATOM

SECOND: BROWNE

AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.

NAYS: NONE

- Joshua Schultz handed out packets and recaps of FY 24-25 events and funds spent.
- Councilman Tatom asked where the amount of \$50,000 he was asking for came from. Joshua Schultz reviewed the cost with City Manager and Development Director with what everyone would like to see happening. Councilman Tatom asked if leftover money is rolled over to the next year and Joshua Schultz said yes it does.
- Councilman Tatom asked what the biggest expense was, and Mr. Schultz replied with the Armed Forces Day Parade and then the Hall of Fame Banquet. The payments will not be one lump sum but will be separated into two separate payments.

7. Agreement – The Retail Coach, LLC for Professional Consulting Services

Discussion, consideration, and possible action to approve, approve with modifications, or deny renewing agreement with The Retail Coach, LLC for FY2025-26 currently serving as an economic development consulting firm for the DCEDA in an amount not to exceed \$25,000; authorize Trust Chair to endorse same; direct staff accordingly.

MOTION: TO APPROVE RENEWING AGREEMENT WITH THE RETAIL COACH, LLC FOR FY 2025-26 CURRENTLY SERVING AS AN ECONOMIC DEVELOPMENT CONSULTING FIRM FOR THE DCEDA IN AN AMOUNT NOT TO EXCEED \$25,000; AUTHORIZE TRUST CHAIR TO ENDORSE SAME; DIRECT STAFF ACCORDINGLY.

MOVED BY: DEAN SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.
NAYS: NONE

8. Trust Input- None

9. Adjournment

MOTION TO ADJOURN AT 6:51 P.M.

MOVED BY: DEAN SECOND: TATOM
AYES: TATOM, DEAN, BROWNE, AND VICE CHAIRWOMAN FINCH.
NAYS: NONE

Approved this 7TH day of July 2025.