MINUTES CITY COUNCIL OF DEL CITY REGULAR MEETING May 19, 2025 – 6:00 P.M. 3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 16, 2025.)

1. Call to Order: at 6:00 PM by Mayor Eason.

2. Roll Call:

In Attendance: Council Members Scott Tatom, Pam Finch, Michael Dean and Mayor Floyd Eason.

Absent: Council Member Claudia Browne

City Employees: City Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

3. Invocation: Given by Sam Turk, Pastor of Midway Baptist Church.

Pledge of Allegiance: Led by Joshua Schultz

Proclamations / Recognitions

- Memorial Day 2025
 - Mayor Eason read the proclamation.

4. Public and Council Input

A. Public:

• Joshua Schultz 4321 Spiva said that the kids and families had a great time, and the military was honored so that made it a fantastic day and parade. He said that he is always looking for ways to improve the process and he will be sending out a survey for any ideas for the future. He also wanted to give a big Thank You to all the city staff for working it, and to Bill Eisenhour for providing everything for the cookout after. Mayor Eason asked if we could have signs to help advertise for the parade next year. Councilman Dean asked if there could be signs for where the parade was going to be because he had a lot of people asking that and suggested to advertise with Tinker so they would have the information as well. Joshua announced that the Armed Forces Day Parade for next year will be on May 16, 2026. Also, on June 21 from 4-8 PM at the Del City Community Center will be the Neighbor's Night Out and there will be lots of fun activities.

B. Council:

- Councilwoman Dean said that he would like to see holiday flags in our city throughout the year.
- Councilwoman Finch said that she loves seeing Code Enforcement out and about in the city.

5. City Manager's Report

• City Manager JD Hock gave a shoutout to the Del City Police Department for Police Appreciation Week, the barbecue they had was fantastic. Friday was Bike to Work week with ACOG and thank you to the Police Department for the escort. The parade was fantastic. There will be a business bite at Munequita Café on 5-29 at 11:30. Also on 5-29-25 will be the ribbon cutting for New Towne Place at 4PM. Eagle Harbor will not be opening at this time due to a shortage of lifeguards. There must be a minimum of eight in order to be able to open.

Departmental Reports:

A. City Clerk's Report: given by Assistant City Manager Kellie Wilbanks

Sales Tax is up \$20,466.07

1.74% increase.

• USE Tax is up \$16,618.49

10.13% increase.

■ Tobacco Tax is up \$529.87

7.51% increase.

■ Hotel/ Motel Tax is down (\$1,270.99) -6.92% decrease.

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of May 5, 2025.

MOTION: TO APPROVE MINUTES AS WRITTEN

MOVED BY: DEAN SECOND: FINCH AYES: TATOM, FINCH, DEAN AND MAYOR EASON.

NAYS: NONE

7. Ordinance repealing and replacing Chapter 18 – Signs

Discussion, consideration, possible action to approve, approve with modifications, deny, or require additional information adopting Ordinance No.

_____to repeal and replace the Del City Code of Ordinances Chapter 18-Signs; declaring repealer; providing severability; declaring an emergency; authorize Mayor to endorse the same.

MOTION: TO TABLE FOR TWO WEEKS UNTIL JUNE 2^{ND} COUNCIL MEETING THE SIGN ORDINANCE.

MOVED BY: DEAN SECOND: FINCH AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

8. Discussion Only – General Fund Budget for FY 2025-26

Discussion consideration, possible action to approve or deny holding a discussion only concerning General Fund Budget including estimated revenues and expenditures for fiscal year 2025-26.

MOTION: TO APPROVE HOLDING A DISCUSSION FOR GENERAL FUND BUDGET FOR FY 2025-26

MOVED BY: FINCH SECOND: DEAN AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

- City Manager JD Hock said they are digging deep into the numbers and this is all just a starting point and a more complete packet will be ready soon. Something he would like everyone to be aware of is that the Fire Department, Police Department and Community Development are all funded out of the general fund. June 15th is the day that the budget will have to be finalized.
- Councilwoman Finch asked if the sales tax for the month of June will help to cover some of the shortage in the budget. City Manager Hock said no because those numbers are being planned for the budget for the fiscal year 25-26 and the sales tax from June would go towards the fiscal year 24-25 totals.
- City Manager Hock said that our goal is to get everything self sustaining.

MOTION: TO APPROVE CLOSING THE PUBLIC DISCUSSION FOR GENERAL FUND BUDGET FOR FY 2025-26

MOVED BY: FINCH SECOND: TATOM AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

MOTION: TO RECESS TO DCMSA AT 6:36 PM.

MOVED BY: DEAN SECOND: FINCH AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE.

RECONVENE AT 6:56PM.

9. Executive Session

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes, Title 25, Section 301 et seq. for the purpose of a discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of, including but not limited to, the City Attorney, pursuant to Oklahoma Statutes, Title 25, Section 307(B)(1).

• City Attorney Wheeler says it meets all the requirements.

MOTION: TO RECESS TO EXECUTIVE SESSION @ 6:58PM.

MOVED BY: DEAN SECOND: FINCH AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

MOTION: TO RETURN FROM EXECUTIVE SESSION AT 7:35PM.

MOVED BY: DEAN SECOND: TATOM

AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

10. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of, including but not limited to, the City Attorney; authorize Mayor to endorse the same, if so necessary.

MOTION: TO PROCEED AS DISCUSSED

MOVED BY: FINCH SECOND: DEAN AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

11. Council Input- NONE

12. Adjournment

MOTION: TO ADJOURN AT 7:37 PM.

MOVED BY: DEAN SECOND: TATOM

AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE.

Approved this 2^{ND} day of June 2025

MINUTES DEL CITY MUNICIPAL SERVICES AUTHORITY REGULAR MEETING

May 19, 2025 – 6:00 P.M. 3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 16, 2025.)

1. Call to order: at 6:37 PM. by Chairman Floyd Eason.

2. Roll Call:

In Attendance: Trustee's Scott Tatom, Michael Dean, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: Trustee Claudia Browne

City Employees: Trust Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Wheeler.

3. Public and Trustee Input:

• Public: None

• Trustees: None

4. Manager's Report: None

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of May 5, 2025.

MOTION: TO APPROVE MINUTES OF THE REGULAR MEETING OF DCMSA OF MAY 5, 2025, AS WRITTEN.

MOVED BY: FINCH SECOND: DEAN AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

6. Sewer Line Replacement - 4413 SE 41st Street to 4433 SE 41st Street

Discussion, consideration, possible action to approve or deny the expense for sewer line replacement from Urban Contractors, LLC, for the section extending from 4413 SE 41st Street to 4433 SE 41st Street, not to exceed \$82,908.00; authorize Chair and/or Trust Manager to endorse any necessary documentation.

MOTION: TO APPROVE THE EXPENSE FOR SEWER LINE REPLACEMENT FROM URBAN CONTRACTORS, LLC, FOR THE SECTION EXTENDING FROM 4413 SE 41ST TO 4433 SE 41ST STREET, NOT TO EXCEED \$82,908.00; AUTHORIZE CHAIR AND/ OR TRUST MANAGER TO ENDORSE ANY NECESSARY DOCUMENTATION.

MOVED BY: DEAN SECOND: TATOM AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

7. Discussion Only – Del City Municipal Services Authority Fund Budget for FY 2025-26

Discussion consideration, possible action to approve or deny holding a discussion only concerning DCMSA Fund Budget including estimated revenues and expenditures for fiscal year 2025-26.

MOTION: TO APPROVE OPENING A DISCUSSION CONCERNING THE DCMSA FUND BUDGET.

MOVED BY: FINCH SECOND: DEAN AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

- City Manager JD Hock explained that he gets his revenue summary numbers by figuring the average of the totals of the previous 3 fiscal years. He explained that those are the numbers used to create the budget for utilities, water line maintenance, water treatment plant, sanitation and etc. Also, the debt service for the DCMSA includes two debts that include a 2011 loan from OWRB that is getting close to being paid off and the 2017 Wastewater treatment plant loan that still has a significant balance. He also said that we will be looking at rate structure, capital outlay, bulk trash, and lots of other things to see how they compare with other cities in the metro area.
- Mayor Eason asked if he was correct in the fact that the national trend is that everything is going up and an increase is probably in line for water and sanitation and City Manager Hock confirmed that it is likely.
- City Manager Hock also mentioned that they are looking at ways of trying to save money such as switching over to postcard billing as a cheaper option and any other ways to cut costs.
- Mayor Eason asked if Del City's rates were the lowest in the metro area and City Manager Hock confirmed that yes, they are.

MOTION: TO APPROVE CLOSING THE PUBLIC DISCUSSION FOR DCMSA FUND BUDGET.

MOVED BY: DEAN SECOND: TATOM AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

- 8. Trust Input- NONE
- 9. Adjournment

MOTION TO ADJOURN TO DCEDA AT 6:44 P.M.

MOVED BY: DEAN SECOND: FINCH AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

Approved this 2^{ND} day of June 2025.

MINUTES DEL CITY ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING

May 19, 2025 – 6:00 P.M. 3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 16, 2025.)

1. Call to order: at 6:45 PM. by Chairman Floyd Eason.

2. Roll Call:

In Attendance: Trustee's Scott Tatom, Michael Dean, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: Trustee Claudia Browne

City Employees: Trust Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Wheeler.

3. Public and Committee Input:

• Public: None

• Committee: None

4. Manager's Report

• Director of Community Development Kyle Gandy wanted to say thank you to Joshua Schultz for a great job on the parade and said it was a great time for him to show off his project management skills.

5. Minutes

Discussion, consideration, and possible action to approve minutes of the regular meeting of DCEDA of May 5, 2025.

MOTION: TO APPROVE MINUTES AS WRITTEN.

MOVED BY: TATOM SECOND: DEAN

AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

6. Discussion Only- Del City Economic Development Authority Fund Budget for FY 2025-26

Discussion consideration, possible action to approve or deny holding a discussion only concerning DCEDA Fund Budget including estimated revenues and expenditures for fiscal year 2025-26.

MOTION: TO APPROVE HOLDING A DISCUSSION CONCERNING THE DCEDA FUND BUDGET.

MOVED BY: DEAN SECOND: TATOM AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

- City Manager JD Hock said the 02 fund is the EDA fund and the only one for debt structure. Currently the debts we have are the series 2019 loan, the Scott Street project and the TIF # 1 on Sooner Road.
- Councilman Dean asked where revenue is shown that is coming from the sales tax.
 City Manager Hock and Assistant City Manager Kellie Wilbanks explained how they are accounted for.
- Councilwoman Finch asked how much longer do we have on the TIF #1 and City Manager Hock responded until 2033.

MOTION: TO APPROVE CLOSING THE PUBLIC DISCUSSION FOR DCEDA FUND BUDGET.

MOVED BY: TATOM SECOND: DEAN AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

7. Trust Input

- Mayor Eason asked if we have a For Sale sign on the Scott Street property, City Manager Hock said no, but that he will get that taken care of. Mayor Eason said that he'd like one there and on any city properties that we have for sale, so that we can bring attention to them and not waste time.
- Councilwoman Finch asked for a list of all vacant properties in the city.

8. Adjournment

MOTION TO ADJOURN TO DEL CITY REGULAR CITY COUNCIL AT 6:55 P.M.

MOVED BY: DEAN SECOND: TATOM AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

Approved this 2ND day of June 2025.