

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
May 19, 2025 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 16, 2025.)

**1. Call to Order:** at 6:00 PM by **Mayor Eason**.

**2. Roll Call:**

In Attendance: Council Members Scott Tatom, Pam Finch, Michael Dean and Mayor Floyd Eason.

Absent: Council Member Claudia Browne

City Employees: City Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

**3. Invocation:** Given by Sam Turk, Pastor of Midway Baptist Church.

**Pledge of Allegiance:** Led by Joshua Schultz

**Proclamations / Recognitions**

❖ Memorial Day - 2025

- Mayor Eason read the proclamation.

**4. Public and Council Input**

A. Public:

- Joshua Schultz 4321 Spiva said that the kids and families had a great time, and the military was honored so that made it a fantastic day and parade. He said that he is always looking for ways to improve the process and he will be sending out a survey for any ideas for the future. He also wanted to give a big Thank You to all the city staff for working it, and to Bill Eisenhower for providing everything for the cookout after. Mayor Eason asked if we could have signs to help advertise for the parade next year. Councilman Dean asked if there could be signs for where the parade was going to be because he had a lot of people asking that and suggested to advertise with Tinker so they would have the information as well. Joshua announced that the Armed Forces Day Parade for next year will be on May 16, 2026. Also, on June 21 from 4-8 PM at the Del City Community Center will be the Neighbor's Night Out and there will be lots of fun activities.

B. Council:

- Councilwoman Dean said that he would like to see holiday flags in our city throughout the year.
- Councilwoman Finch said that she loves seeing Code Enforcement out and about in the city.

**5. City Manager's Report**

- City Manager JD Hock gave a shoutout to the Del City Police Department for Police Appreciation Week, the barbecue they had was fantastic. Friday was Bike to Work week with ACOG and thank you to the Police Department for the escort. The parade was fantastic. There will be a business bite at Munequita Café on 5-29 at 11:30. Also on 5-29-25 will be the ribbon cutting for New Towne Place at 4PM. Eagle Harbor will not be opening at this time due to a shortage of lifeguards. There must be a minimum of eight in order to be able to open.

**Departmental Reports:**

A. City Clerk's Report: given by Assistant City Manager Kellie Wilbanks

- Sales Tax is up \$20,466.07 1.74% increase.
- USE Tax is up \$16,618.49 10.13% increase.
- Tobacco Tax is up \$529.87 7.51% increase.
- Hotel/ Motel Tax is down (\$1,270.99) -6.92% decrease.

**6. Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of May 5, 2025.

**MOTION: TO APPROVE MINUTES AS WRITTEN**

MOVED BY: DEAN

SECOND: FINCH

AYES: TATOM, FINCH, DEAN AND MAYOR EASON.

NAYS: NONE

**7. Ordinance repealing and replacing Chapter 18 – Signs**

Discussion, consideration, possible action to approve, approve with modifications, deny, or require additional information adopting Ordinance No.

\_\_\_\_\_ to repeal and replace the Del City Code of Ordinances Chapter 18-Signs; declaring repealer; providing severability; declaring an emergency; authorize Mayor to endorse the same.

**MOTION: TO TABLE FOR TWO WEEKS UNTIL JUNE 2<sup>ND</sup> COUNCIL MEETING THE SIGN ORDINANCE.**

MOVED BY: DEAN                                      SECOND: FINCH  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

**8.            Discussion Only – General Fund Budget for FY 2025-26**

Discussion consideration, possible action to approve or deny holding a discussion only concerning General Fund Budget including estimated revenues and expenditures for fiscal year 2025-26.

**MOTION: TO APPROVE HOLDING A DISCUSSION FOR GENERAL FUND BUDGET FOR FY 2025-26**

MOVED BY: FINCH                                      SECOND: DEAN  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

- City Manager JD Hock said they are digging deep into the numbers and this is all just a starting point and a more complete packet will be ready soon. Something he would like everyone to be aware of is that the Fire Department, Police Department and Community Development are all funded out of the general fund. June 15<sup>th</sup> is the day that the budget will have to be finalized.
- Councilwoman Finch asked if the sales tax for the month of June will help to cover some of the shortage in the budget. City Manager Hock said no because those numbers are being planned for the budget for the fiscal year 25-26 and the sales tax from June would go towards the fiscal year 24-25 totals.
- City Manager Hock said that our goal is to get everything self sustaining.

**MOTION: TO APPROVE CLOSING THE PUBLIC DISCUSSION FOR GENERAL FUND BUDGET FOR FY 2025-26**

MOVED BY: FINCH                                      SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

**MOTION: TO RECESS TO DCMSA AT 6:36 PM.**

MOVED BY: DEAN                                      SECOND: FINCH  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE.

**RECONVENE AT 6:56PM.**

## 9. Executive Session

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes, Title 25, Section 301 et seq. for the purpose of a discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of, including but not limited to, the City Attorney, pursuant to Oklahoma Statutes, Title 25, Section 307(B)(1).

- City Attorney Wheeler says it meets all the requirements.

**MOTION: TO RECESS TO EXECUTIVE SESSION @ 6:58PM.**

MOVED BY: DEAN SECOND: FINCH  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

**MOTION: TO RETURN FROM EXECUTIVE SESSION AT 7:35PM.**

MOVED BY: DEAN SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

## 10. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of, including but not limited to, the City Attorney; authorize Mayor to endorse the same, if so necessary.

**MOTION: TO PROCEED AS DISCUSSED**

MOVED BY: FINCH                                SECOND: DEAN  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

## 11. Council Input- NONE

## 12. Adjournment

**MOTION: TO ADJOURN AT 7:37 PM.**

MOVED BY: DEAN SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE.

MOVED BY: DEAN SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE.

MOVED BY: DEAN SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE.

MOVED BY: DEAN SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE.

Approved this 2<sup>ND</sup> day of June 2025

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
May 19, 2025 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 16, 2025.)

**1. Call to order:** at 6:37 PM. by Chairman Floyd Eason.

**2. Roll Call:**

In Attendance: Trustee's Scott Tatom, Michael Dean, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: Trustee Claudia Browne

City Employees: Trust Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Wheeler.

**3. Public and Trustee Input:**

- Public: None
- Trustees: None

**4. Manager's Report: None**

**5. Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of May 5, 2025.

**MOTION: TO APPROVE MINUTES OF THE REGULAR MEETING OF DCMSA OF MAY 5, 2025, AS WRITTEN.**

MOVED BY: FINCH

SECOND: DEAN

AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

**6. Sewer Line Replacement - 4413 SE 41st Street to 4433 SE 41st Street**

Discussion, consideration, possible action to approve or deny the expense for sewer line replacement from Urban Contractors, LLC, for the section extending from 4413 SE 41st Street to 4433 SE 41st Street, not to exceed \$82,908.00; authorize Chair and/or Trust Manager to endorse any necessary documentation.

MOVED BY: DEAN SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON  
NAYS: NONE

Discussion consideration, possible action to approve or deny holding a discussion only concerning DCMSA Fund Budget including estimated revenues and expenditures for fiscal year 2025-26.

MOVED BY: FINCH                                SECOND: DEAN  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.  
NAYS: NONE

- MOTION: TO APPROVE CLOSING THE PUBLIC DISCUSSION FOR DCMSA FUND BUDGET.**

MOVED BY: DEAN                      SECOND: TATOM  
AYES: TATOM, DEAN, FINCH, AND MAYOR EASON.

NAYS: NONE

**8. Trust Input- NONE**

**9. Adjournment**

**MOTION TO ADJOURN TO DCEDA AT 6:44 P.M.**

MOVED BY: DEAN

SECOND: FINCH

AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

Approved this 2<sup>ND</sup> day of June 2025.



MINUTES  
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
May 19, 2025 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 16, 2025.)

**1. Call to order:** at 6:45 PM. by Chairman Floyd Eason.

**2. Roll Call:**

In Attendance: Trustee's Scott Tatom, Michael Dean, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: Trustee Claudia Browne

City Employees: Trust Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Wheeler.

**3. Public and Committee Input:**

- Public: None
- Committee: None

**4. Manager's Report**

- Director of Community Development Kyle Gandy wanted to say thank you to Joshua Schultz for a great job on the parade and said it was a great time for him to show off his project management skills.

**5. Minutes**

Discussion, consideration, and possible action to approve minutes of the regular meeting of DCEDA of May 5, 2025.

**MOTION: TO APPROVE MINUTES AS WRITTEN.**

MOVED BY: TATOM

SECOND: DEAN

AYES: TATOM, DEAN, FINCH, AND CHAIRMAN EASON

NAYS: NONE

**6. Discussion Only- Del City Economic Development Authority Fund Budget for FY 2025-26**

Approved this 2<sup>ND</sup> day of June 2025.