

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Mayor
Michael Dean, Council Member..... Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Claudia Browne, Council Member Ward 3
Scott Tatom, Council Member..... Ward 4
(Contact info at: www.cityofdelcity.org)

J.D. Hock, City Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

July 7, 2025 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **July 3, 2025.**

Signed: [s/Joseph Carroll, City Clerk – Interim](#)
City Clerk – Interim / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. City Manager's Report
Departmental Reports
Police Department

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of the special meeting of Council of June 12, 2025. Requested by Interim City Clerk Joseph Carroll
- B. Minutes of the regular meeting of Council of June 19, 2025. Requested by Interim City Clerk Joseph Carroll

- C. Budget Amendment for FY 2025-2026, as shown in Exhibit A to the Council agenda. Requested by Interim City Clerk Joseph Carroll
- D. Blanket Purchase Order – Pafford EMS of Oklahoma for FY2025-2026 to provide dedicated emergency and non-emergency ambulance service to residents of Del City. Contract/Subsidy \$30,000 per month not to exceed \$360,000 per year for account 01-516-385. Requested by Fire Chief Z. Williams
- E. Blanket Purchase Order – Reclaiming Hope Counseling, LLC for FY2025 through December 31, 2025 to provide training, peer support, monthly wellness visits rotation and support for critical events, not to exceed \$13,350.00. Requested by Fire Chief Z. Williams
- F. Blanket Purchase Order – Anago Cleaning Systems for janitorial services for city buildings not to exceed \$42,900; fiscal year ending June 30, 2026. Cost to be charged accordingly per department. Requested by Interim City Clerk Joseph Carroll
- G. Blanket Purchase Order – Crawford & Associates, P.C., a CPA and accounting firm specializing in serving governmental entities to prepare the annual financial statements for fiscal year ending June 30, 2025, not to exceed the cost of \$60,000. Cost to be split between City Budget and DCMSA Budget. Requested by Interim City Clerk Joseph Carroll
- H. Blanket Purchase Order – HBC CPA's & Advisors to prepare the annual financial audit and compilation report for the fiscal year ending June 30, 2025, not to exceed the cost of \$23,500.00. The single audit will be an additional \$5,900.00 for fiscal year ending June 30, 2026. Cost to be split between City Budget and DCMSA Budget. Requested by Interim City Clerk Joseph Carroll
- I. Blanket Purchase Order – RK Black for multifunction copiers, printers and scanners and maintenance services for all City Departments. Lease contract \$1,397.05 per month not to exceed \$16,764.60 per year; maintenance contract \$1,520.73 quarterly not to exceed \$6,082.92 per year with a total annual cost not to exceed \$22,847.52, for fiscal year ending June 30, 2026. Cost to be charged accordingly per department. Requested by Interim City Clerk Joseph Carroll

7. Agreement – YMCA of Greater Oklahoma for operations and staffing of the Eagle Harbor Aquatic Center

Discussion, consideration, and possible action to approve, approve with modifications, or deny entering into an agreement with the YMCA of Greater Oklahoma City in an amount not to exceed \$27,000.00 for staffing and operation of the Eagle Harbor Aquatic Center from July 10, 2025, through August 31, 2025; authorize Mayor to endorse same. Requested by Development Director Kyle Gandy

8. Renewal – Agreement with First Due, Fire Department Incident Reporting and Management System

Discussion, consideration, and possible action to approve or deny renewal of Master Service Agreement with First Due and Del City Fire Department for its incident reporting and management system for \$22,522.50 from July 1, 2025 to June 30, 2026; authorize Mayor to endorse same. Requested by Fire Chief Z. Williams

9. Agreement with Mid-Del Youth and Family Center

Discussion, consideration, and possible action to approve or deny agreement with Mid-Del Youth and Family Center, Inc., for services relating to youth counseling, emergency youth shelter, etc. to City residents in the amount of \$36,000 for FY 2025-2026; authorize Mayor to endorse same. Requested by City Manager JD Hock

10. Contract – SHINE – Oklahoma County

Discussion, consideration, and possible action to approve or deny contract with Oklahoma County SHINE Program (Start Helping Impacted Neighborhoods Everywhere) for FY 2026 in amount not to exceed \$36,000.00; authorize Mayor to endorse the same. Requested by Parks & Recreation Supervisor CJ Jennings

11. Participation in Oklahoma Highway Safety Grant

Discussion, consideration, possible action to approve or deny participation in the Oklahoma Highway Safety Grant. Grant totaling \$21,584.00 for overtime

reimbursement for police officers participating in Oklahoma Highway Safety programs for DUI and seatbelt enforcement along with other enforcement action in order to reduce injuries and fatality traffic accidents. Authorize Mayor and/or City Manager to endorse same. Requested by Police Chief Loyd Berger

12. Contract – Pivot Inc. commonly known as Community Intervention Center “CIC”

Discussion, consideration, and possible action to approve contract with Pivot Inc. (CIC) for July 1, 2025 through June 30, 2026 for professional services to operate a community intervention center for juveniles in custody when detention is inappropriate or unavailable; amount not to exceed \$30,000 annually to be paid \$7,500.00 quarterly. Authorize Mayor and /or City Manager to endorse same. Requested by Police Chief Loyd Berger

13. Oklahoma County Criminal Justice Authority Jail Services Agreement for FY 2025-26

Discussion, consideration, and possible action to approve or deny contract with Oklahoma County Criminal Justice Authority from July 1, 2025 through June 30, 2026, providing for the incarceration of municipal prisoners within the Oklahoma County Detention Center. Authorize Mayor and/or City Manager to endorse same. Requested by Police Chief Loyd Berger

14. Executive Session

Discussion, consideration, and possible action to approve or deny recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of a discussion concerning confidential matters pertaining to pending investigations, claims, and actions, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock

15. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, as the Council, on

advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock

16. Council Input

17. Adjournment

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Chair
Michael Dean, Vice Chair
Pam Finch, Secretary
Claudia Browne, Trustee
Scott Tatom, Trustee

J.D. Hock, Trust Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

July 7, 2025 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **July 3, 2025.**

Signed: [s/Joseph Carroll, City Clerk – Interim](#)
City Clerk – Interim / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
Departmental Reports:
Public Works

5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the DCMSA, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of the special meeting of DCMSA of June 12, 2025. Requested by Interim City Clerk Joseph Carroll
- B. Minutes of the regular meeting of DCMSA of June 16, 2025. Requested by Interim City Clerk Joseph Carroll

- C. Blanket Purchase Order – Wastewater Treatment Plant Division for FY 2026 under account 20-536 as follows. Requested by Interim Public Works Director Brittany Parrott

01-0287	Electrical Solutions.....	\$30,000.00
01-1625	Electric Surplus	\$10,000.00
01-0287	Electrical Solutions	\$10,000.00
01-0276	Grainger	\$20,000.00
01-2232	Enaqua	\$20,000.00
01-0626	Wilson Electric	\$20,000.00

01-1159	Haynes	\$30,000.00
01-0739	Eurofins Environmental Test	\$12,000.00
01-0597	Polydyne	\$25,000.00
01-1147	HACH	\$15,000.00
01-0717	USA Bluebook	\$30,000.00
	TOTAL	\$222,000.00

- D. Blanket Purchase Order – Water Treatment Plant Division for FY 2026 under account 20-533 as follows. Requested by Interim Public Works Director Brittany Parrott

01-0614	Brenntag Southwest.....	\$13,000.00
01-0087	Mid-America Hydro Tech	\$33,084.00
01-3135	Hawkins	\$11,742.00
01-1180	ODEQ	\$15,000.00
01-3386	Eurofins Eaton Analytical	\$21,600.00
01-1642	Accurate Labs	\$12,320.00

- E. Blanket Purchase Order – Fleet Maintenance Division for FY 2026 for various departments as follows. Requested by Interim Public Works Director Brittany Parrott

01-0152	Penley	\$15,000.00
01-3371	Red Rock Unleaded	\$11,000.00
	TOTAL	\$26,000.00

- F. Blanket Purchase Order – Anago Cleaning Systems for janitorial services for city buildings not to exceed \$42,900; fiscal year ending June 30, 2026. Cost to be charged accordingly per department. Requested by Interim City Clerk Joseph Carroll

- G. Blanket Purchase Order – Crawford & Associates, P.C., a CPA and accounting firm specializing in serving governmental entities to prepare the annual financial statements for fiscal year ending June 30, 2025, not to exceed the cost of \$60,000. Cost to be split between City Budget and DCMSA Budget. Requested by Interim City Clerk Joseph Carroll

- H. Blanket Purchase Order – HBC CPA’s & Advisors to prepare the annual financial audit and compilation report for the fiscal year ending June 30, 2025, not to exceed the cost of \$23,500.00. The single audit will be an additional \$5,900.00 for fiscal year ending June 30, 2026. Cost to be split between City Budget and DCMSA Budget. Requested by Interim City

Clerk Joseph Carroll

- I. Blanket Purchase Order – RK Black for multifunction copiers, printers and scanners and maintenance services for all City Departments. Lease contract \$1,397.05 per month not to exceed \$16,764.60 per year; maintenance contract \$1,520.73 quarterly not to exceed \$6,082.92 per year with a total annual cost not to exceed \$22,847.52, for fiscal year ending June 30, 2026. Cost to be charged accordingly per department. Requested by Interim City Clerk Joseph Carroll

6. Contract – Uniforms for Public Works

Discussion, consideration, and possible action to approve, approve with modifications, or deny a contract for uniform rental, purchase, and weekly laundering with Cintas for an annual amount not to exceed \$20,000.00. Authorize Trust Manager to endorse same. Requested by Interim Public Works Director Brittany Parrott

7. Trust Input

8. Adjournment

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Pam Finch, Chair
Floyd Eason, Vice Chair
Michael Dean, Secretary
Claudia Browne, Trustee
Scott Tatom, Trustee

J.D. Hock, Trust Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

July 7, 2025 at 6:00 p.m.

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **July 3, 2025.**

Signed: s/Joseph Carroll, City Clerk – Interim
City Clerk – Interim / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
Departmental Reports:
Development Department

5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the DCEDA, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of the special meeting of DCEDA of June 12, 2025. Requested by Interim City Clerk Joseph Carroll
- B. Minutes of the regular meeting of DCEDA of June 16, 2025. Requested by Interim City Clerk Joseph Carroll

6. **Presentation – “Dining in Del City” Recipient – July 2025**

Presentation from Joshua Shultz with the Del City Chamber of Commerce on the “Dining in Del City” recipient for July 2025: Polar Rush, located at 1911 S. Sunnyslane Rd., Del City, Oklahoma. Requested by Development Director Kyle Gandy

7. **Scott Street South Repayment Plan**

Discussion, consideration, and possible action to approve the extension of the repayment plan for the Scott Street South loan with First National Bank (FNB) for FY26 in the amount of \$20,000.00 per month pursuant to the terms previously approved by DCEDA/Council. Requested by Trust Manager J.D. Hock

8. Trust Input

9. Adjournment

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd Eason, Chair
Michael Dean, Vice Chair
Pam Finch, Secretary
Claudia Browne
Scott Tatom

J.D. Hock, City Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Oklahoma Municipal Retirement Fund (OMRF) Regular Meeting

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

July 7, 2025 at 6:00 p.m.

The OMRF Committee encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations. The OMRF Committee may waive the 48-hour rule if signing is not the necessary accommodation.

Posted for public view at **5:00 p.m.** on **July 3, 2025.**

Signed: [s/Joseph Carroll, City Clerk – Interim](#)
City Clerk – Interim / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Committee Input**

- A. **Public**
- B. **Committee**

4. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of OMRF of April 21, 2025. Requested by Interim City Clerk Joseph Carroll

5. **Retirement Application – Rhonda Dyer**

Discussion, consideration, and possible action to approve the retirement application for City employee Rhonda Dyer to receive a normal retirement from the Oklahoma Municipal Retirement Fund, per request from employee. Requested by City Manager J.D. Hock

6. **Authorize Signatory for Oklahoma Municipal Retirement Fund**

Discussion, consideration, and possible action to approve or deny updating the authorized signatory for the Oklahoma Municipal Retirement Fund; authorize Mayor / Committee Chair to endorse same. Requested by Assistant City Manager Kellie Wilbanks

7. **Committee Input**

8. **Adjournment**