

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
Feb 25, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Feb 21, 2025.)

1. **Call to Order:** at 6:00 PM by **Vice Mayor Finch.**

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, Michael Dean and Mayor Floyd Eason (arrived at 11:40 AM).

Absent: None

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. **Invocation:** Given by Councilman Michael Dean.

Pledge of Allegiance: Led by City Manager JD Hock.

4. **Public and Council Input**

A. Public:

- Mary Ericson 813 Vickie Dr says that she loves Del City and has lived here for 7 years. Says that we have too many stray dogs. She would like signs put up stating that we have a leash law. She would also like to see heavier fines of up to \$500 and the cost of shelter boarding to be charged to pet owners. She had a stray dog that continuously jumped into her yard and she had to use her money to purchase a bigger fence.
- Darrell Howard 3901 E Fairview Dr. says that stray dogs do need to be restrained and that he agrees with a hefty fine. The city recently had stop signs installed in Midway Village and he has spoken to many residents of Midway Village and they really appreciate them being installed.
- Cory Teague 3333 Del Rancho Dr. said they won't pick up his trash.
- Assistant City Manager Kellie Wilbanks gave update on 5501 Tinker Diagonal the Econlodge Demo. They are working to agree on an extension date. The needed DEQ forms have been sent in for approval.

B. Council:

- Councilman Tatom: Encourages any problems with stray dogs to go through the police department.
- Councilman Dean said that we have updated our laws and ordinances on stray animals.
- Councilwoman Finch said the best thing to combat the stray animals is a responsible pet owner. She has a few needs for High Spirit Park including a new volleyball net and covered seating area or pavillion for eating. Would also like to be on an annual powerwashing schedule for the things at the park so they can be cleaned. The community garden is ready for rototilling.

5. City Manager's Report

- City Manager JD Hock said thank you for all that came to the Coffee Connection on 2/6/25 and the Business Bites on 2/13/25. The next business bites will be on 2/27/25 at #1 BBQ. There will also be a ribbon cutting for Boot Barn on Friday 2/28/25 at Noon.

Departmental Reports:

A. City Clerk's Report:

- Sales Tax is down (\$1,498.36) -0.13% decrease
- USE Tax is down (\$18,474.60) -7.66% decrease
- Tobacco Tax is up 16.35 0.26% increase
- Hotel/ Motel is up \$386.76 3.19% increase

B. Fire Department: Chief Z Williams

- Gave an overview of his 2024 end of year report that was previously given by City Manager JD Hock at another meeting.

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of February 3, 2025.

MOTION: TO APPROVE MINUTES AS WRITTEN.

MOVED BY: BROWNE

SECOND: TATOM

AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH

NAYS: NONE

7. Surplus Items from former Library

Discussion, consideration, possible action to approve or deny declaring the items listed in Exhibit A to the Council agenda as surplus to the City's needs; authorize final disposition of these items as approved by the City Manager.

MOTION: TO APPROVE DECLARING THE ITEMS LISTED IN EXHIBIT A AS SURPLUS.

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

8. Surplus Items – City Hall

Discussion, consideration, possible action to approve or deny declaring the items listed in Exhibit B to the Council agenda as surplus to the City’s needs; authorize final disposition of these items as approved by the City Manager.

MOTION: TO APPROVE DECLARING THE ITEMS LISTED IN EXHIBIT B AS SURPLUS.

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

9. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$6,273.16 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

- (1) 2120 Connie
Owner: Westlake Rental Properties LLC (Edmond, OK)
Contractor Fee\$70.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$439.54

- (2) 4128 SE 25th
Owner: Caleb Smith (Del City, OK)
Contractor Fee\$160.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$529.54

- (3) 4509 SE 26th
Owner 1: Robert Myers (Edmond, OK),
Owner 2: Citigroup Mortgage Loan Trust 2022 A (Salt Lake City, Utah)
Contractor Fee\$65.00

Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.....	\$16.00
Total Expenses.....	\$434.54

(4) 4773 SE 24th
 Owner: Abby Handley (Del City, OK)
 Contractor Fee\$4,500.00
 Administrative Expenses\$353.54
 Mailings, photos, processing, copying, etc.....\$16.00
 Total Expenses.....\$4,869.54

MOTION: TO APPROVE ASSESSMENT OF COSTS ON ABATEMENTS AS LISTED.

MOVED BY: FINCH SECOND: TATOM
 AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
 NAYES: NONE

10. Ordinance – Special Use Permit (SUP) for a tattoo and body piercing studio at 4711 and 4713 SE 29 Street – PC-UR 671-25

Discussion, consideration, possible action to approve, approve with modifications, approve and ratify, deny, or require additional information adopting Ordinance 1435 for a request for a Special Use Permit for a tattoo and body piercing studio for a property located at 4711 and 4713 SE 29 Street (All of Lots Eight (8) through Thirteen (13), in Block Two (2), HASSELL ADDITION) per PC Application PC-UR 671-25; public hearing before Planning Commission on January 30, 2025; declaring repealer and providing for severability; approved by Planning Commission on January 30, 2025; authorize Mayor to endorse the same.

MOTION: TO APPROVE ADOPTING ORDINANCE 1435 FOR A REQUEST FOR A SPECIAL USE PERMIT FOR A TATTOO AND BODY PIERCING STUDIO FOR PROPERTY LOCATED AT 4711 AND 4713 SE 29TH AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: DEAN SECOND: BROWNE
 AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
 NAYS: NONE

11. Purchase of HVAC system for Senior Citizen/Recreation Center

Discussion, consideration, possible action to approve, approve with modifications, or deny the purchase of a new HVAC system for the Senior Citizen/Recreation Center from Locke Supply in an amount not to exceed \$19,000.00.

MOTION: TO APPROVE A NEW HVAC SYSTEM FOR THE SENIOR CITIZEN/ RECREATION CENTER FROM LOCKE SUPPLY NOT TO EXCEED \$19,000.00

AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

14. Memorandum of Agreement – Okla. Dept. of Environmental Quality – On-Road2 Program

Discussion, consideration, and possible action to approve or deny entering into a Memorandum of Agreement between the City of Del City and the Oklahoma Department of Environmental Quality to accept financial assistance in the amount of \$206,845.00 from the On-Road2 Program for the purchase of a Medium Class CNG Dump Truck to be used by the Streets Department. Authorize City Manager to endorse agreement and grant documents.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE THE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: TATOM
AYES: BROWNE, DEAN, TATOM, FINCH, AND MAYOR EASON.
NAYS: NONE

15. Employment Agreement – City Manager

Discussion, consideration, and possible action to approve or deny entering into an Employment Agreement for City Manager with James D. Hock effective July 1, 2025 to June 30, 2026; authorize Mayor to endorse same.

MOTION: TO APPROVE ENTERING INTO AN EMPLOYMENT AGREEMENT FOR CITY MANAGER WITH JAMES D. HOCK EFFECTIVE JULY 1, 2025 TO JUNE 30, 2026: AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: TATOM SECOND: DEAN
AYES: BROWNE, DEAN, TATOM, FINCH, AND MAYOR EASON.
NAYS: NONE

16. Grant Appropriation, Discussion – Master Plan for Del City Community Parks, Ray Trent and Sequoia, with consultant GH2 Architects

Discussion, consideration, possible action to approve, approve with modifications, or deny the proposed Parks Master Plan as provided by the Del City Community Development Department and GH2 Architects through an Oklahoma Tobacco Settlement Endowment Trust (TSET) grant. The total cost of the Parks Master Plan for Ray Trent Park and Sequoia Park shall not exceed One-Hundred, Twenty-Thousand Dollars (\$120,000); authorize Mayor to endorse the same.

MOTION: TO OPEN DISCUSSION

MOTION: TO ADJOURN TO DCMSA @ 12:14 PM.

MOVED BY: DEAN

SECOND: BROWNE

AYES: BROWNE, DEAN, TATOM, AND MAYOR EASON.

NAYS: NONE

Approved this 3rd day of March 2025.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
Feb 25, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on February 21, 2025.)

1. **Call to order:** at 12:14 PM. by Chairman Floyd Eason.

2. **Roll Call:**

In Attendance: Trustee's Claudia Browne, Michael Dean, Scott Tatom, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: None

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. **Public and Trustee Input:**

- Public: None
- Trustees: None

4. **Manager's Report:**

- City Manager Hock said that everyone will receive a \$3 credit on the sanitation bill for the week that we were shut down.
- Mayor Eason asked that we take a minute and look into this because the same amount of trash is going to be picked up even though it was weather delayed.

Departmental Reports:

Public Works: None

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of February 3, 2025.

MOTION: TO APPROVE THE MINUTES AS WRITTEN.

MOVED BY: DEAN

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON

AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON
NAYS: NONE

Approved this 3rd day of March 2025.