

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Mayor
Michael Dean, Council Member..... Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Claudia Browne, Council Member Ward 3
Scott Tatom, Council Member..... Ward 4
(Contact info at: www.cityofdelcity.org)

J.D. Hock, City Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

March 17, 2025 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **March 14, 2025.**

Signed: [s/Joseph Carroll, City Clerk – Interim](#)
City Clerk – Interim / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

Proclamations / Recognitions

- ❖ Vietnam Veterans Day – March 29, 2025
- ❖ Autism Acceptance Month and World Autism Awareness Day – April 2025 and April 2, 2025

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. City Manager's Report

Calendar of Events

Departmental Reports:

- A. City Clerk / Finance
- B. Fire Department

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of March 3, 2025. Requested by Interim City Clerk Joseph Carroll

7. Ordinance – Amend Section A-492 - Fencing and Screening of the Planning and Zoning Ordinance as well as Sections 5-83 - Permits and 5-84 – Sightproof fencing of the Del City Municipal Code

Discussion, consideration, and possible action to approve, approve with modifications, deny or require additional information adopting Ordinance 1436 to amend Section A-492 of the Del City Zoning ordinance to permit construction of fences on private property without the need of a fence permit; and the Del City Code of Ordinances, Chapter 5 of Buildings and Building Codes, Article VIII. – Fences, Section 5-83. – Permits; and creating Chapter 5 of Buildings and Building Codes, Article VIII. – Fences, Section 5-84. – Sightproof Fencing; declaring repealer; and providing severability, per PC Application PC-ORD 670-25; public hearing before Planning Commission on January 30, 2025; approved by Planning Commission on January 30, 2025; authorize Mayor to endorse the same. Requested by City Planner Andrew Meyers

8. Ordinance – Amending Commercial Development Permits Section 5-184

Discussion, consideration, and possible action to approve, approve with modifications, deny or require additional information adopting Ordinance 1437 to amend the Del City Code of Ordinances to update the Commercial Development Permits Fee Schedule, per PC Application PC-ORD 670-25; public hearing before Planning Commission on January 30, 2025; approved by Planning Commission on January 30, 2025; declaring repealer and providing severability; authorize Mayor to endorse the same. Requested by City Planner Andrew Meyers

9. Ordinance – Request for a rezoning of 2800 Dave Smith Drive from R-1-D to A-C

Discussion, consideration, and possible action to approve or deny adopting Ordinance **1438** to amend the Official Zoning Map of the City of Del City to rezone from R-1-D District, Single Family Detached Residential, to A-C District, Arterial Commercial; declaring repealer; and providing severability; per PC Application PC-SUP 672-25; public hearing before Planning Commission on February 27, 2025; approved by Planning Commission on February 27, 2025; authorize Mayor to endorse the same. Requested by City Planner Andrew Meyers

10. Resolution – Adoption of the Oklahoma County Hazard Mitigation Plan – 2024 Update

Discussion, consideration, and possible action to approve or deny adopting the 2024 update of the Oklahoma County Hazard Mitigation Plan according to Resolution No. **03-17-2025A**. This 400+-page document includes City of Del City, Oklahoma County and thirteen (13) incorporated jurisdictions within Oklahoma County and has been "Approved Pending Adoption" by the Oklahoma Department of Emergency Management and FEMA; authorize Mayor to endorse same. Requested by Fire Chief Z. Williams

11. Disposal of Records – Finance and Municipal Court

Discussion, consideration, and possible action to approve or deny disposal of records as listed on Exhibit “A” of the Council Agenda pursuant to Oklahoma Statutes Title 11, Section 22-131. Requested by Interim City Clerk Joseph Carroll

12. Agreement between City of Del City and International Association of Firefighters (IAFF), Local 2171

Discussion, consideration, and possible action to approve or deny Collective Bargaining Agreement between the City of Del City and the IAFF, Local 2171, for FY 2024-2025; effective retroactively to July 1, 2024 through June 30, 2025; authorize Mayor or City Manager to endorse Agreement; and direct staff accordingly. Requested by City Manager JD Hock

13. Executive Session

Discussion, consideration, possible action, if any, to approve recessing to executive session for discussion concerning confidential matters pertaining to pending investigations, claims, and actions, including but not limited to Melissa Jones, pursuant to Oklahoma Statutes, Title 25, Section 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the public body’s ability to process claims or conduct pending investigations, claims and actions with legal consultation regarding potential exposure to litigation based on recent administrative or operational matters. Requested by City Manager J.D. Hock

14. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters

pertaining to pending investigations, claims and actions with legal consultation regarding potential exposure based on recent administrative or operational matters, including but not limited to Melissa Jones; authorize the Mayor to execute any documents necessary related to the pending investigations, claims and actions, including but not limited to a Separation Agreement with Melissa Jones. Requested by City Manager J.D. Hock

15. Council Input

16. Adjournment

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Michael Dean, Vice Chair
Pam Finch, Secretary
Claudia Browne, Trustee
Scott Tatom, Trustee

J.D. Hock, Trust Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

March 17, 2025 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **March 14, 2025.**

Signed: s/Joseph Carroll, City Clerk – Interim
City Clerk – Interim / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
Departmental Reports:
Public Works

5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Trust members, the item will be heard in regular order.)

- A. Minutes of February 25, 2025 Regular Meeting of DCMSA
Approve minutes of the special meeting of DCMSA of February 25, 2025.
Requested by Interim City Clerk Joseph Carroll

- B. Blanket Purchase Order – Water Treatment Plant for FY 2025
Approve blanket purchase order for Water Treatment Plant for FY 2024-2025 under account 20-533-376, as follows. Requested by Deputy Public Works Director Kraig Fryar

01-3386 Eurofins	11,000.00
TOTAL	\$ 11,000.00

6. **Disposal of Records – Utility Billing**

Discussion, consideration, and possible action to approve or deny disposal of Utility Billing records referenced in City of Del City Resolution 09-06-05A(1)

dated on or prior to June 30, 2022, pursuant to Oklahoma Statutes Title 11, Section 22-131. Requested by Deputy Public Works Director Brittany Parrott

7. RFP #2601 – Solid Waste Disposal Site (Sanitary Landfill)

Discussion, consideration, possible action to approve, approve with modifications, or deny awarding a contract for RFP #2601- Solid Waste Disposal Site to the lowest most responsible bidder: Oklahoma City Landfill, LLC dba Southeast OKC Landfill for an amount not to exceed \$574,200.00. The original contract period for FY '25/'26 with the option to renew for four (4) consecutive fiscal years. Requested by Deputy Public Works Director Brittany Parrott

8. Trust Input

9. Adjournment

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Public Notice of Meeting

CANCELLATION NOTICE

Due to Lack of Items

Regular Meeting
Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

March 17, 2025 at 6:00 p.m.

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Public Notice of Meeting

CANCELLATION NOTICE

Due to Lack of Items

Oklahoma Municipal Retirement Fund (OMRF)
Regular Meeting

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

March 17, 2025 at 6:00 p.m.