

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
Jan 21, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Jan 17, 2025.)

1. Call to Order: at 6:00 PM by **Mayor Eason**.

2. Roll Call:

In Attendance: Council Members Scott Tatom, Claudia Browne, Michael Dean and Mayor Floyd Eason.

Absent: Council Member Pam Finch

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney Sherry Mueller.

3. Invocation: Given by Councilman Dean

Pledge of Allegiance: Led by Joshua Schultz

Proclamations / Recognitions

- ❖ Teen Dating Violence Awareness Month – February 2025
Read by Councilman Dean

4. Public and Council Input

A. Public:

- Joshua Schultz 4321 Spiva Dr. Legislative Luncheon coming up on 1/24/25 Friday at 11 AM.
- Coffee Connection on 2/6/25 at 8AM at Mid Del Youth and Family.

B. Council: None

5. City Manager's Report

- City Manager JD Hock said that last Thursday we went to an OML Budgeting Conference
- There is a CMA training in Edmond Wed- Fri
- District 1 Deputy Commissioner meeting on non jail items.
- Mayor Eason said that it was a good meeting.

Departmental Reports:

A. City Clerk's Report:

- Sales Tax is up \$26,284.34 2.34% increase
- USE Tax is down (\$14,899.71) -7.84% decrease
- Tobacco Tax is down (\$685.59) -9.16% decrease
- Hotel/ Motel is up \$3,381.23 23.40% increase

B. Fire Department: Chief Z Williams is ill.

- Emailed monthly update.

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of January 6, 2025, Regular Meeting of Council

Approve minutes of the regular meeting of Council of January 6, 2025.

B. Budget Amendment

Approve budget amendment for FY 2024-2025, as shown in Exhibit A to the Council agenda.

MOTION: TO APPROVE A AND B AS WRITTEN

MOVED BY: TATOM

SECOND: BROWNE

AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.

NAYS: NONE

7. Donation of Historical Items for Preservation

Discussion, consideration, possible action to approve, approve with modifications or deny the donation of historical items from the Del City Historical Society to be preserved by the Oklahoma Historical Society, Del City Library and OKC Metropolitan Library – Special Collections Department and authorize final disposition of these items as approved by the City Manager.

MOTION: TO APPROVE DONATION OF HISTORICAL SOCIETY TO BE PRESERVED BY THE OKLAHOMA HISTORICAL SOCIETY, DEL CITY LIBRARY AND OKC METROPOLITAN LIBRARY AND AUTHORIZE FINAL DISPOSITION OF THESE ITEMS AS APPROVED BY CITY MANAGER.

MOVED BY: DEAN

SECOND: BROWNE

AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.

NAYS: NONE

8. Nominations – Appointments: Planning Commission

A. Discussion, consideration, possible action to approve or deny reappointment of Mayor’s nomination of Joe Satterwhite for Planning Commission Ward 1 position; said term not to exceed September 1, 2027; or declare position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF JOE SATTERWHITE FOR PLANNING COMMISSION WARD 1 POSITION; SAID TERM NOT TO EXCEED SEPTEMBER 1, 2027

MOVED BY: DEAN SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.
NAYS: NONE

B. Discussion, consideration, possible action to approve or deny reappointment of Mayor’s nomination of Joshua Schultz for Planning Commission Ward 2 position; said term not to exceed September 1, 2027; or declare position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF JOSHUA SCHULTZ FOR PLANNING COMMISSION WARD 2; SAID TERM NOT TO EXCEED SEPTEMBER 1, 2027

MOVED BY: TATOM SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.
NAYS: NONE

C. Discussion, consideration, possible action to approve or deny reappointment of Mayor’s nomination of Michelle Caruso for Planning Commission Ward 2 position; said term not to exceed September 1, 2027; or declare position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MICHELLE CARUSO FOR PLANNING COMMISSION WARD 2 POSITION; SAID TERM NOT TO EXCEED SEPTEMBER 1, 2027

MOVED BY: BROWNE SECOND: DEAN
AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.
NAYS: NONE

D. Discussion, consideration, possible action to approve or deny reappointment of Mayor’s nomination of Sam Turk for Planning Commission Ward 4 position; said term not to exceed September 1, 2027; or declare position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF SAM TURK FOR PLANNING COMMISSION WARD 4 POSITION; SAID TERM NOT TO EXCEED SEPTEMBER 1, 2027

MOVED BY: DEAN SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.
NAYS: NONE

E. Discussion, consideration, possible action to approve or deny Mayor’s nomination of Jacque Mooney for Planning Commission Ward 3 position; said term not to exceed September 1, 2027; or declare position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF JACQUE MOONEY FOR PLANNING COMMISSION WARD 3 POSITION; SAID TERM NOT TO EXCEED SEPTEMBER 1, 2027

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND MAYOR EASON.
NAYS: NONE

- Mayor Eason swore in Jacque Mooney

9. Purchase of Gravel for Public Works Projects

Discussion, consideration, possible action to approve, approve with modifications, or deny the purchase of 412 tons of gravel from Total Trucking Inc. to cover a total area of 2,961 square yards of space at the Public Works Facility, as well as 6 rolls of Geotextile mats from Maxwell Supply to put under the gravel for preservation for a total cost of \$18,240.00.

MOTION: TO APPROVE PURCHASE OF 412 TONS OF GRAVEL FROM TOTAL TRUCKING INC, AS WELL AS 6 ROLLS OF GEOTEXTILE MATS FOR A TOTAL COST OF \$18,240.00.

MOVED BY: DEAN SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE AND MAYOR EASON.
NAYS: NONE

- Deputy Director Parrot explained the project.

10. Council Input- None

11. Adjournment:

MOTION: TO ADJOURN TO DCMSA @ 6:33 PM.

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, DEAN, TATOM, AND MAYOR EASON.
NAYS: NONE

Approved this 3rd day of February 2025.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
Jan 21, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on January 17, 2025.)

1. **Call to order:** at 6:33 PM. by Chairman Floyd Eason.

2. **Roll Call:**

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Chairman Floyd Eason.

Absent: Vice Chairwoman Pam Finch

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney Sherry Wheeler.

3. **Public and Trustee Input:**

- Public: None
- Trustees: None

4. **Manager’s Report:**

- City Manager Hock gave an update on Filter Media RFP and Wastewater treatment plant is working on filters.

Departmental Reports:

Public Works:

- Deputy Director of Public Works Parrott gave the report and answered questions.

5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of January 6, 2025 Regular Meeting of DCMSA
Approve minutes of the regular meeting of DCMSA of January 6, 2025.
- B. Budget Amendment

Approve budget amendment for FY 2024-2025, as shown in Exhibit A to the DCMSA agenda.

MOTION: TO APPROVE A AND B AS WRITTEN.

MOVED BY: BROWNE SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

6. Recognition – Sanitation Division

Presentation of Dedicated Service Awards for all employees of the Sanitation Division, Chris DeHaven, Calon Burnett, Charles Ward, Chris Rhymes, Casey Bass, Tony Humphrey, Dennis Messick, Jerome Mathews, and Samantha Thomas.

MOTION: TO APPROVE PRESENTATION

MOVED BY: DEAN SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

- Chairman Eason and Deputy Director Parrott presented awards.

7. Surplus Miscellaneous Equipment

Discussion, consideration, and possible action to approve or deny declaring items listed in Appendix A as surplus and authorize final disposition of these items as approved by the Trust Manager.

MOTION: TO APPROVE DECLARING ITEMS LISTED IN APPENDIX A AS SURPLUS AND AUTHORIZE FINAL DISPOSITION OF THESE ITEMS AS APPROVED BY THE TRUST MANAGER.

MOVED BY: DEAN SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

8. Resolution Appendix A – Resolutions of Municipal Services Authority repealing and replacing Article 1: Sections 1 through 8

Discussion, consideration, and possible action to approve, approve with modifications or deny Resolution No. 01-21-2025A, a resolution of the Del City Municipal Services Authority, City of Del City, Oklahoma, repealing and replacing in its entirety Article 1: General Regulations of Subpart I: Resolution No. 9870 of Appendix A: Resolutions of Municipal Services Authority to update general policies and procedures of the Municipal

Services Authority; repealing all conflicting resolutions; and providing for severability; and authorize Chair to endorse the same.

MOTION: TO TABLE UNTIL 2/3/2025

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

9. Resolution Appendix A – Resolutions of Municipal Services Authority amending Subpart II: Resolution No. 02-06-84G Sections 2 and 2-1

Discussion, consideration, and possible action to approve, approve with modifications or deny Resolution No. 01-21-2025B, a resolution of the Del City Municipal Services Authority, City of Del City, Oklahoma, amending Section 2: Container requirements and Section 2-1: Return pickups of Subpart II: Resolution No. 02-06-84G of Appendix A: Resolutions of Municipal Services Authority to update trash collection policies and procedures for the Del City Municipal Services Authority; repealing all conflicting resolutions; and providing for severability; and authorize Chair to endorse the same.

MOTION: TO TABLE UNTIL 2/3/2025

MOVED BY: BROWNE SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

10. Purchase – GPS Tracking Units – Utility Line Maintenance Vehicles

Discussion, consideration, possible action to approve or deny purchase of 15 GPS only gateway licenses on State Contract SW#1021CD for the Utility Line Maintenance Department. Contract period from 02/01/2025-02/01/2026.

MOTION TO DISCUSS

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

- Councilman Dean asked what is this and is there an annual fee. Deputy Director Parrott explained this is to track water line maintenance vehicles.
- Councilman Dean asked if we have looked around to find better or cheaper options? Deputy Director Parrott said no.
- Councilman Dean asked if this is offered by other companies and if it was for any cheaper.
- Councilwoman Browne asked if we can see if there are better options.

- Councilman Tatom asked what the warranty is on them and why no cameras?
- Councilman Dean said lets contact other cities to see what they are doing.

MOTION TO CLOSE DISCUSSION

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

MOTION TO DENY PURCHASE OF 15 GPS ONLY GATEWAY LICENSES ON STATE CONTRACT SW#1021CD FOR THE UTILITY LINE MAINTENANCE DEPARTMENT. CONTRACT PERIOD FROM 2/1/25-2/1/26.

MOVED BY: TATOM SECOND: DEAN
AYES: BROWNE, TATOM, DEAN, AND CHAIRMAN EASON
NAYS: NONE

11. Trust Input

12. Adjournment

MOTION: TO ADJOURN TO DCEDA @ 7:03 PM.

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, DEAN, TATOM, AND MAYOR EASON.
NAYS: NONE

Approved this 3RD day of Feb 2025.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
January 21, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Jan. 17, 2025.)

1. Call to order: at 7:03 PM by Vice Chairman Eason.

2. Roll Call:

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Vice Chairman Floyd Eason.

Absent: Chairwoman Pam Finch

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney Sherry Mueller.

3. Public and Trustee Input:

A. Public: None

B. Trustees:

- Trustee Browne asked for an update on the Econolodge. City Manager Hock gave an update.

4. Manager's Report:

- Trust Manager JD Hock: the traffic impact analysis on the 15th and Sooner area will be out towards the end of the week. Assistant City Manager Wilbanks and Director of Economic Development Gandy will be attending ICSC Red River Conf. next week in Dallas.

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of January 6, 2025.

MOTION: TO APPROVE MINUTES AS WRITTEN.

MOVED BY: BROWNE

SECOND: TATOM

AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRMAN EASON

NAYS: NONE

6. Memorandum of Understanding for execution of events by the Del City Chamber of Commerce

Discussion, consideration, and possible action to approve or deny Memorandum of Understanding (MOU) with the Del City Chamber of Commerce to provide services to the community, including organizing events that promote tourism and community engagement, allocating funding from hotel/motel tax not to exceed \$17,000 for the execution of specific events during the fiscal year ending June 30, 2025; authorize Chair to endorse the same.

MOTION: TO TABLE UNTIL 2/3/25

MOVED BY: DEAN

SECOND: TATOM

AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRMAN EASON

NAYS: NONE

7. Trust Input: NONE

8. Adjournment

MOTION: TO ADJOURN AT 7:18 PM.

MOVED BY: DEAN

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRMAN EASON

NAYS: NONE

Approved this 3rd day of Feb 2025.