

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Mayor
Michael Dean, Council Member..... Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Claudia Browne, Council Member Ward 3
Scott Tatom, Council Member..... Ward 4
(Contact info at: www.cityofdelcity.org)

J.D. Hock, City Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 18, 2025 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 14, 2025.**

Signed: s/Joseph Carroll, City Clerk – Interim
City Clerk – Interim / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. City Manager's Report

Calendar of Events

Departmental Reports:

- A. City Clerk / Finance
- B. Fire Department

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of February 3, 2025. Requested by Interim City Clerk Joseph Carroll

7. Surplus Items from former Library

Discussion, consideration, possible action to approve or deny declaring the items listed in Exhibit A to the Council agenda as surplus to the City's needs; authorize final disposition of these items as approved by the City Manager. Requested by Economic and Community Development Director Kyle Gandy

8. Surplus Items – City Hall

Discussion, consideration, possible action to approve or deny declaring the items listed in Exhibit B to the Council agenda as surplus to the City’s needs; authorize final disposition of these items as approved by the City Manager. Requested by Assistant City Manager Kellie Wilbanks

9. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$6,273.16 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by Assistant City Manager Kellie Wilbanks

(1) 2120 Connie

Owner: Westlake Rental Properties LLC (Edmond, OK)

Contractor Fee	\$70.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	\$16.00
Total Expenses.....	\$439.54

(2) 4128 SE 25th

Owner: Caleb Smith (Del City, OK)

Contractor Fee	\$160.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	\$16.00
Total Expenses.....	\$529.54

(3) 4509 SE 26th

Owner 1: Robert Myers (Edmond, OK),
 Owner 2: Citigroup Mortgage Loan Trust 2022 A (Salt Lake City, Utah)

Contractor Fee	\$65.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	\$16.00
Total Expenses.....	\$434.54

(4) 4773 SE 24th

Owner: Abby Handley (Del City, OK)

Contractor Fee	\$4,500.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.	\$16.00
Total Expenses.....	\$4,869.54

10. Ordinance – Special Use Permit (SUP) for a tattoo and body piercing studio at 4711 and 4713 SE 29 Street – PC-UR 671-25

Discussion, consideration, possible action to approve, approve with modifications, approve and ratify, deny, or require additional information adopting Ordinance 1435 for a request for a Special Use Permit for a tattoo and body piercing studio for a property located at 4711 and 4713 SE 29 Street (All of Lots Eight (8) through Thirteen (13), in Block Two (2), HASSELL ADDITION) per PC Application PC-UR 671-25; public hearing before Planning Commission on January 30, 2025; declaring repealer and providing for severability; approved by Planning Commission on January 30, 2025; authorize Mayor to endorse the same. Requested by City Planner Andrew Meyers

11. Purchase of HVAC system for Senior Citizen/Recreation Center

Discussion, consideration, possible action to approve, approve with modifications, or deny the purchase of a new HVAC system for the Senior Citizen/Recreation Center from Locke Supply in an amount not to exceed \$19,000.00. Requested by Deputy Public Works Director Brittany Parrott

12. Expenditure – Supplies and Labor related to painting the Senior Citizen / Recreation Center

Discussion, consideration, and possible action to approve, approve with modifications or deny the expenditure supplies and labor in an amount not to exceed \$20,000.00, to the lowest most responsible bidder for painting at the Senior Citizen / Recreation Center. Requested by Development Director Kyle Gandy

13. Renewal of Agreement with Central Square for Police CAD/RMS

Discussion/authorization to renew annual agreement with Central Square and the Police Department. This agreement would renew the agreement entered into with Central Square on November 6, 2023, and extend the agreement until

February of 2026. The annual cost to renew this agreement is \$79,764.32.
Requested by Police Chief Loyd Berger

14. Memorandum of Agreement – Okla. Dept. of Environmental Quality – On-Road2 Program

Discussion, consideration, and possible action to approve or deny entering into a Memorandum of Agreement between the City of Del City and the Oklahoma Department of Environmental Quality to accept financial assistance in the amount of \$206,845.00 from the On-Road2 Program for the purchase of a Medium Class CNG Dump Truck to be used by the Streets Department. Authorize City Manager to endorse agreement and grant documents. Requested by City Manager J.D. Hock

15. Employment Agreement – City Manager

Discussion, consideration, and possible action to approve or deny entering into an Employment Agreement for City Manager with James D. Hock effective July 1, 2025 to June 30, 2026; authorize Mayor to endorse same. Requested by Mayor Floyd Eason

16. Council Input

17. Adjournment

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Floyd A. Eason, Chair
Michael Dean, Vice Chair
Pam Finch, Secretary
Claudia Browne, Trustee
Scott Tatom, Trustee

J.D. Hock, Trust Manager
Joseph Carroll, Interim City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 18, 2025 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 14, 2025.**

Signed: s/Joseph Carroll, City Clerk – Interim
City Clerk – Interim / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
Departmental Reports:
Public Works

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of February 3, 2025. Requested by Interim City Clerk Joseph Carroll

6. **Purchase of Sanitation 96 Gallon Polykarts**

Discussion, consideration, possible action to approve, approve with modifications, or deny the purchase of (364) Toter 96 Gallon Polykarts at a price of \$65.96 each for a total cost of \$24,009.44. Requested by Deputy Public Works Director Brittany Parrott

7. **Emergency Sewer Line Replacement – 3405 Del View**

Discussion, consideration, possible action to approve, approve with modifications, or deny the emergency replacement of up to 15 feet of sewer line at 3405 Del View, to be done by Urban Contractors, LLC for a total cost not to exceed \$13,250.00. Requested by Deputy Public Works Director Brittany Parrott

8. **Award Bid RFP# 2501 Water Treatment Plant Filter Media – C & C Environmental Services**

Discussion, consideration, possible action to approve or deny awarding the bid for RFP# 2501 Total Filter Media Replacement for the water treatment plant to

C&C Environmental Services for \$70,000.00 pending legal approval.
Requested by Deputy Public Works Director Kraig Fryar

9. Replacement of Filter Media at the Water Treatment Plant (2022 Council approved RFP 0207)

Discussion, consideration, and possible action to approve or deny the purchase of Carbon filter media from Cabot Norit Americas Inc. for an amount not to exceed \$93,000.00. The material is to replace a portion of the filter media at the Del City Water Plant. Requested by Deputy Public Works Director Kraig Fryar

10. Employment Agreement – Trust Manager

Discussion, consideration, and possible action to approve or deny entering into an Employment Agreement for Trust Manager with James D. Hock effective July 1, 2025 to June 30, 2026; authorize Chairman to endorse same. Requested by Mayor / Trust Chair Floyd Eason

11. Trust Input

12. Adjournment

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Claudia Browne, Trustee
Scott Tatom, Trustee

J.D. Hock, Trust Manager
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Public Notice of Meeting

CANCELLATION NOTICE

Regular Meeting
Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 18, 2025 at 6:00 p.m.

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Public Notice of Meeting

CANCELLATION NOTICE

Oklahoma Municipal Retirement Fund (OMRF)
Regular Meeting

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 18, 2025 at 6:00 p.m.