

MINUTES  
CITY COUNCIL OF DEL CITY  
REGULAR MEETING  
Nov 18, 2024 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Nov. 15, 2024.)

1. **Call to Order:** at 6:00 PM by **Vice Mayor Finch.**

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, Michael Dean

Absent: Mayor Floyd Eason.

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. **Invocation:** Given by Councilman Dean.

**Pledge of Allegiance:** Led by City Manager JD Hock.

**Proclamations / Recognitions**

- Thanksgiving read by Vice Mayor Pam Finch.
- Small Business Saturday read by Vice Mayor Pam Finch.

**Calendar of Events**

4. **Public and Council Input**

A. Public:

- Barry Gentry 2424 Becker Pl. asked if ordinance on trash in front yards can be changed. Would like to see the occupants or landlords fined for violations. He also requested changes to Code Enforcement Laws and the way bulk trash is done.
- Jeff Fall 3020 Overland would like something to be done about vicious dogs in the neighborhood.

- Wendell Kluge 4724 Crest Pl. says Thank you for the roll out of the new brand Deep Roots and Relentless Spirit.

B. Council:

- Councilman Tatom: attended the rebranding ceremony and is excited for the new colors for the City. Put in a complaint about the streetlamps on 15<sup>th</sup> between Bryant and Sunnyside and they have been repaired so thank you to the City Manager for getting that taken care of.
- Councilman Dean is concerned about not being able to see anyone in the crosswalks. Would like to see a sign that flashes when someone is crossing

**MOTION: TO RECESS TO DCEDA AT 6:14 P.M.**

MOVED BY: DEAN                      SECOND: TATOM  
 AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH  
 NAYS: NONE

RECONVENE AT 6:36 PM

**5. City Manager's Report**

City Manager Hock says thank you to everyone that came out to the Veteran's Day Ceremony and the Fall Town Hall. They were both awesome.

**Departmental Reports:**

A. City Clerk's Report:

- Sales Tax is down \$91,397.24                      -8.31% decrease
- USE Tax is up \$7,026.97                              4.73% decrease
- Tobacco Tax is up \$437.01                            6.79% decrease
- Hotel/ Motel is down \$1,743.52                    -10.43% decrease

B. Fire Department: Chief Z. Williams

- 384 Total Calls for October
- 277 EMS/ Rescue
- 9 Fire calls
- Promoted Greg Nelson to Sergeant
- The Fire/ PD combined open house was fantastic.
- Using the new CAD system and it has lots of benefits.
- Fire Department won the chili cook off against the PD at the Fall Town Hall
- Completed 348 training hours by fire personnel.

**6. Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of November 4, 2024.

**MOTION: TO APPROVE MINUTES AS WRITTEN**

MOVED BY: BROWNE                      SECOND: TATOM  
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.  
NAYS: NONE

**7. Ordinance - Amending the Employee Retirement System, Defined Benefit Plan administered by the Oklahoma Municipal Retirement Fund**

Discussion, consideration, possible action to approve, approve with modification or deny Ordinance No. **1433**, amending Del City Code of Ordinances, Chapter 15, Article III Div. 3, Section 15-81 which incorporates the Employee Retirement System Master Defined Plan Joinder Agreement, which provides for retirement benefits to the eligible employees of the City of Del City through the Oklahoma Municipal Retirement Fund, thus to maintain a financially fit program for eligible employees; adopting a revised and restated plan as amended and reflected in Exhibit "A" incorporated in and adopted by reference; authorize Mayor to endorse Ordinance and Master Defined Benefit Joinder Agreement; declare an emergency.

**MOTION: TO APPROVE ORDINANCE NO. 1433 AMENDING DEL CITY CODE OF ORDINANCES, CHAPTER 15, ARTICLE III DIV. 3, SECTION 15-81 AND AUTHORIZE MAYOR TO ENDORSE ORDINANCE AND MASTER DEFINED BENEFIT JOINDER AGREEMENT.**

MOVED BY: DEAN                      SECOND: BROWNE  
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.  
NAYS: NONE

**MOTION: TO DECLARE AN EMERGENCY**

MOVED BY: DEAN                      SECOND: BROWNE  
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.  
NAYS: NONE

**8. Employee Benefits for CY2025**

A. Contract – CY2025 EAP Employee Benefits – ComPsych Corporation  
Discussion, consideration, and possible action to approve or deny a contract with ComPsych Corporation for the administrative services for City employees' EAP benefit for calendar year 2025 for an amount not to exceed \$4,037; authorize Mayor to endorse same; direct staff accordingly.



Paving to pave the Eagle Lake walking trails and parking lot; all final costs have been incurred or obligated to make final payment to the contractor(s) for grant number 18515-CDBG-CR20.

**MOTION: TO APPROVE RESOLUTION 11-18-2024 ACKNOWLEDGING AND ACCEPTING THE COMPLETED PROJECTS FOR GRANT NUMBER 18515-CDBG-CR20.**

MOVED BY: DEAN                      SECOND: BROWNE  
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.  
NAYS: NONE

**11. Executive Session**

Discussion, consideration, and possible action to approve or deny recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of a discussion concerning confidential matters pertaining to pending investigations, claims, and actions, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest.

**MOTION: TO TABLE FOR TWO WEEKS UNTIL 12-2-24.**

MOVED BY: DEAN                      SECOND: TATOM  
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.  
NAYS: NONE

**12. Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest.

**MOTION: TO TABLE FOR TWO WEEKS UNTIL 12-2-24.**

MOVED BY: DEAN                      SECOND: TATOM  
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.  
NAYS: NONE

**13. Council Input: NONE**

**14. Adjournment:**

**MOTION: TO ADJOURN TO DCMSA @ 7:01 PM.**

MOVED BY: DEAN                      SECOND: BROWNE  
AYES: BROWNE, DEAN, TATOM, AND VICE MAYOR FINCH  
NAYS: NONE

Approved this 2<sup>ND</sup> day of December 2024.

MINUTES  
DEL CITY MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
Nov 18, 2024 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on November 15, 2024.)

**1. Call to order:** at 7:01 PM. by Vice Chairman Pam Finch.

**2. Roll Call:**

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Vice Chairwoman Pam Finch.

Absent: Chairman Floyd Eason

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

**3. Public and Trustee Input:**

- Public: None
- Trustees:
  - Trustee Browne said that she was lucky enough to tour the Fire Department, the Police Department and the Water Department and it was great.
  - Trustee Dean said the City looks great and that he would like to have an update on the Water Treatment Plants’ projects next month.

**4. Manager’s Report:**

**Departmental Reports:**

Public Works:

- Deputy Director of Public Works Parrott gave out the monthly update.
- Monthly total service orders 168
- Monthly water output 66.612 million gallons
- Completed 151 bulk trash pickups
- The Street Department will swap mowing days for creek/ drainage cleanout for the next few months.

**5. Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of November 4, 2024.

**MOTION: TO APPROVE THE MINUTES AS WRITTEN.**

MOVED BY: BROWNE                      SECOND: TATOM  
AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRWOMAN FINCH  
NAYS: NONE

**6. Presentation – Discussion – Bulk Trash Review**

Presentation and discussion regarding Del City’s current Bulk Trash Program.

- Deputy Public Works Director Parrott gave a presentation about bulk trash.
- Trustee Dean asked if the piles recently spotted included in the service orders that are still outstanding. Are there a big number of work orders that aren’t completed. If there is an issue with the pickup, which does happen frequently, they work to get it resolved within a couple of days.
- Trustee Dean also asked if workers could check and see if a pickup order had been put in while the workers are out in the field. Deputy Director Parrott said yes. The City Attorney Wheeler suggested that the pickup fees be automatic and will look more into it.
- Vice Chairwoman Finch asked how often special pick-ups are used since we have special, bulk and regular. Deputy Director Parrott said that special is not being used, just mainly bulk.
- Trustee Tatom complimented the use of all advertisements and getting the word out for bulk trash and said that people don’t always read what is on the water bill. Residents seem to be seeing a neighbor put stuff out to curb and think that they need to put theirs out too. Is there a way to track and notify customers. Deputy Director Parrott says she can have a better answer next week to that question.
- Trustee Browne asked if as workers are doing regular trash pick up if there was a way for them to spot piles and call them in. Deputy Director Parrott said not at this time but it’s something they can look into. Trustee Browne also mentioned that Midwest City has a set timeframe for their bulk trash and asked if that would benefit us as well.
- City Manager Hock asked if the requests could be made by email. Deputy Director Parrott said yes but the information has to be deliberate because currently they have to verify that the pickup is being requested by the account holder.
- Barry Gentry said that he has listened to the discussion for the last 30 minutes and why don’t we just pick up once a month and charge for it monthly. Said this is not working and that something that needs to happen soon. He said that the notice on the bill is great, but no one is calling their piles in.

**7. Trust Input: None**



**8. Adjournment**

**MOTION TO ADJOURN TO CITY AT 8:09 P.M.**

MOVED BY: DEAN

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRWOMAN FINCH

NAYS: NONE

Approved this 2<sup>ND</sup> day of Dec 2024.

MINUTES  
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
Nov 18, 2024 – 6:00 P.M.  
3701 SE 15<sup>th</sup> Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Nov. 15, 2024.)

**1. Call to order:** at 6:14 PM by Chairwoman Finch.

**2. Roll Call:**

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Chairwoman Pam Finch.

Absent: Trustee Eason

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

**3. Public and Trustee Input:**

A. Public: None

B. Trustees: None

**4. Manager's Report:**

- Director of Economic Development Gandy
  - Spoke about the rebrand launch.
  - The new website is up and running, getting good feedback on social media about it.
  - The website will be very photography driven.

**5. Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of November 4, 2024.

**MOTION: TO APPROVE THE MINUTES AS WRITTEN.**

MOVED BY: BROWNE                      SECOND: TATOM  
AYES: BROWNE, TATOM, DEAN, AND CHAIRWOMAN FINCH  
NAYS: NONE

**6. Presentation- “Dining in Del City” recipient NOVEMBER 2024**

