

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
Oct 7, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Oct. 4, 2024.)

1. **Call to Order:** at 6:00 PM by Vice Mayor Finch.

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, Michael Dean

Absent: Mayor Floyd Eason.

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. **Invocation:** Given by Councilwoman Browne.

Pledge of Allegiance: Led by Councilman Tatom.

4. **Public and Council Input**

A. Public:

- Ron McCall 3403 S. Wofford announced there will be a fundraiser at McDonalds for Shop with A Cop on 10/17/24 from 5-8 PM. They will be selling fried pies and discount sheets. They will have a card reader for purchases.

Also wants to thank the Council and the City for a great afternoon with the Hispanic Festival.

- Joshua Schultz 4321 Spiva Dr wanted to give thanks to the city for the Hispanic Festival.

10-17-24 will be the Coffee Connection with TFCU from 8AM-9AM

10-24-24 will be having coffee at the White Buffalo with the Labor Commissioner Leslie Osbourne and will be a great opportunity to speak with her.

10-26-24 from 9AM-12PM there will be a fishing clinic at Eagle Lake and equipment will be provided by the Wildlife Department and the DCHS Baseball team will also be there to assist.

10-26-24 from 4PM-7PM will be a Trunk- Or- Treat at Integris Health

11-11-24 Veterans Day Celebration

Del City High School Homecoming Parade will be 10-11-24 starting at 1:45PM

Had a great meeting with Wal Mart.

- Deputy Public Works Director Brittany Parrott notifying that there is a service line leak needing immediate repairs. There will be a lane closure on Reno and Bryant Pl.

B. Council:

- Councilman Tatom: would like to commend Frank Mendoza and City Staff for a great job at the Family Fiesta. The dancers, food vendors and weather made for a great day.
- Councilwoman Browne praised Joshua Schultz for the amazing job on the Auction Banquet.

Hispanic Fiesta was awesome, and we did better than last year.

Thank you to the Police Dept, the Fire Dept. and all who helped.

Good job on trimming down the speed bump on 29th street.

Wants everyone to beware of roofers and contractors knocking on doors. They must have a permit to be in Del City.

- Councilman Dean wants everyone to remember the Townsend tiger Trot will be 10/27/24 at 8AM.

MOTION: TO RECESS TO DCEDA AT 6:20 P.M.

MOVED BY: DEAN SECOND: BROWNE

AYES: DEAN, TATOM, BROWNE, AND VIE MAYOR FINCH

NAYS: NONE

RECONVENE AT 7:00 PM

5. City Manager's Report

Departmental Reports:

A. City Clerk / Finance: None

B. Fire Department: Chief Z. Williams

- 10-19-24 Open house

- 10-9-24 Retiree Luncheon
 - 11-12-24 Chili Cookoff
- C. Police Chief Loyd Berger
- FLOC stats have recovered 26 stolen cars this year.
 - Resulted in arrests with charges of armed robbery, rape and domestic violence.
 - Helped with recovery of over \$100K of stolen property.
 - Several Training classes for the CAD systems are currently taking place and the CAD system will go live on 10/28/24
 - 10-15-24 at Texas Roadhouse on I-240 will be a Tip a Cop fundraiser for Special Olympics starting at 5PM.
 - Councilman Dean asked if we could use the program with the Deputy Sherriff at the festival with upcoming events and Chief Berger said yes, we will be utilizing them more.
 - Councilwoman Browne wanted to know where the tips raised at Texas Roadhouse will be going and Chief Berger said the Special Olympics.

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of September 16, 2024.

MOTION: TO APPROVE MINUTES AS WRITTEN

MOVED BY: TATOM SECOND: BROWNE
 AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
 NAYS: NONE

7. Nominations - Appointments – Board of Adjustment

- A. Discussion, consideration, possible action to approve or deny reappointment of Rex Warlick to the Board of Adjustment; said term not to exceed October 7, 2025; or declare position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF REX WARLICK TO BOARD OF ADJUSTMENT; SAID TERM NOT TO EXCEED OCTOBER 7, 2025

MOVED BY: DEAN SECOND: TATOM
 AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
 NAYS: NONE

- B. Discussion, consideration, possible action to approve or deny reappointment of Jim Studebaker to the Board of Adjustment; said term not to exceed May 6, 2026; or declare position vacant.

10. Donation – Veteran’s Day Luncheon

Discussion, consideration, and possible action to approve or deny a donation to the Del City American Legion Post #73 to co-sponsor the Veteran’s Day Luncheon in the amount of \$500.00 and declare a public purpose.

MOTION: TO APPROVE DONATION FROM THE CITY OF DEL CITY IN THE MOUNT OF \$500.00 AND DECLARE A PUBLIC PURPOSE.

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

11. Agreement – General Mutual Cooperation Agreement with Oklahoma County

Discussion, consideration, and possible action to approve or deny a General Mutual Cooperation Agreement between the City of Del City and the Board of County Commissioners of Oklahoma County authorizing cooperation for maintenance, construction and repair of certain streets within the city. This agreement is effective from July 1, 2024, and shall terminate on June 30, 2025. Authorize Mayor to endorse same.

MOTION: TO APPROVE THE GENERAL MUTUAL COOPERATION AGREEMENT AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: DEAN SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

12. Ratify Agreement for Specific Assistance – S. Bryant Ave.

Discussion, consideration, and possible action to approve or deny ratifying the “Agreement for Specific Assistance between the City of Del City and the Board of County Commissioners of Oklahoma County”. The agreement pertains to the resurfacing, repair and/or improvement of South Bryant Avenue beginning at SE 29th Street to SE 44th Street. The project cost was approved by Council 05-01-2023. Authorize Mayor to endorse same.

MOTION: TO APPROVE RATIFYING THE “AGREEMENT FOR SPECIFIC ASSISTANCE BETWEEN THE CITY OF DEL CITY AND THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY”AND AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: DEAN SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.

NAYS: NONE

13. Ratify Agreement for Specific Assistance - Vickie Dr.

Discussion, consideration, and possible action to approve or deny ratifying the “Agreement for Specific Assistance between the City of Del City and the Board of County Commissioners of Oklahoma County”. The agreement pertains to the resurfacing, repair and/or improvement of Vickie Drive beginning at SE 15th Street to SE 29th Street. The project cost was approved by Council 02-20-2024. Authorize Mayor to endorse same.

MOTION: TO APPROVE RATIFYING THE “AGREEMENT FOR SPECIFIC ASSISTANCE BETWEEN THE CITY OF DEL CITY AND THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY”AND AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

14. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$3,226.78 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.

(1) 3904 SE 14th (Re-Abate)

Owner: Deborah Ann Rice (Del City, Oklahoma)

| | |
|---|----------|
| Contractor Fee | \$40.00 |
| Administrative Expenses | \$176.77 |
| Mailings, photos, processing, copying, etc..... | \$8.00 |
| Total Expenses | \$224.77 |

(2) 1108 Brookdale

Owner: Legacy Investment Holdings LLC (Oklahoma City, Oklahoma)

| | |
|---|----------|
| Contractor Fee | \$75.00 |
| Administrative Expenses | \$353.54 |
| Mailings, photos, processing, copying, etc..... | \$16.00 |
| Total Expenses | \$444.54 |

(3) 4632 SE 26th

Owner: Mary Ruth Enos, Moses Lezli (Oklahoma City, Oklahoma)

| | |
|---|----------|
| Contractor Fee | \$45.00 |
| Administrative Expenses | \$353.54 |
| Mailings, photos, processing, copying, etc..... | \$16.00 |
| Total Expenses | \$414.54 |

Discussion, consideration, and possible action to approve or deny declaring the identified items as surplus; and authorize the final disposition as approved by the City Manager.

- A. Fire Department vehicles as surplus to the City's needs: One (1) 2002 International (Rescue 2), One (1) 2003 Chevy Tahoe (Chief/Utility Vehicle), and One (1) 2014 Ford Expedition (Command/101 Vehicle). Requested by Fire Chief Z. Williams
- B. Public Works requesting items listed in Appendix A as surplus to the City's needs. Requested by Deputy Public Works Director Brittany Parrott
- C. Police vehicles as surplus including attached emergency equipment. One (1) 2001 Ford F150 animal welfare vehicle, two (2) 2014 Ford Taurus vehicles, two (2) 2014 Harley Davidson FLHTP police motorcycles. Requested by Police Chief Loyd Berger; and
- D. Eighteen (18) Apple iPads previously utilized by the Police Department. Requested by Police Chief Loyd Berger

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE THE FINAL DISPOSITION AS APPROVED BY THE CITY MANAGER.

MOVED BY: TATOM SECOND: DEAN
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

16. Surplus and Donation of Six (6) Police Vehicles

Discussion, consideration, and possible action to approve or deny the declaring of surplus of six (6) police vehicles, including attached emergency equipment; authorize donation of same to Metro Technology Center for use in the Basic Peace Officer Certification Driving Training; authorize the final disposition as approved by the City Manager.

MOTION: TO APPROVE DECLARING SURPLUS AS WRITTEN.

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYS: NONE

MOTION: TO APPROVE AUTHORIZATION OF DONATION AS WRITTEN TO METRO TECHNOLOGY CENTER.

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, AND VICE MAYOR FINCH.
NAYES: NONE

17. Council Input:

Vice Mayor Finch there will be a Seed Share on 10-19-24 from 9AM-2PM at the Del City Community Center.

18. Adjournment:

MOTION: TO ADJOURN 7:32 PM.

MOVED BY: DEAN SECOND: BROWNE

AYES: BROWNE, DEAN, TATOM, AND VICE MAYOR FINCH

NAYS: NONE

Approved this 21ST day of October 2024.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
Oct 7, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on October 4, 2024.)

1. Call to order: at 6:52 PM. by Vice Chairman Pam Finch.

2. Roll Call:

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Vice Chairwoman Pam Finch.

Absent: Chairman Floyd Eason

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. Public and Trustee Input:

- Public:
 - Janice Maxwell 1104 Vickie Dr. Wants to know why Vickie is not striped from 15th to Judy and wants the 10mph zones to be changed to 20mph zones.
- Trustees: None

4. Manager’s Report:

- City Manager Hock October 14, 2024, is a Federal Holiday.

Departmental Reports:

Public Works: None

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of September 16, 2024.

MOTION: TO APPROVE THE MINUTES AS WRITTEN.

MOVED BY: DEAN

SECOND: TATOM

AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRWOMAN FINCH

NAYS: NONE

6. Surplus

Discussion, consideration, and possible action to approve or deny declaring items listed in Appendix A as surplus to the Trust's needs; authorize the final disposition as approved by the Trust Manager.

MOTION: TO APPROVE AS WRITTEN AND AUTHORIZE THE FINAL DISPOSITION AS APPROVED BY THE TRUST MANAGER.

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRWOMAN FINCH
NAYS: NONE

Deputy Public Works Director Parrott says Public Works will be closed the week of 10-21-24 for inventory and cleaning purposes.

7. Trust Input:

Trustee Dean says the new pipeline project from Lake Thunderbird to Del City is almost complete.

8. Adjournment

MOTION TO ADJOURN TO CITY AT 7:00 P.M.

MOVED BY: DEAN SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, AND VICE CHAIRWOMAN FINCH
NAYS: NONE

Approved this 21ST day of Oct 2024.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Oct 7, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Oct. 4, 2024.)

1. Call to order: at 6:20 PM by Chairwoman Finch.

2. Roll Call:

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Chairwoman Pam Finch.

Absent: Trustee Eason

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. Public and Trustee Input:

A. Public: None

B. Trustees: None

4. Manager's Report:

- Trust Manager JD Hock:
 - Thank you for all the help with the Fiesta. Very happy with the turnout.
 - Rotary Club had a bike safety rodeo, and it was lots of fun.
 - Economic Development Director Kyle Gandy -we have lots happening that are a part of the rebrand that will be completed on 11/12/24 along with the Chili cookoff.
 - Any roof solicitors must have a solicitor permit from Del City
 - 4 new businesses opening soon including: Muniqueito’s Super Dry Clean, Junk Junkie and Security Control Systems.

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of September 3, 2024.

MOTION: TO APPROVE THE MINUTES AS WRITTEN.

MOVED BY: BROWNE

SECOND: TATOM

AYES: BROWNE, TATOM, DEAN, AND CHAIRWOMAN FINCH

NAYS: NONE

6. “Dining in Del City” recipient OCTOBER 2024

Discussion, consideration, and possible action to approve or deny a presentation from the Economic Development Team on the “Dining in Del City” recipient for OCTOBER 2024; Taste of Soul Giant Egg Rolls Eatery & Food Truck is located at 4605 SE 29th Street.

MOTION: TO APPROVE PRESENTATION.

MOVED BY: BROWNE SECOND: DEAN
AYES: BROWNE, TATOM, DEAN, AND CHAIRWOMAN FINCH
NAYS: NONE

- Marketing Specialist Cerrina Pulver gave presentation.
- Chairwoman Finch presented certificate.
- Owners gave thanks to the city for their support.

RECESS AT 6:35 PM.

RECONVENE AT 6:50 PM.

7. Expenditure – Supplies and Services costs related to rebranding of City

Discussion, consideration, and possible action to approve, approve with modifications or deny the expenditure supplies and services with 247 Graphix / Go Print USA relating to updates of signage, wayfinding, office space security and privacy at City Hall and vehicle identification in an amount not to exceed \$12,154.43.

MOTION: TO APPROVE AS WRITTEN

MOVED BY: BROWNE SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, AND CHAIRWOMAN FINCH
NAYS: NONE

8. Trust Input: NONE

9. Adjournment

MOTION: TO ADJOURN TO DCMSA AT 6:52 PM.

MOVED BY: BROWNE SECOND: DEAN
AYES: BROWNE, TATOM, DEAN, AND CHAIRWOMAN FINCH
NAYS: NONE

Approved this 21ST day of Oct 2024.