

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
Oct 21, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Oct. 18, 2024.)

1. **Call to Order:** at 6:01 PM by Mayor Eason.

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, Michael Dean, and Mayor Floyd Eason.

Absent: None

City Employees: City Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

3. **Invocation:** Given by Councilman Dean.

Pledge of Allegiance: Led by Wendell Klugee.

Proclamations

- Native American Heritage Month 2024
- Halloween 2024

4. **Public and Council Input**

A. Public:

- Aaron Bilbeck Public Relations for Oklahoma County Sherriffs Office and wanted to share that Sherriff Johnson has brought a new level of transparency to the office. He has received a glowing recommendation from the State Auditor's office for the job that he is doing. A recently aired commercial has accused him of having a \$17 million upgrade to his office and Mr. Bilbeck wants to assure everyone that is not the case, and he has visited his office many times.
- Mayor Eason is impressed with how Sherriff Johnson is modernizing the sheriff's department and is delighted to endorse Tommie Johnson for Sherriff.
- Joshua Schultz 4321 Spiva Dr is the Executive Director of the Chamber and Saturday 10/26/24 from 4-7 PM @ Integris Health for a trunk or treat.
- Saturday 10/26/24 from 9AM-12PM is a fishing clinic at Eagle Lake that the Department of Wildlife is partnering to put on.
- Saturday 10/26/24 from 9AM-12PM will be the Tiger Trot at Townsend Elementary is a 5K in Halloween costumes

- Saturday 10/26/24 from 9AM-4PM at the community center is the 405 Toy Expo
- Thursday 10/24/24 at 11:30 AM the Labor Commissioner Osbourne will be having a coffee at White Buffalo.
- Sunday 10/27/24 Destiny Christian will be having a fun fest, times and further information has been shared on the social media pages.
- Ron McCall 3403 Wofford and Wendell Kluge 4744 Crest Pl. want to give a big thanks to Artise Thompson with McDonald's for providing pies and discount sheets and allowing us to use their facility. Thank you to Chief Berger for the support especially Rachel Fittler, Lauren Vincent, Ronnie Neal and Whit Taylor who were all fantastic working the drive thru lines. That night they raised \$3208.94 for Shop with A Cop. There are more donations expected from neighborhood watches as well. December 7 is the Shop With a Cop Date and everyone is very excited.

B. Council:

- Councilman Tatom: there's been several complaints on trash at 401 N Vickie but he has been assured that it will be addressed soon.
- Councilman Dean said the Open House at the Fire Dept. was amazing. The seed share was a great event and would like to see the water flowing and the lights working at the Women's Veteran Memorial.

5. **City Manager's Report**

- City Manager JD Hock: Firehouse Open House and Seed Share were both fantastic.

Departmental Reports:

A. City Clerk / Finance:

- | | |
|-----------------------------------|------------------|
| ○ Sales Tax is up \$53,300.40 | 4.86% increase |
| ○ USE Tax is up \$5,528.40 | 3.82% increase |
| ○ Tobacco Tax is down \$1,768.63 | -21.79% decrease |
| ○ Hotel/ Motel is down \$2,901.27 | -14.9% decrease |

B. Fire Department: Chief Z. Williams

- Fires: 8
- Service Calls: 376
- Medical Calls 270
- Have 15 guys currently preparing for promotional exams for Seargent

○

6. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of October 7, 2024 Regular Meeting of Council

Approve minutes of the regular meeting of Council of October 7, 2024

B. Budget Amendment

Approve budget amendment for FY 2024-2025, as shown in Exhibit A to the Council agenda.

MOTION: TO APPROVE A AND B AS WRITTEN

MOVED BY: BROWNE SECOND: FINCH

AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.

NAYS: NONE

7. Interlocal Agreement with Oklahoma County Sheriff and Board of County Commissioners of Oklahoma County

Discussion, consideration, possible action to approve/deny entering a Interlocal Agreement with the Board of County Commissioners of Oklahoma County, on behalf of the Oklahoma County Sheriff and the Del City Police Department to improve public safety through more effective investigation of criminal activities occurring within the boundaries of Oklahoma County. This agreement allows for Officers with the Del City Police Department designated by the Chief of Police and submitted to the Oklahoma County Sheriff to be Deputized. This agreement shall be for five (5) years from the effective date. Authorize Mayor to endorse the same.

MOTION: TO APPROVE ENTERING THE AGREEMENT AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: DEAN

AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.

NAYS: NONE

8. Ordinance – repealing sections of Chapter 15: Personnel

Discussion, consideration, and possible action to approve, approve with modifications or deny Ordinance No. 1432, amending Chapter 15: Personnel, Article II: Personnel Ordinance by repealing in their entirety Sections 15-16 Purpose, Section 15-17 Positions covered, Section 15-18 Administration, Section 15-19 Forfeiture of Appointment to Boards and commissions, Section 15-20 Classification Plan, Section 15-21 Pay Plan, Section 15-22 Recruitment; Employment, Section 15-23 Examinations, Section 15-24 Appointments; Transfers; Demotions: Re-Employment, Section 15-25 Probation, Section 15-26 Separation; Disciplinary Action, Section 15-27 Grievances, Section 15-28 Leaves, Section 15-29 Conduct of Employees, Section 15-30 Training and Development; providing for repeal of conflicting ordinances; declaring severability; and authorize Mayor to endorse the same.

MOTION: TO APPROVE WITH MODIFICATIONS ORDINANCE 1432 APPROVING REPEALS AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: TATOM

AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.

NAYS: NONE

9. Election – Wards 2 and 4 Councilmember

A. Election Resolution

Discussion, consideration, and possible action to approve or deny Resolution No. 20241021A giving notice of election, calling for a primary election to be held on Tuesday, February 11, 2025, and a general election to be held on Tuesday, April 1, 2025, for the following officers: Ward 2 and Ward 4 council members, each for a four (4) year term, voting by ward; the qualifications for said offices; that election will be nonpartisan and other information necessary; including filing period shall open 8:00 a.m., December 2, 2024, and extend through 5:00 p.m., December 4, 2024; notifying the County Election Board of same; authorize/deny Mayor and Vice-Mayor to endorse the same; and direct City Clerk to take certain actions required by state law.

MOTION: TO APPROVE RESOLUTION NO. 20241021A GIVING NOTICE OF ELECTION AND WUTHORIZE MAYORE TO ENDORSE THE SAME AND DIRECT CITY CLERK TO TAKE ACTIONS REQUIRED BY STATE LAW.

MOVED BY: DEAN SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.
NAYS: NONE

B. Election Proclamation

Discussion, consideration, and possible action to approve or deny Election Proclamation, wherein the Mayor of the City of Del City calls a primary election to be held on February 11, 2025, and a general election to be held on April 1, 2025, for the purpose of the election by registered qualified electors of the said respective wards of the following officers: Ward 2 and Ward 4 council members, each for a four (4) year term; and specifying polling places; authorize/deny Mayor to endorse the same.

MOTION: TO APPROVE ELECTION PROCLAMATION AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.
NAYS: NONE

10. Council Input- NONE

11. Adjournment

MOTION TO ADJOURN TO DCMSA AT 6:46 PM.

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, DEAN, TATOM, FINCH AND MAYOR EASON
NAYS: NONE

Approved this 4th day of November 2024.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
Oct. 21, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on October 18, 2024.)

1. **Call to order:** at 6:46 PM. by Vice Chairwoman Pam Finch.

2. **Roll Call:**

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, and Vice Chairwoman Pam Finch and Chairman Floyd Eason

Absent: None

City Employees: Trust Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

3. **Public and Trustee Input:**

- Public: None
- Trustees:
Trustee Dean: COMCD Fish Fry is Friday 10/25/24

4. **Manager’s Report:**

- City Manager JD Hock is looking forward to the fish fry, it is always a great event.

Departmental Reports:

Public Works

Deputy Director Brittany Parrott reminds that Public Works is closed this week to the public for cleaning and surplusage.

- Handout shows Monthly water Output is 62.496 million gallons. (-7.08%)
- Sewer line has cleaned 5,722 feet of lines.
- 5 Fire hydrants have been repaired.
- 144 Bulk trash pickups have been completed for September
- Mayor requested a comparison on bulk trash pickup numbers from previous years to see how we are doing by completing them in house.
- 22 work orders completed for mowing city property and park cleanup
- Park bathrooms will be winterized the first week of November.
- 36 tons of trash has been removed from Public Works area.

5. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Minutes of October 7, 2024, Regular Meeting of DCMSA

Approve minutes of the regular meeting of DCMSA of October 7, 2024.

B. Budget Amendment

Approve budget amendment for FY 2024-2025, as shown in Exhibit A to the DCMSA agenda.

MOTION: TO APPROVE ITEMS A. AND B. AS WRITTEN.

MOVED BY: FINCH

SECOND: DEAN

AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON

NAYS: NONE

6. Trust Input: None

7. Adjournment

MOTION TO ADJOURN TO DCEDA AT 6:58 P.M.

MOVED BY: DEAN

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON

NAYS: NONE

Approved this 4th day of Nov 2024.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
Oct 21, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Oct. 18, 2024.)

1. Call to order: at 6:58 PM by Chairwoman Finch.

2. Roll Call:

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, Floyd Eason and Chairwoman Pam Finch.

Absent: None

City Employees: Trust Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller.

3. Public and Trustee Input:

A. Public: None

B. Trustees: None

4. Manager's Report:

- Trust Manager JD Hock: already covered
- Director of Economic Development Kyle Gandy: Nov 12, 2024 at 6 PM will be the Fall Town Hall, there will be a chili cook off, fun swag and the new Brand Launch.

5. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of October 7, 2024.

MOTION: TO APPROVE THE MINUTES AS WRITTEN.

MOVED BY: BROWNE

SECOND: TATOM

AYES: BROWNE, TATOM, DEAN, EASON AND CHAIRWOMAN FINCH

NAYS: NONE

6. Donation ‘Trunk or Treat’ hosted by Del City Chamber of Commerce

Discussion, consideration, possible action to approve or deny dedicating funds for the ‘Trunk or Treat’ hosted by the Del City Chamber of Commerce in the amount of \$1,000.00. This event will take place on October 26, 2024, at 4801 S.E. 15th Street, Integris Health Community Hospital, from 4:00 p.m. to 7:00 p.m.; declare/deny a public purpose.

MOTION: TO APPROVE MODIFIED FUNDS IN THE AMOUNT OF \$3000 TO BE DEDICATED TO THE CHAMBER AND DECLARE A PUBLIC PURPOSE.

MOVED BY: BROWNE SECOND: DEAN
AYES: BROWNE, TATOM, DEAN, EASON AND CHAIRWOMAN FINCH
NAYS: NONE

7. Trust Input:

- Trustee Browne thanked the Council for approving the modified donation to the Chamber.
- City Manager JD Hock says the funds for the donation will come from the Hotel/Motel Tax and the Economic Development Restricted Fund.

8. Adjournment

MOTION: TO ADJOURN TO OMRF AT 7:29 PM.

MOVED BY: BROWNE SECOND: DEAN
AYES: BROWNE, TATOM, DEAN, EASON AND CHAIRWOMAN FINCH
NAYS: NONE

Approved this 4th day of Nov 2024.

MINUTES
OKLAHOMA MUNICIPAL RETIREMENT FUND
REGULAR MEETING
Oct 21, 2024 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Oct. 18, 2024.)

1. Call to order: at 7:30 PM by Mayor Eason.

2. Roll Call:

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, Michael Dean, and Mayor Floyd Eason.

Absent: None

City Employees: City Manager JD Hock, Assistant City Manager Kellie Wilbanks, and City Attorney William Mueller

3. Public and Committee Input:

A. Public: None

B. Committees: None

4. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of OMRF of May 8, 2024.

MOTION: TO APPROVE MINUTES AS WRITTEN

MOVED BY: TATOM SECOND: FINCH
AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.
NAYS: NONE

5. Retirement Application – Charles Cedeno

Consideration, action, approval for City employee Charles Cedeno to receive a normal retirement from the Oklahoma Municipal Retirement Fund, per request from employee.

MOTION: TO APPROVE RETIREMENT APPLICATION AS WRITTEN

MOVED BY: FINCH SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.

NAYS: NONE

6. Committee Input

7. Adjournment

MOTION: TO ADJOURN AT 7:34 PM.

MOVED BY: FINCH

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, FINCH, AND MAYOR EASON

NAYS: NONE

Approved this 4th day of Nov 2024.