

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
Jan 6, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Jan 3, 2025.)

1. **Call to Order:** at 6:00 PM by **Mayor Eason**.

2. **Roll Call:**

In Attendance: Council Members Scott Tatom, Pam Finch, Claudia Browne, Michael Dean and Mayor Floyd Eason.

Absent: None

City Employees: City Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. **Invocation:** Given by Mayor Floyd Eason.

Pledge of Allegiance: Led by Gilbert Perez

Proclamations / Recognitions

- ❖ Dr. Martin Luther King, Jr. Day 2025
Read by Councilman Tatom

4. **Public and Council Input**

A. Public:

- Bobby Reynolds 4633 SE 24th asked how the issues with trash got started and said that it starts with City management. Announced that Claudia said she didn't know about the pile of trash for 5 days. There is a sewer leak that needs to be addressed. City Manager JD Hock said that the leak is on a private line. Mr. Reynolds said that every time he calls to complain about a city vehicle running stop signs he gets nowhere. It's been suggested by Councilwoman Finch that he just has a problem with the city. Mayor Eason explained the laws and regulations about the trash pile across the middle school. Mr. Reynolds said that no one cares about Old Town. Councilwoman Finch said that she lived in Old Town, her mother still lives in Old Town and her business in the Old Town, she cares about Old Town.
- Ron McCall 3303 S. Wofford said that he loves our Police Department and asked if we can get some streetlights on 29th from Sunnyslane to Bryant.

B. Council:

- Councilman Tatom: Everyone is concerned about the trash pile by the middle school. I assure you that we are concerned about it and we all want to clean up Del City. Would like to point out that Code Enforcement was there by 8:30 AM that morning.
- Councilwoman Browne said that Old Town will continue to do what we do. I appreciate people who share concerns with me. I am very proud to be a representative for Ward 3 and I am part of a team that loves Del City.
- Councilwoman Finch took a lot of calls today about the new sanitation schedule. Please refer to the newsletter in the utility bill, it has lots of good information. She is looking forward to hearing update on Economic Development.
- Councilman Dean the trash piles we have been working on them. If you look at the list of abatements, you will see that we are trying to clean up the City. If you see your neighbor putting trash at the curb, ask them if they know how to get it picked up. Watch out for your neighbors.

MOTION: TO RECESS TO DCEDA AT 6:24 P.M.

MOVED BY: DEAN

SECOND: BROWNE

AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.

NAYS: NONE

RECONVENE AT 6:42 PM

5. City Manager's Report

- City Manager JD Hock said that City Hall will be closed January 20, 2025. OML dinner night out on Thursday. Thank you to our amazing staff. Oklahoma County believes the Attorney General's opinion on the jail is enough to move forward with the county jail.

Departmental Reports:

A. City Clerk's Report: None

B. Police Department: Chief Loyd Berger

- Gave monthly update
- Thank you to everyone that donated and helped with Shop With a Cop.
- Started defensive tactics training.

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of December 16, 2024.

MOTION: TO APPROVE MINUTES OF THE REGULAR MEETING OF COUNCIL OF DECEMBER 16, 2024.

MOVED BY: TATOM SECOND: FINCH
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

7. Presentation of Life Saving Award

Presentation and discussion of the Del City Police Department Life Saving Award is hereby being awarded to Officer Robert Colson and Officer Page Grate. On October 27, 2024, Officers responded to the 3000 block of SE 44th on a report of an unresponsive female. Both Officers performed life saving measures to the female until Emergency Medical Personnel arrived on scene. Officer Colson and Officer Grate displayed composure under pressure while quickly recognizing the severity of the victim's injury and taking the immediate action that directly contributed to saving the victim's life.

MOTION: TO OPEN PRESENTATION

MOVED BY: DEAN SECOND: FINCH
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

- Chief Berger presented certificates.

8. Presentation of Certificates of Commendation

Presentation and discussion of Certificates of Commendation to Dispatcher Lucy Renaud and Erin Cote. On August 7th, 2024, the Del City Communications Center received a call reporting a thirteen-year-old female as a possible runaway juvenile. Officer responded and began to gather information and relayed the information to Renaud and Cote working in the Communications Center. Renaud and Cote took the self-initiative and began combing open-source sites and the Department FLOCK system to locate the suspects' residence in northwest Oklahoma City. Due to the resolute and skilled efforts of both Renaud and Cote, the suspect was located and detained within a short period from when the father called.

- Chief Berger presented certificates.
- Councilman Tatom said that we have one of the best police departments anywhere period.

9. Resolution – TSET Innovations in Built Environment Grant 2025 Matching Fund

Discussion, consideration, and possible action to approve, approve with modifications or deny Resolution No. **01-06-2025**, pledging matching funds for the Tobacco Settlement Endowment Trust (TSET) Innovations in Built Environment Grant 2025; authorize Mayor to endorse the same.

MOTION: TO APPROVE RESOLUTION NO. 01-06-2025, PLEDGING MATCHING FUNDS FOR THE TOBACCO SETTLEMENT ENDOWMENT TRUST (TSET) INNOVATIONS IN BUILT ENVIRONMENT GRANT 2025: AND AUTHORIZE MAYOR TO ENDORSE THE SAME.

MOVED BY: FINCH SECOND: BROWNE
AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.
NAYS: NONE

10. Public Hearing – Tobacco Settlement Endowment Trust (TSET) Grant Applications – Built Environment Grant and Discovery Grant

A. Public Hearing

Discussion, consideration, and possible action to approve or deny holding a public hearing regarding Del City’s desire to apply for two (2) Tobacco Settlement Endowment Trust (TSET) Grants. Grant funds will be used to build a Pickleball court on the grounds of the Del City Community Center, and to fund free fitness classes at the Community Center.

MOTION: TO OPEN THE PUBLIC HEARING

MOVED BY: TATOM SECOND: DEAN
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

- Mayor Eason said the pickleball court is not set in stone. Just up for discussion and would like council to consider a disc golf course instead.
- Councilwoman Finch I had brought pickleball to the discussion at prior meetings.
- Councilman Tatom- The TSET requires the funds be spent for healthy lifestyle benefits.
- Assistant City Manager Kellie Wilbanks explained what is required for the grant money to be spent on and answered questions.
- Ron McCall said that it sounds like a good deal. When are we going to do something at Cheyenne Park?
- Gilbert Perez asked if we could convert the old library into a Senior Center.

MOTION: TO CLOSE THE PUBLIC HEARING

MOVED BY: BROWNE SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.

NAYS: NONE

B. Determination of Public Hearing

Discussion, consideration, and possible action to approve or deny making a finding that it is in the best interest in maintaining and/or improving the health of the citizens of the City of Del City and to seek the required public input via surveys to complete applications for Tobacco Settlement Endowment Trust (TSET) grants for building a pickleball court and fund free fitness classes at the Community Center.

MOTION: TO APPROVE AS WRITTEN

MOVED BY: FINCH SECOND: DEAN
AYES: DEAN, TATOM, BROWNE, FINCH AND MAYOR EASON.
NAYS: NONE

11. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$719.54 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114.
Requested by Assistant City Manager Kellie Wilbanks

(1) 509 Leslie
Owner: Nimitz Properties 9 LLC (Oklahoma City, Oklahoma)
Contractor Fee\$350.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.\$16.00
Total Expenses\$719.54

MOTION: TO APPROVE AND RATIFY THE ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$719.54 TO PROPERTY OWNERS FOR CLEAN UP OF PROPERTY PREVIOUSLY ABATED.

MOVED BY: DEAN SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

12. Contract – On-Call Professional Services

Discussion, consideration, possible action to approve, approve with modifications, approve and ratify or deny entering into a task-based contract with Freese and Nichols (FNI), GH2 Architects (GH2), Professional Engineering Consultants (PEC), and Aguirre and Fields (A&F) to provide professional services. These agreements will provide professional services, including engineering, architecture, and surveying, as needed, for a term not to

exceed one (1) year. Compensation for each task will be determined based on an agreed scope of work, with a cost not to exceed \$50,000 per task. The agreements will allow the City to address project-specific needs efficiently under the approved terms. Authorize City Manager to endorse same.

MOTION: TO APPROVE ENTERING INTO A TASK BASED CONTRACT WITH FREESE AND NICHOLS (FNI), GH2 ARCHITECTS (GH2), PROFESSIONAL ENGINEERING CONSULTANTS (PEC), AND AGUIRRE AND FIELDS (A&F) TO PROVIDE PROFESSIONAL SERVICES. THESE AGREEMENTS WILL PROVIDE PROFESSIONAL SERVICES, INCLUDING ENGINEERING, ARCHITECTURE, AND SURVEYING, AS NEEDED, FOR A TERM NOT TO EXCEED ONE YEAR. COMPENSATION FOR EACH TASK NOT TO EXCEED \$50,000 PER TASK AND AUTHORIZE CITY MANAGER TO ENDORSE THE SAME.

- City Planner Andrew Myers explained how this will help with upcoming projects and answered questions.

MOVED BY: FINCH SECOND: DEAN
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

13. Surplus of two (2) Police Vehicles

Discussion, consideration, and possible action to approve or deny the declaring surplus of two (2) Police Vehicles both 2014 Ford Taurus VIN# 1FAHP2D82EG107467 and 1FAHP2D89EG107465. Authorize the final disposition as approved by the City Manager.

MOTION: TO APPROVE DECLARING SURPLUS OF TWO (2) POLICE VEHICLES BOTH 2014 FORD TAURUS AND AUTHORIZE THE FINAL DISPOSITION AS APPROVED BY THE CITY MANAGER.

MOVED BY: DEAN SECOND: TATOM
AYES: DEAN, TATOM, BROWNE, FINCH, AND MAYOR EASON.
NAYS: NONE

14. Council Input- NONE

15. Adjournment

MOTION: TO ADJOURN TO DCMSA @ 7:43 PM.

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, DEAN, TATOM, FINCH, AND MAYOR EASON.
NAYS: NONE

Approved this 21ST day of January 2025.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
Jan 6, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on January 3, 2025.)

1. **Call to order:** at 7:43 PM. by Chairman Floyd Eason.

2. **Roll Call:**

In Attendance: Trustee's Claudia Browne, Michael Dean, Scott Tatom, Vice Chairwoman Pam Finch, and Chairman Floyd Eason.

Absent: None

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Wheeler.

3. **Public and Trustee Input:**

- Public: None
- Trustees:
- Trustee Browne: I am very proud of Public Works team for sanitation route updates.

4. **Manager's Report:**

- City Manager Hock said that everyone did fantastic work getting the word out.

Departmental Reports:

Public Works:

- Deputy Director of Public Works Parrott gave the monthly update and answered questions.

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of December 16, 2024.

MOTION: TO APPROVE THE MINUTES AS WRITTEN.

MOVED BY: DEAN SECOND: BROWNE
AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON
NAYS: NONE

6. Emergency Sewer Line Replacement- 3200-3300 block of Del Rancho

Discussion, consideration, possible action to approve, approve with modifications, or deny the emergency replacement of approximately 265 feet of sewer line in the 3200-3300 block of Del Rancho. Utility Line Maintenance received 2 bids and one non-bid for this project and requests Urban Contractors be awarded the bid for an amount not to exceed \$50,400.00. Project will be funded through Sewer line Capital Outlay fees, which are restricted funds specifically for infrastructure upgrade and repair.

- Trustee Dean asked what the capital outlay fee is and Deputy Director Parrott answered.

MOTION: TO APPROVE AS WRITTEN

MOVED BY: FINCH SECOND: TATOM
AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON
NAYS: NONE

7. Purchase of 2 Kann Curb Master SLEA Side Loader Compactors

Discussion, consideration, possible action to approve, approve with modifications, or deny the purchase of two (2) Kann Curb Master SLEA 28-yard Automatic Full Eject Side Loader compactor Body Only from United Engines for an amount not to exceed \$390,000.00 (\$195,000.00 each). This purchase will be made through State Contract SW00197. The Kann Curb Master bodies are purchased separately from the Battle LET2 cab and chassis; the two parts together complete the assembly of the residential Sanitation truck.

MOTION: TO APPROVE WITH MODIFICATIONS TWO (2) KANN CURB MASTER SLEA 28- YARD AUTOMATIC FULL EJECT SIDE LOADER COMPACTOR BODY ONLY FROM UNITED ENGINES FOR AN AMOUNT NOT TO EXCEED \$400,000 (\$200,000 EACH). THIS PURCHASE TO BE MADE THROUGH STATE CONTRACT SW00197.

MOVED BY: FINCH SECOND: DEAN
AYES: BROWNE, TATOM, DEAN, FINCH AND CHAIRMAN EASON
NAYS: NONE

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
January 6, 2025 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on Jan. 3, 2025.)

1. **Call to order:** at 6:25 PM by Chairwoman Finch.

2. **Roll Call:**

In Attendance: Trustee’s Claudia Browne, Michael Dean, Scott Tatom, Floyd Eason and Chairwoman Pam Finch.

Absent: None

City Employees: Trust Manager JD Hock, Interim City Clerk Joseph Carroll, and City Attorney William Mueller.

3. **Public and Trustee Input:**

A. Public: None

B. Trustees: None

4. **Manager's Report:**

- Trust Manager JD Hock: there was a Great Chamber Event on 12-18-24

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of December 2, 2024.

MOTION: TO APPROVE MINUTES AS WRITTEN.

MOVED BY: EASON

SECOND: TATOM

AYES: BROWNE, TATOM, DEAN, EASON AND CHAIRWOMAN FINCH

NAYS: NONE

6. **“Dining in Del City” recipient JANUARY 2025**

Presentation from the Economic Development Team on the “Dining in Del City” recipient for

JANUARY 2025; #1 BBQ & BURGER is located at 5501 Main Street, Suite 104.

- Marketing Specialist Cerrina Montez gave video presentation.

RECESS AT 6:30 PM.

RECONVENE AT 6:40 PM.

7. Trust Input: NONE

8. Adjournment

MOTION: TO ADJOURN TO CITY COUNCIL AT 6:41 PM.

MOVED BY: DEAN

SECOND: BROWNE

AYES: BROWNE, TATOM, DEAN, EASON AND CHAIRWOMAN FINCH

NAYS: NONE

Approved this 21st day of Jan 2025.