

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.org](http://www.cityofdelcity.org)  
email: [info@cityofdelcity.org](mailto:info@cityofdelcity.org)

## The City of Del City

Floyd A. Eason, Mayor  
Michael Dean, Council Member..... Ward 1  
Pam Finch, Council Member & Vice-Mayor ..... Ward 2  
Claudia Browne, Council Member ..... Ward 3  
Scott Tatom, Council Member..... Ward 4  
(Contact info at: [www.cityofdelcity.org](http://www.cityofdelcity.org))

JD Hock, City Manager  
Melissa Jones, City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

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## Public Notice of Meeting

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### Regular Meeting City Council

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**April 1, 2024 at 6:00 p.m.**

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **March 29, 2024.**

Signed: *s/Melissa Jones*  
City Clerk / Deputy City Clerk

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# Agenda

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**1. Call to Order**

**2. Roll Call**

**3. Invocation**

**Pledge of Allegiance**

**4. Public and Council Input**

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report**

**Departmental Reports:**

- A. City Clerk / Finance
- B. Police Department

**6. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of March 18, 2024 Regular Meeting of Council  
Approve minutes of the regular meeting of Council of March 18, 2024. Requested by City Clerk Melissa Jones
- B. Minutes of March 26, 2024 Special Meeting – Town Hall of Council  
Approve minutes of the special meeting – town hall of Council of March 26, 2024. Requested by City Clerk Melissa Jones
- C. Minutes of March 29, 2024 Special Meeting of Council  
Approve minutes of the special meeting of Council of March 29, 2024. Requested by City Clerk Melissa Jones
- D. Budget Amendment  
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones

**7. Presentation – Annual Audit Report for FY 2022-23**

Discussion, consideration, possible action to approve presentation, discussion, receipt of the Annual Fiscal Report with accompanying independent auditor’s report for the fiscal year ended June 30, 2023. Requested by City Clerk Melissa Jones

**8. Notice of Intent and Stormwater Management Plan for Stormwater discharges from Del City under Department of Environmental Quality (DEQ) General Permit OKR04**

Discussion, consideration, and possible action to approve or deny submitting a Notice of Intent and a Stormwater Management Plan to DEQ; direct staff accordingly; authorize Mayor to endorse same. Requested by Deputy Public Works Director Kraig Fryar

**9. CONTRACT RENEWAL – Animal Shelter Agreement with City of Oklahoma City**

Discussion, consideration, and possible action to approve or deny renewal of agreement with the City of Oklahoma City to renew the agreement for animal shelter services. This agreement is effective July 1, 2024 to June 30, 2025; authorize Mayor to endorse the same. Requested by Chief of Police Loyd Berger

**10. Assess Abatement Costs to Property Owners**

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$19,619.54 to property owners for cleanup of property previously abated, in accordance with Oklahoma Statutes Title 11, Section 22-112. Requested by Interim City Planner, James Lehmkuhler.

(1) 715 S Sunnyslane Rd

|   |             |
|---|-------------|
| Owner: Natarajans Investments LLC (Oklahoma City, OK) |             |
| Contractor Fee .....                                  | \$19,250.00 |
| Administrative Expenses .....                         | \$353.54    |
| Mailings, photos, processing, copying, etc.....       | \$16.00     |
| Total Expenses.....                                   | \$19,619.54 |

**11. Ordinance – repealing subsections Chapter 15: Personnel**

Discussion, consideration, and possible action to approve, approve with modifications or deny Ordinance No. \_\_\_\_\_, amending Chapter 15: Personnel, Article II: Personnel Ordinance by repealing in their entirety Subsections (j) through (l) of Section 15-26: Separation; repealing in their entirety Subsections (f) FMLA Leave and (j) Maternity leave. of Section 15-28: Leaves; repealing in their entirety Subsections (c) Outside employment., (d) Pecuniary interest., (e) Political activity., (g) Use of city equipment., of Section 15-29: Conduct of employees., and providing for repeal of conflicting ordinances and severability; and authorize Mayor to endorse the same. Requested by Human Resources Director Michelle Stull

**12. Ordinance – repeal Chapter 10: Licenses, Article IV. Taxicabs**

Discussion, consideration, and possible action to approve, approve with modifications or deny Ordinance No. \_\_\_\_\_ repealing Article IV. Taxicabs, of Chapter 10: Licenses and Business Registration in its entirety; provide for repealer; provide for severability; and authorize Mayor to endorse the same. Requested by Assistant City Manager Kellie Wilbanks

**13. Council Input**

**14. Adjournment**

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## The City of Del City

Floyd A. Eason, Chairman  
Michael Dean, Vice Chair  
Pam Finch, Secretary  
Claudia Browne, Trustee  
Scott Tatom, Trustee

JD Hock, Trust Manager  
Melissa Jones, City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

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## Public Notice of Meeting

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### Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**April 1, 2024 at 6:00 p.m.**

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **March 29, 2024.**

Signed: *s/Melissa Jones*

City Clerk / Deputy City Clerk

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# Agenda

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1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Trust members, the item will be heard in regular order.)

- A. Minutes of March 18, 2024 Regular Meeting of DCMSA  
Approve minutes of the regular meeting of DCMSA of March 18, 2024. Requested by City Clerk Melissa Jones
- B. Budget Amendment  
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones

6. **Presentation – Annual Audit Report for FY 2022-23**

Discussion, consideration, possible action to approve presentation, discussion, receipt of the Annual Fiscal Report with accompanying independent auditor's report for the fiscal year ended June 30, 2023. Requested by City Clerk Melissa Jones

7. **Discussion Only – Project Update on AMI Water Meters**

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding an update on the ongoing AMI Water Meter Project. Requested by Deputy Public Works Director Brittany Parrott

8. **Discussion Only – Sale of Del City Surplus municipal water to City of Norman**

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding the sale of City of Del City surplus municipal water to the City of Norman and proposed draft contract. Requested by Trust Manager JD Hock

**9. Trust Input**

**10. Adjournment**

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Pam Finch, Chair  
Floyd Eason, Vice Chair  
Michael Dean, Secretary  
Claudia Browne, Trustee  
Scott Tatom, Trustee

JD Hock, Trust Manager  
Melissa Jones, City Clerk  
Mueller, Wheeler & Associates, PLLC, City Attorney

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## Public Notice of Meeting

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### Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**April 1, 2024 at 6:00 p.m.**

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **March 29, 2024.**

Signed: *s/Melissa Jones*  
City Clerk / Deputy City Clerk



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# Agenda

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1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of March 4, 2024. Requested by City Clerk Melissa Jones

6. **Presentation – “Dining in Del City” Recipient for April 2024**

Discussion, consideration, and possible action to approve or deny a presentation from the Economic Development Team on the “Dining in Del City” recipient for April 2024: Feng Cha located at 5301 Main St., Ste 106, Del City, Oklahoma. Requested by Marketing Specialist Cerrina Pulver

7. **Trust Input**
8. **Adjournment**