

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Mayor
Michael Dean, Council Member..... Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Claudia Browne, Council Member Ward 3
Scott Tatom, Council Member..... Ward 4
(Contact info at: www.cityofdelcity.org)

JD Hock, City Manager
Melissa Jones, City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 5, 2024 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 2, 2024.**

Signed: s/Joeshph Carroll
City Clerk / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. City Manager's Report

Departmental Reports:

- A. City Clerk / Finance
- B. Police Department

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of January 16, 2024 Regular Meeting of Council
Approve minutes of the regular meeting of Council of January 16, 2024. Requested by City Clerk Melissa Jones
- B. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones

7. Discussion Only – Oklahoma County Detention Center Jail Site Updates

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding Oklahoma County Detention Center jail site updates.

8. Discussion Only – Abatement Costs to 4524 SE 25 Street

Discussion, consideration, possible action to approve or deny holding a discussion only regarding 4524 SE 25 St. abatement costs, previously before City Council on December 18, 2023. Requested by Mayor Floyd Eason

(1) 4524 SE 25th Street
Jerry Vickrey (Del City, OK)

Contractor Fee	\$5,269.27
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.....	\$16.00
Total Expenses.....	\$5,638.81

9. Discussion Only – Special Projects funded for FY24

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding Special Projects funded for FY24. Requested by City Manager JD Hock

10. Purchase Amendment – City Manager

Discussion, consideration, and possible action to approve or deny amending the authorization to the purchase a 2024 Ford Expedition with appropriate upfitting in an amount not to exceed \$60,000.00. The vehicle will be purchased at or below the State Contract pricing through Bob Moore Ford. This purchase authorization will override the previously approved purchase from Nov. 6, 2023. Requested by City Manager JD Hock

11. Annual Armed Forces Day and Shriners Parade

Discussion, consideration, and possible action to approve or deny a cost of \$10,000.00 for the Annual Armed Forces Day and Shriners Parade on Saturday, May 11, 2024 at 10:00 a.m.; declare/deny a public purpose. Requested by Assistant to the City Manager Brittany Parrott

12. Purchase – Five (5) Vehicles for Police Department

Discussion, consideration, and possible action to approve or deny purchase of Five (5) vehicles for the Police Department in an amount not to exceed \$182,000.00. This purchase will be for five (5) 2024 Ford Bronco Sport models, including all upfitting of emergency equipment. All vehicles will be purchased at or below the State Contract pricing through Bob Moore Ford. Requested by Police Chief Loyd Berger

13. Purchase Amendment of Five (5) 2024 Staff Vehicles – Community Development

Discussion, consideration, and possible action to approve, approve with modifications or deny the amending the authorization to the purchase of five (5) vehicles for the Community Development Unit in the total amount of not to exceed \$166,270.00. All vehicles will be purchased at or below the State Contract pricing through Bob Moore Ford. This purchase

authorization will override the previously approved purchase from Oct. 16, 2023. Requested by Community Development Director Kellie Wilbanks

Vehicle Price per vehicle	\$33,254.00
Total Price, 5 vehicles.....	\$166,270.00

14. Ordinance – Licenses and Business Regulations – Residential Short-Term Rentals

Discussion, consideration, and possible action to approve, approve with modifications or deny Ordinance No. _____, amending Chapter 10: Licenses and Business Regulations by creating Article XV: Residential Short-Term Rental, Section 10-600: Purpose., Section 10-601: Definitions., Section 10-602: Residential short-term rental; license required; compliance with applicable codes., Section 10-603: Application form; process., Section 10-604: Suspension, revocation; notice and hearing; complaint process., Section 10-605: Covenants; deed restrictions; overlay requirements., Section 10-606: Penalty.; and providing for repeal of conflicting ordinances, severability and declaring an emergency. Authorize Mayor to endorse the same. Requested by City Attorney William W. Wheeler, Jr.

15. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove the assessment costs in the total amount of \$669.54 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by Community Development Director Kellie Wilbanks

(1) 4613 SE 41st

Lawrence and Benjamin Andros: (Pasco, WA)	
Contractor Fee	\$300.00
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.....	\$16.00
Total Expenses.....	\$669.54

16. Executive Session – Pending Claims and Actions

Discussion, consideration, and possible action to approve or deny recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq. for purpose of a discussion concerning confidential matters pertaining to pending investigations, claims, and actions, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock

17. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, as the Council, on advice of its attorney, has determined

that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock

18. Council Input

19. Adjournment

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Pam Finch, Secretary
Claudia Browne, Trustee
Scott Tatom, Trustee

JD Hock, Trust Manager
Melissa Jones, City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 5, 2024 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 2, 2024.**

Signed: *s/Joeshph Carroll*
City Clerk Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Trust members, the item will be heard in regular order.)

- A. Minutes of January 16, 2024 Regular Meeting of DCMSA
Approve minutes of the regular meeting of DCMSA of January 16, 2024. Requested by City Clerk Melissa Jones
- B. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the DCMSA agenda. Requested by City Clerk Melissa Jones

6. **Discussion Only – Project Update on AMI Water Meters**

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding an update on the ongoing AMI Water Meter Project. Requested by Assistant to City Manager Brittany Parrott

7. **Trust Input**
8. **Adjournment**

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Public Notice of Meeting

Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 5, 2024 at 6:00 p.m.

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 2, 2024.**

Signed: *s/Joeshph Carroll*
City Clerk / Deputy City Clerk

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Approve minutes of the regular meeting of DCEDA of January 16, 2024. Requested by City Clerk Melissa Jones
- B. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the DCEDA agenda. Requested by City Clerk Melissa Jones

6. **Presentation – “Dining in Del City” Recipient for February 2024**

Discussion, consideration, and possible action to approve or deny a presentation from the Economic Development Team on the “Dining in Del City” recipient for February 2024: Brielle’s 2 Geaux located at 5501 Main Street Suite 102. Requested by Marketing Specialist Cerrina Pulver

7. **Trust Input**
8. **Adjournment**