

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.org
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Mayor
Michael Dean, Council Member..... Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Claudia Browne, Council Member Ward 3
Scott Tatom, Council Member..... Ward 4
(Contact info at: www.cityofdelcity.org)

JD Hock, City Manager
Melissa Jones, City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 20, 2024 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 16, 2024.**

Signed: *s/Joeshph Carroll*
City Clerk / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

5. City Manager's Report

Departmental Reports:

- A. City Clerk / Finance
- B. Fire Department

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of February 5, 2024 Regular Meeting of Council
Approve minutes of the regular meeting of Council of February 5, 2024. Requested by City Clerk Melissa Jones
- B. Minutes of February 8, 2024 Special Meeting of Council
Approve minutes of the special meeting of Council of February 8, 2024. Requested by City Clerk Melissa Jones
- C. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones

7. Determination the dilapidation of 4640 SE 15th Street

4640 SE 15th St

Owner: Southwest 74th Property LLC
 Other Parties First National Bank of Oklahoma
 Zoned H-C

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the residential structure(s) at property is dilapidated and has become detrimental to the health, safety, or welfare of the public and/or if the property creates a fire hazard. Requested by Interim City Planner James Lehmkuhler

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, possible action to approve/deny making a finding that the condition of the residential structure at the above-mentioned address constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve or deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by February 21, 2024 and completion by March 21, 2024; authorize/not authorize the City Clerk to file a notice of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Interim City Planner James Lehmkuhler

8. Discussion Only – Abatement Costs to 4524 SE 25 Street

Discussion, consideration, possible action to approve or deny holding a discussion only regarding 4524 SE 25 St. abatement costs, previously before City Council on December 18, 2023. Discussion was continued by request of Council until February 20, 2024. Requested by Community Development Director Kellie Wilbanks

4524 SE 25th Street
 Jerry Vickrey (Del City, OK)

Contractor Fee	\$5,269.27
Administrative Expenses	\$353.54
Mailings, photos, processing, copying, etc.....	\$16.00
Total Expenses.....	\$5,638.81

9. Street Repairs – Resurface Vickie Dr. from SE 29th to SE 15th St.

Discussion, consideration, and possible action to approve or deny street repairs done by Oklahoma County through our mutual cooperation agreement. The project will be mill and overlay Vickie Dr. from SE 29th to SE 15th in the amount of \$140,693.30.00. Requested by Public Works Director Mike Hatfield

10. Renewal of Agreement with Axon for Body Cameras

Discussion, consideration, and possible action to approve or deny renewal of the agreement with Axon Enterprises Inc. to provide 40 body worn cameras for Police Department; authorize Mayor to endorse the same. Requested by Chief of Police Loyd Berger

11. Purchase of Police IT hardware software project

Discussion, consideration, and possible action to approve, approve with modifications or deny hardware and software for the PD to update and/or upgrade current systems in an amount not to exceed \$135,000.00. Requested by Chief of Police Loyd Berger

12. Ordinance amending from parking within 30 feet to 15 feet of fire hydrant

Discussion, consideration, and possible action to approve, approve with modifications or deny Ordinance No. _____, amending Chapter 21 – Utilities, Article 1. – In General, Section 21-7. – Violations; (b) obstructing access to a fire hydrant, including by parking or allowing to be parked a vehicle within 30 feet of a hydrant to within 15 feet of a fire hydrant; and providing for repeal of conflicting ordinances and severability; and authorize Mayor to endorse the same. Requested by City Attorney William W. Wheeler, Jr.

13. Resolution – Active Living

Discussion, consideration, and possible action to approve, approve with modifications or deny Resolution No. _____, to promote active living to improve mental and physical health, and enhanced resilience; and authorize Mayor to endorse the same. Requested by Community Development Director Kellie Wilbanks

14. Resolution – Farmers Market Workgroup

Discussion, consideration, and possible action to approve, approve with modifications or deny Resolution No. _____, to establishing a Farmers Market Workgroup in the City of Del City; and authorize mayor to endorse the same. Requested by Economic Development Director Kyle Gandy

15. Ordinance – Appendix A – Planning and Zoning Ordinance regarding tobacco/e-cigarette retailers

Discussion, consideration, and possible action to approve, approve with modifications or deny Ordinance No. _____, amending Del City Municipal Code, Appendix A – Planning and Zoning Ordinance providing for the creation commercial use unit classification, Section A-304.76.1 Tobacco/E-Cigarette Retailers: Restricted; authorize Mayor to endorse same; and direct staff accordingly. Further, discussion, consideration, possible action to declare/deny an emergency. Requested by Economic Development Director Kyle Gandy

16. Executive Session

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Pending Investigations, Claims, and Actions
Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, pursuant to 25 O.S. § 307 (B) (4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock

- B. Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to 25 O.S. § 307(B)(1). Requested by City Manager JD Hock

17. Action from Executive Session

- A. Pending Investigations, Claims, and Actions
Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions, as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest. Requested by City Manager JD Hock

- B. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried employee. Requested by City Manager JD Hock

18. Council Input

19. Adjournment

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Floyd A. Eason, Chairman
Michael Dean, Vice Chair
Pam Finch, Secretary
Claudia Browne, Trustee
Scott Tatom, Trustee

JD Hock, Trust Manager
Melissa Jones, City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 20, 2024 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 16, 2024.**

Signed: *s/Joeshph Carroll*
City Clerk / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of February 5, 2024. Requested by City Clerk Melissa Jones

6. **Discussion Only – Project Update on AMI Water Meters**

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding an update on the ongoing AMI Water Meter Project. Requested by Assistant to City Manager Brittany Parrott

7. **Sewer Main Line Repair**

Discussion, consideration, and possible action to approve or deny sewer main line repairs by the lowest most responsible bidder Jordan Contactors, Inc. for an amount not to exceed \$54,300.00. The repair will be from 4321 to 4333 SE 40th. Requested by Public Works Director Mike Hatfield

8. **Trust Input**
9. **Adjournment**

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Public Notice of Meeting

Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

February 20, 2024 at 6:00 p.m.

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 16, 2024.**

Signed: *s/Joeshph Carroll*
City Clerk / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Trust members, the item will be heard in regular order.)

- A. Minutes of February 5, 2024 Regular Meeting of DCEDA
Approve minutes of the regular meeting of DCEDA of February 5, 2024. Requested by City Clerk Melissa Jones
- B. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the DCEDA agenda. Requested by City Clerk Melissa Jones

6. **Annual Armed Forces Day and Shriners Parade**

Discussion, consideration, and possible action to approve or deny a cost of \$10,000.00 for the Annual Armed Forces Day and Shriners Parade on Saturday, May 11, 2024 at 10:00 a.m.; declare/deny a public purpose. Requested by Assistant to the City Manager Brittany Parrott

7. **Executive Session – Economic Development**

Discussion, consideration, possible action, if any, to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, Oklahoma Statutes, Title 25, Section 301 et seq. for the purpose of discussion of and concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City, including but not limited to 5213 SE 15th St., as provided in 25 O.S. § 307(C)(11), as the public disclosure of the matters discussed would interfere with the development of products or services, and public

disclosure would violate the confidentiality of the business(es). Requested by Economic Development Director Kyle Gandy

8. Action from Executive Session – Economic Development

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City, including but not limited to 5213 SE 15th St., as the public disclosure of the matters discussed would interfere with the development of products or services, and public disclosure would violate the confidentiality of the business(es). Requested by Economic Development Director Kyle Gandy

9. Trust Input

10. Adjournment