

City Hall
3701 SE 15th Street
Del City, Oklahoma 73115



(405) 677-5741
www.cityofdelcity.com
email: info@cityofdelcity.org

The City of Del City

Floyd A. Eason, Mayor
Michael Dean, Council Member..... Ward 1
Pam Finch, Council Member & Vice-Mayor Ward 2
Claudia Browne, Council Member Ward 3
Vacant, Council Member Ward 4
(Contact info at: www.cityofdelcity.com)

JD Hock, City Manager
Melissa Jones, City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting City Council

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

November 20, 2023 at 6:00 p.m.

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **November 17, 2023.**

Signed: s/Melissa Jones
City Clerk / Deputy City Clerk

Agenda

1. Call to Order

2. Roll Call

3. Invocation

Pledge of Allegiance

Proclamation / Recognition:

- ❖ VFW Life Saving Award to Communication Specialist Heather Mitchell
- ❖ Proclamation – Small Business Saturday

4. Public and Council Input

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report
City Clerk's Report**

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Council members, the item will be heard in regular order.)

- A. Minutes of November 6, 2023 Regular Meeting of Council
Approve minutes of the regular meeting of Council of November 6, 2023. Requested by City Clerk Melissa Jones
- B. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones

7. 2023 Citywide Decorating Contest

Discussion, consideration, and possible action to approve, approve with modifications or deny a cost of \$500.00 for each City Hall, Del City Fire Department, Del City Police Department, and Del City Community Center for the 2023 Holiday Decorating Contest totaling \$2,000 and approve/deny declaring a public purpose. Winner to be announced at the December 18, 2023 Council Meeting. Requested by Assistant to City Manager Brittany Parrott

8. Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief. Requested by Mayor Floyd Eason

9. City of Del City’s Emergency Operations Plan

Discussion, consideration, and possible action to approve, approve with modifications or deny the adoption of the City of Del City’s Emergency Operations Plan (EOP) for the City’s response during natural and/or manmade disasters or other incidents of significance, effective December 2023. Requested by Fire Chief/Emergency Management Director Brandon Pursell

10. Determination of the Dilapidation of Properties

1900 Cherry Ln

Owner: Legacy Investment Holdings LLC (Oklahoma City, OK)

Other PartiesBear Properties LLC, F&M Bank

ZonedR-1-D

A. Public Hearing

Discussion, consideration, and possible action to approve or deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the residential structure(s) at property is dilapidated and has become detrimental to the health, safety, or welfare of the public and/or if the property creates a fire hazard. Requested by Code Enforcement Officer II, James Lehmkuhler

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, and possible action to approve or deny making a finding that the condition of the residential structure at the above-mentioned address constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve or deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by January 10, 2024 and completion by February 10, 2024; authorize/not authorize the City Clerk to file a notice of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Code Enforcement Officer II, James Lehmkuhler

11. Determination of the Dilapidation of Properties

4640 SE 15th St

Owner: Southwest 74ht Property LLC

Other Parties First National Bank of Oklahoma

Zoned H-C

A. Public Hearing

Discussion, consideration, and possible action to approve or deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the residential structure(s) at property is dilapidated and has become detrimental to the health, safety, or welfare of the public and/or if the property creates a fire hazard. Requested by Code Enforcement Officer II, James Lehmkuhler

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, and possible action to approve or deny making a finding that the condition of the residential structure at the above-mentioned address constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve or deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by January 10, 2024 and completion by February 10, 2024; authorize/not authorize the City Clerk to file a notice of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Code Enforcement Officer II, James Lehmkuhler

12. Determination of the Dilapidation of Properties

5519 SE 15th St

Owner: Leona B Grey Rev Trust

Other Parties N/A

Zoned A-C

A. Public Hearing

Discussion, consideration, and possible action to approve or deny holding a public hearing consistent with the requirements of 11 O.S. §22-112, to determine whether the residential structure(s) at property is dilapidated and has become detrimental to the health, safety, or welfare of the public and/or if the property creates a fire hazard. Requested by Code Enforcement Officer II, James Lehmkuhler

B. Determination of Dilapidation and Order of Removal

Discussion, consideration, and possible action to approve or deny making a finding that the condition of the residential structure at the above-mentioned address constitutes a detriment or a hazard and that the property would be benefited by the removal of such conditions; approve or deny fixing reasonable dates for commencement and completion of the work by the property owner, those being commencement by January 10, 2024 and completion by February 10, 2024; authorize/not authorize the City Clerk to file a notice

of dilapidation and lien against the property; and approve/deny directing the City Manager to cause the structure to be razed and removed, in the manner deemed most cost effective and expedient, if the work is not completed by the property owner within the dates fixed herein. Requested by Code Enforcement Officer II, James Lehmkuhler

13. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify assessment costs in the total amount of \$8,117.24 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by Code Officer II Antonio Singleton.

A. 4401 Mickey Road

Owner: Marilyn and Calvin Shelton (Del City, Oklahoma)
Contractor Fee\$650.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,019.54

B. 4300 South Vickie Drive

Owner: Mylinda Lyons (Del City, Oklahoma)
Contractor Fee\$800.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,169.54

C. 3613 Firethorn Drive

Owner: Michael Conley (Spencer, Oklahoma)
Contractor Fee\$950.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,319.54

D. 3025 SE 18th Place

Owner: Carl and Ruth Davis (Del City, Oklahoma)
Contractor Fee\$650.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$1,019.54

E. 3933 SE 22nd Street

Owner: Mary Wyatt (Del City, Oklahoma)
Contractor Fee\$2,250.00
Administrative Expenses\$353.54

Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$2,619.54

F. 4200 SE 24th Street

Owner: SFR3 040 LLC (New York, NY)

Contractor Fee\$600.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc.....\$16.00
Total Expenses.....\$969.54

14. Council Input

15. Adjournment

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Floyd A. Eason, Chairman
Michael Dean, Vice Chair
Pam Finch, Secretary
Claudia Browne, Trustee
Vacant, Trustee

JD Hock, Trust Manager
Melissa Jones, City Clerk
Mueller, Wheeler & Associates, PLLC, City Attorney

Public Notice of Meeting

Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

November 20, 2023 at 6:00 p.m.

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **November 17, 2023.**

Signed: *s/Melissa Jones*
City Clerk / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of November 6, 2023. Requested by City Clerk Melissa Jones

6. **Purchase – Air Burners/Curtain T-300 from Kirby Smith Machinery, Inc – RFP #0305**

Discussion, consideration, and possible action to approve or deny purchasing of an Air Curtain on RFP #0305 for an amount not to exceed \$55,985.12. This piece of equipment would be used to reduce the amount of green waste hauled to the landfill. Requested by Public Works Director Mike Hatfield

7. **Trust Input**
8. **Adjournment**

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Vacant, Trustee

JD Hock, Trust Manager
Melissa Jones, City Clerk
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Public Notice of Meeting

Regular Meeting Del City Economic Development Authority (DCEDA)

City Hall – Council Chambers
3701 SE 15th Street
Del City, Oklahoma

November 20, 2023 at 6:00 p.m.

The DCEDA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **November 17, 2023.**

Signed: *s/Melissa Jones*
City Clerk / Deputy City Clerk

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**

5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with the approval of all Trust members, the item will be heard in regular order.)

- A. Minutes of November 6, 2023 Regular Meeting of DCEDA
Approve minutes of the regular meeting of DCEDA of November 6, 2023. Requested by City Clerk Melissa Jones
- B. Budget Amendment
Approve budget amendment for FY 2023-2024, as shown in Exhibit A to the DCEDA agenda. Requested by City Clerk Melissa Jones

6. **Discussion Only – City Rebrand, Website, PR and Marketing Plan**

Discussion, consideration, and possible action to approve or deny holding a discussion only regarding a potential Rebranding, Website, PR and Marketing Plan for the City of Del City. Requested by Economic Development Director Kyle Gandy

7. **Trust Input**

8. **Adjournment**