

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
June 20, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 16, 2023.)

1. **Call to Order:** at 6:00 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Pam Finch, Claudia Browne, Michael Dean, and Mayor Floyd Eason.

City Employees: Acting City Manager JD Hock, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Councilwoman Pam Finch.

Pledge of Allegiance: Led by Walter Jacques.

4. **Public and Council Input**

A. Public:

- Walter Jacques, 4832 Koelsch Dr.: Spoke about grant opportunities with ACOG, OKC Community Foundation grant for welcome sign gardens.
- Assistant to the City Manager Brittany Parrott: State of the City rescheduled to June 29, 2023, at 6:00 pm at the Community Center.
- Floyd Brown, 4021 Thomas Dr.: Support Walter and his hard work.
- Ron McCall, 3403 S. Wofford: Asked about plans for debris pick up from last storm? Also, this Saturday neighborhood watch route and watch area exposure.

B. Council:

- Councilman Gandy: Asked about update for stop lights at 15th and Vickie.
- Councilwoman Finch: Need lawn mowing around city.
- Councilman Dean:
 - Basketball goals need attending. Request special fund for upkeep of supplies for such.
 - 43rd and Mickey beds and tires tossed out.
- Mayor Eason:
 - Took tour with City Manager and looked at some of the trouble spots in the city.

- Branch and Praire has been repaired.
- Thank you card from John Kielty for statue for Bob Kalsu.

5. City Manager’s Report:

Acting City Manager JD Hock:

- Storm damage from Friday and Saturday pick up information coming soon.
- Submitted 6 grants recently.

City Clerk’s Report:

City Clerk Melissa Jones gave sales tax report:

- Net sales down <-\$5,754.34><-0.56%>.
- Use Tax down <-\$12,976.03><-9.05%>.
- Tobacco Tax down <-\$858.58><-9.73%>.
- Hotel/Motel Tax up <\$298.29><1.86%>.
- Overall, for Fiscal Year up \$376,336 from prediction.

6. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

- A. Minutes of June 5, 2023, Regular Meeting of Council

Approve minutes of the regular meeting of Council of June 5, 2023.

- B. Blanket Purchase Order – Fleet Maintenance Division for FY 2024

Approve blanket purchase order for Fleet Maintenance Division for FY 2023-2024 under account 01-518-218, as follows.

01-0033	A&H Auto, Inc	500.00
01-0316	Advance Auto Parts	1,000.00
01-0051	Allen’s Power Equip	500.00
01-0118	ASCO	500.00
01-0750	AutoZone	1,000.00
01-0295	Central Power Equip	500.00
01-0213	Cummins SO. Plains	500.00
01-0050	FleetPride	1,000.00
01-2285	Goodyear	500.00
01-0190	Howard Parts	1,000.00
01-0578	Midwest Hose	500.00
01-0048	Mower Parts dba Smith Dist	500.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O’Reilly Auto Parts	1,000.00
01-1079	P&K Equipment	1,000.00

01-0443	Perfection	500.00
01-2992	Southern Tire Mart	500.00
01-1015	XL Parts	1,000.00
	TOTAL	\$ 13,000.00

C. Blanket Purchase Order – LaborMAX Staffing

Approve blanket purchase order for LaborMax Staffing to provide temporary seasonal labor from account 01-515-111-Seasonal Labor, not to exceed \$20,000.00 for FY 2023-2024 upon receipt and validation of invoices.

D. Blanket Purchase Order – AmeriWorks Occupational Health Center

Approve using AmeriWorks Occupational Health Center for pre-employment physical/drug screens and fit-for-duty physicals; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-316 Medical Services, not to exceed \$15,000.00 upon receipt and validation of invoices.

E. Blanket Purchase Order – McAfee & Taft

Approve using McAfee & Taft for labor relations; consulting and representation as required in matters relating to labor relations with FOP and/or IAFF; authorize/deny initiation of blanket purchase order and issuance of warrants from account 01-505-379 Professional Services, not to exceed \$20,000, upon receipt and validation of invoices.

MOTION: TO APPROVE A, B, C, D, AND E AS WRITTEN; AUTHORIZE INITIATION OF BLANKET PURCHASE ORDER AND ISSUANCE OF WARRANTS FROM ACCOUNT 01-505-316 MEDICAL SERVICES, NOT TO EXCEED \$15,000; AUTHORIZE INITIATION OF BLANKET PURCHASE ORDER AND ISSUANCE OF WARRANTS FROM ACCOUNT 01-505-379 PROFESSIONAL SERVICES, NOT TO EXCEED \$20,000.

MOVED BY: GANDY SECOND: FINCH
 AYES: FINCH, GANDY, BROWNE, AND MAYOR EASON
 NAYS: NONE
 ABSTAIN: DEAN

7. Annual Audit Report for FY 2021-2022

Discussion, consideration, possible action to approve the presentation, discussion, and receipt of the Annual Fiscal Report with accompanying independent auditor’s report for the fiscal year ended June 30, 2022.

MOTION: TO APPROVE RECEIVING A PRESENTATION, DISCUSSION, AND RECEIPT OF THE ANNUAL FISCAL REPORT.

MOVED BY: DEAN SECOND: GANDY
AYES: DEAN, FINCH, BROWNE, GANDY, AND MAYOR EASON
NAYS: NONE

Partner with Arledge Kency Duarte discussed FYE 2022 audit and answered questions from council.

8. Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief.

MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE FIRE CHIEF.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

Fire Chief Brandon Purcell gave a monthly update and answered questions.

- EMS/Rescue: 290.
- Fires: 5 (1 Structure, 1 vehicle, and 3 others).
- Hazardous Conditions: 8
- Service Calls: 47
- Good Intent: 19
- False Alarms: 17
- Other: 1
- Total Calls for May 2023: 387

9. Annual Fire Equipment Agreement – Oklahoma County Board of County Commissioners

Discussion, consideration, possible action to approve/deny the Fire Department Annual Equipment Agreement with Oklahoma County Emergency Management. Equipment issued to the Fire Department includes a 1991 Boston Whaler Rescue Boat with Trailer and Kenwood Handheld and Mobile radio communications equipment; authorize Mayor to endorse the same.

MOTION: TO APPROVE THE FIRE DEPARTMENT ANNUAL EQUIPMENT AGREEMENT WITH OKLAHOMA COUNTY EMERGENCY MANAGEMENT; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: DEAN SECOND: BROWNE
AYES: DEAN, FINCH, GANDY, BROWNE, AND MAYOR EASON
NAYS: NONE

10. Acceptance of a Safety and Preparedness Grant from Phillips 66

Discussion, consideration, possible action to accept a Safety and Preparedness Grant from Phillips 66 in the amount of \$45,000 minus a \$250 Cause Support Fee with Benevity, Inc, the Grant Distributor for Phillips 66 for the purpose of purchasing firefighting safety equipment.

MOTION: TO ACCEPT A SAFETY AND PREPAREDNESS GRANT FROM PHILLIPS 66 IN THE AMOUNT OF \$45,000 MINUS A \$250 CAUSE SUPPORT FEE WITH BENEVITY INC.

MOVED BY: FINCH SECOND: BROWNE
AYES: DEAN, GANDY, FINCH, BROWNE, AND MAYOR EASON
NAYS: NONE

11. Discussion Only - Emergency Operations Plan

Discussion consideration, possible action to approve/deny holding a discussion only of the revision and update of the City of Del City’s Emergency Operations Plan (EOP) to be adopted at a future Council Meeting once it is finalized.

MOTION: TO APPROVE HOLDING A DISCUSSION ONLY OF THE REVISION AND UPDATE OF THE CITY OF DEL CITY’S EMERGENCY OPERATIONS PLAN.

MOVED BY: GANDY SECOND: FINCH
AYES: GANDY, FINCH, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

Fire Chief Brandon Pursell discussed the EOP and answered questions and took suggestions.

12. Landscaping Contract for Fiscal Year 2023/2024 – RFP# 0301

A. Discussion, consideration, and possible action to approve/deny holding a discussion regarding landscaping services for FY 23/24.

MOTION: TO APPROVE HOLDING A DISCUSSION REGARDING LANDSCAPING SERVICES FOR FY 2023/24.

MOVED BY: GANDY SECOND: FINCH
AYES: GANDY, FINCH, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

- Assistant to the City Manager Brittany Parrott answered questions.
- Floyd Brown asked what the RFP covers.

- B. Discussion, consideration, and possible action to approve or deny entering a contract with US Lawns, the lowest, most responsible bidder, for landscaping services for FY 23/24.

MOTION: TO APPROVE ENTERING INTO A CONTRACT WITH US LAWN.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, DEAN, AND MAYOR EASON
NAYS: BROWNE, FINCH

Councilman Dean encourages to add to the contract with other City properties.

13. Surplus Items

Discussion, consideration, possible action to declare/deny the items listed in Exhibit A to the Council agenda as surplus to the City's needs; authorize final disposition of these items as approved by the Acting City Manager.

MOTION: TO DECLARE THE ITEMS LISTED IN EXHIBIT A TO THE COUNCIL AGENDA AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZE FINAL DISPOSITION OF THESE ITEMS AS APPROVED BY THE ACTING CITY MANAGER.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

14. Household Hazardous Waste – Memorandum of Understanding with Midwest City

Discussion, consideration, possible action to approve / deny the renewal of the Memorandum of Understanding (MOU) with Midwest City regarding the collection of Household Hazardous Waste; authorize Mayor to endorse the same. The MOU is for the fiscal year 2023-2024. This program provides residents of Del City the opportunity to remove household hazardous waste from the waste stream, thereby protecting the environment.

MOTION: TO APPROVE THE RENEWAL OF THE MEMORANDUM OF UNDERSTANDING WITH MIDWEST CITY REGARDING THE COLLECTION OF HOUSEHOLD HAZARDOUS WASTE; AUTHORIZE MAYOR TO ENDORSE SAME.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, DEAN, GANDY, BROWNE, AND MAYOR EASON
NAYS: NONE

15. Multifunction Printer – Annual Contract Renewal for Human Resources

Discussion, consideration, possible action to approve a lease agreement with R.K. Black, Inc., which renews the current contract for the Ricoh IM C2500 multi-function copier copier/printer with Service Agreement. Current contract ending June 30, 2023, this contract is for 36 months, ending July 30, 2026, subject to yearly renewal with Council approval; authorize Mayor to endorse same.

MOTION: TO APPROVE AS WRITTEN.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

16. Renewal of Agreements for FY 2023-2024

Discussions, consideration, possible action to approve renewal of agreements for FY 2023-2024 as listed in Exhibit B to the Council agenda; authorize Mayor to endorse as required.

MOTION: TO TABLE UNTIL JULY 5, 2023.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

17. Resolution – Budget FY 2023-2024

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing regarding the General Fund budget for the fiscal year ending June 30, 2024.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING REGARDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

Acting City Manager JD Hock discussed the General Fund and answered questions.

MOTION: TO APPROVE CLOSING A PUBLIC HEARING REGARDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

B. Resolution

Discussion, consideration, possible action to approve/deny Resolution No. 06-20-2023A, adopting budget for fiscal year 2023-2024 for the City of Del City; authorize Mayor to endorse resolution.

MOTION: TO APPROVE RESOLUTION NO. 06-20-2023A, ADOPTING BUDGET FOR FISCAL YEAR 2023-2024 FOR THE CITY OF DEL CITY; AUTHORIZE MAYOR TO ENDORSE RESOLUTION.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

MOTION: TO RECESS TO DCMSA AT 7:12 PM.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

RECONVENE FROM DCEDA AT 7:43 PM.

18. Executive Session

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

A. Pending Investigations, Claims, and Actions

Discussion concerning confidential matters pertaining to pending investigations, claims, and actions, pursuant to 25 O.S. § 307(B)(4), as the Council, on advice of its attorney, has determined that disclosure will seriously impair the ability of the Council to process the claim or conduct a pending investigation or litigation in the public interest.

B. Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation regarding the Acting City Manager, or appointing a City Manager, pursuant to 25 O.S. § 307(B)(1).

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:45 PM.

MOVED BY: GANDY SECOND: DEAN
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

City Attorney Beverly Palmer states: yes, this qualifies for executive session.

RECONVENE FROM EXECUTIVE SESSION AT 8:38 PM.

19. Action from Executive Session

A. Pending Investigations, Claims, and Actions

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning confidential matters pertaining to pending investigations, claims, and actions; authorize Acting City Manager to conduct investigation of claim or negotiate settlement or proceed to trial; regarding other matters discussed in executive session, proceed as discussed.

MOTION: TO PROCEED AS DISCUSSED.

MOVED BY: GANDY SECOND: DEAN
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

- C. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Acting City Manager or appointing a City Manager.

MOTION: TO PROCEED AS DISCUSSED.

MOVED BY: FINCH SECOND: BROWNE
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

20. Council Input: None

21. Adjournment

MOTION: TO ADJOURN AT 8:40 PM.

MOVED BY: GANDY SECOND: FINCH
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

Approved this 5th day of July 2023.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
June 20, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 16, 2023.)

1. Call to order: at 7:12 PM. by Chairman Floyd Eason

2. Roll Call:

In Attendance: Trustee’s Pam Finch, Kyle Gandy, Claudia Browne, Michael Dean, and Chairman Floyd Eason.

City Employees: Acting Trust Manager JD Hock, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None.

B. Trustees:

Trustee Michael Dean: Priority to having good, clean water supply for the city.

Acting Trust Manager JD Hock: Met with Public Works to discuss those priorities.

4. Manager’s Report: None

5. Consent Docket

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

A. Budget Amendment

Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the DCMSA agenda.

B. Minutes of June 5, 2023 Regular Meeting of DCMSA

Approve minutes of the regular meeting of DCMSA of June 5, 2023.

C. Blanket Purchase Order – Fleet Maintenance Division for FY 2024

Approve blanket purchase order for Fleet Maintenance Division for FY 2023-2024 under account 20-530-218 as follows:

01-0561	ATC Freightliner	500.00
01-0316	Advance Auto	1,000.00
01-0213	Cummins So. Plains	500.00
01-0050	FleetPride	1,000.00
01-0005	Hoidale	500.00
01-0578	Midwest Hose	1,000.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-0443	Perfection	500.00
01-0907a	Rush Truck	1,500.00
01-0288	United Engine	1,500.00
TOTAL		\$ 10,000.00

D. Blanket Purchase Order – Fleet Maintenance Division for FY 2024

Approve blanket purchase order for Fleet Maintenance Division for FY 2023-2024 under account 20-534-218 as follows:

01-0033	A&H Auto	500.00
01-0316	Advance	1,000.00
01-0051	Allen's Power Equip	500.00
01-0118	ASCO	500.00
01-0750	AutoZone	1,000.00
01-0050	FleetPride	500.00
01-0190	Howard Parts	1,000.00
01-0281	J&E Supply & Fasteners	500.00
01-0578	Midwest Hose	750.00
01-0048	Mower Parts dba Smith Dist	500.00
01-0634	NAPA Auto Parts	1,000.00
01-0354	O'Reilly Auto Parts	1,000.00
01-1225	Tiffco Industries	750.00
01-1015	XL Parts	1,000.00
TOTAL		\$ 10,500.00

E. Blanket Purchase Order – Core and Main

Approve blanket purchase order for various plumbing fittings from Core and Main for installation of new AMI water meters, as needed, from account 20-532-268 water system maintenance, not to exceed \$29,000.00.

MOTION: TO APPROVE A, B, C, D, AND E AS WRITTEN.

MOVED BY: FINCH SECOND: GANDY

AYES: BROWNE, FINCH, GANDY, AND MAYOR EASON
NAYS: NONE
ABSTAIN: DEAN

6. Request for Proposal (RFP) No. 0302 – Chemicals and Polymer

Discussion, consideration, possible action to approve/ deny the award of RFP 0302-chemicals and polymer, to the lowest most responsible bidders, Hawkins Inc., and Mid-America Hydro Tech. The chemicals and polymer will be purchased on an as needed basis and used at the water treatment plant during the upcoming fiscal year; authorize Chairperson to endorse the same.

MOTION: TO APPROVE RFP 0302-CHEMICALS AND POLYMER, TO THE LOWEST MOST RESPONSIBLE BIDDERS, HAWKINS INC., AND MID-AMERICA HYDRO TECH; AUTHORIZE CHAIRPERSON TO ENDORSE SAME.

MOVED BY: FINCH SECOND: BROWNE
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

7. Discussion Only – Project Update on AMI Water Meters

Discussion consideration, possible action to approve/deny holding a discussion only regarding an update on the upcoming AMI Water Meter Project.

MOTION: TO APPROVE HOLDING A DISCUSSION ONLY REGARDING AN UPDATE ON THE UPCOMING AMI WATER METER PROJECT.

MOVED BY: GANDY SECOND: FINCH
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

Assistant to the City Manager Brittany Parrott:

- Discussed AMI water meter upcoming preparations and plans.
- July 11th installation preparations and cutting holes in all water meter box lids.

Waterline Supervisor Chris Duroy spoke about shipment of the meters and AMI meter design.

8. AMI Meter Integration for Incode

Discussions, consideration, possible action to approve integrating the AMI water meters with Incode Utility Billing Software for an initial cost of \$16,990 (\$13,990 set up fee and \$3,000 annual fee.); authorize Chairperson to endorse the same.

MOTION: TO APPROVE INTEGRATING THE AMI WATER METERS WITH INCODE UTILITY BILLING SOFTWARE FOR AN INITIAL COST OF \$16,990; AUTHORIZE CHAIRPERSON TO ENDORSE SAME.

MOVED BY: FINCH SECOND: GANDY
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

Trustee Dean asked what the cost savings was for this integration.

9. Renewal of Agreements for FY 2023-2024

Discussions, consideration, possible action to approve renewal of agreements for FY 2023-2024 as listed in Exhibit B to the Trust agenda; authorize Chairman to endorse as required.

MOTION: TO TABLE TO JULY 5, 2023, MEETING.

MOVED BY: GANDY SECOND: FINCH
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

10. Resolution – Budget FY 2023-2024

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing regarding the Del City Municipal Services Authority Fund for the fiscal year ending June 30, 2024.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING REGARDING THE DEL CITY MUNICIPAL SERVICES AUTHORITY FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

MOVED BY: FINCH SECOND: BROWNE
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

Acting Trust Manager JD Hock discussed the DCMSA Budget.

MOTION: TO APPROVE CLOSING A PUBLIC HEARING REGARDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

MOVED BY: GANDY SECOND: BROWNE
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

B. Resolution

Discussion, consideration, possible action to approve/deny Resolution No. 06-20-2023A, adopting budget for fiscal year 2023-2024 for the Del City Municipal Services Authority; authorize Chairman to endorse resolution.

MOTION: TO APPROVE RESOLUTION NO. 06-20-2023A, ADOPTING BUDGET FOR FISCAL YEAR 2023-2024 FOR THE DEL CITY MUNICIPAL SERVICES AUTHORITY; AUTHORIZE CHAIRMAN TO ENDORSE RESOLUTION.

MOVED BY: BROWNE SECOND: GANDY
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

11. Trust Input: None

12. Adjournment

MOTION: TO ADJOURN TO DCEDA AT 7:38 PM.

MOVED BY: DEAN SECOND: GANDY
AYES: BROWNE, FINCH, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

Approved this 5th day of July 2023.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
June 20, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on June 16, 2023.)

1. Call to order: at 7:38 PM. by Chairwoman Pam Finch

2. Roll Call:

In Attendance: Trustee’s Floyd Eason, Kyle Gandy, Claudia Browne, Michael Dean, and Chairwoman Pam Finch.

City Employees: Acting Trust Manager J.D. HOCK, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None

B. Trustees: None

4. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of DCEDA of June 5, 2023.

MOTION: TO APPROVE MINUTES.

MOVED BY: BROWNE

SECOND: GANDY

AYES: GANDY, EASON, BROWNE, DEAN, AND CHAIRWOMAN FINCH

NAYS: NONE

5. Resolution – Budget FY 2023-2024

A. Public Hearing

Discussion, consideration, possible action to approve/deny holding a public hearing regarding the Del City Municipal Services Authority Fund for the fiscal year ending June 30, 2024.

MOTION: TO APPROVE HOLDING A PUBLIC HEARING REGARDING THE DEL CITY ECONOMIC DEVELOPMENT AUTHORITY FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

MOVED BY: EASON SECOND: GANDY
AYES: GANDY, EASON, BROWNE, DEAN, AND CHAIRWOMAN FINCH
NAYS: NONE

Acting Trust Manager JD Hock discussed the DCEDA Budget.

**MOTION: TO APPROVE CLOSING A PUBLIC HEARING REGARDING THE
GENERAL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024.**

MOVED BY: GANDY SECOND: BROWNE
AYES: FINCH, GANDY, BROWNE, DEAN, AND MAYOR EASON
NAYS: NONE

B. Resolution

Discussion, consideration, possible action to approve/deny Resolution No. 06-20-2023A, adopting budget for fiscal year 2023-2024 for the Del City Economic Development Authority; authorize Chairman to endorse resolution.

**MOTION: TO APPROVE RESOLUTION NO. 06-20-2023A, ADOPTING BUDGET FOR
FISCAL YEAR 2023-2024 FOR DEL CITY ECONOMIC DEVELOPMENT
AUTHORITY; AUTHORIZE CHAIRPERSON TO ENDORSE RESOLUTION.**

MOVED BY: GANDY SECOND: BROWNE
AYES: GANDY, EASON, BROWNE, DEAN, AND CHAIRWOMAN FINCH
NAYS: NONE

6. **Trust Input:** None

7. **Adjournment**

MOTION: TO ADJOURN TO DEL CITY COUNCIL AT 7:43 PM.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, DEAN, EASON, BROWNE, AND CHAIRWOMAN FINCH
NAYS: NONE

Approved this 5th day of July 2023.