

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
May 15, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 12, 2023.)

1. **Call to Order:** at 6:00 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Pam Finch, Michael Dean, Claudia Browne, and Mayor Floyd Eason.

City Employees: Acting City Manager JD Hock, Deputy City Clerk Joseph Carroll, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Captain Felix Jones of TAFB.

Pledge of Allegiance: Led by Councilman Michael Dean.

Proclamation- Memorial Day: Mayor Eason read proclamation.

4. **Public and Council Input**

A. Public:

- Assistant to City Manager Brittany Parrott: Thank you all for the support for the parade. Major Cowden, Heather Tisdell and Public Works employees did a great job.
- Ron McCall, 3403 S. Wofford: Expresses thanks to Brittany Parrott, Major Cowden, Chief Berger and all of Police Department for work with parade.
 - Encourages everyone to donate blood.
 - May 3, 2024, is the 23rd anniversary of the tornado, would like to see something done by the city in remembrance.

B. Council:

- Councilman Gandy: Big trash day is coming but please wait to put your things no sooner than Thursday May 25, 2023.
- Councilwoman Browne: Praise to Brittany, Major Cowden and all the assistants for a great job on the parade.
 - Looking forward to seeing what the city has for the May 3rd tornado anniversary.

- Had a great time at Townsend Elementary with their special Olympics.
- Councilwoman Finch: Thank you to Brittany and her team for the parade.
- Councilman Dean: Thank you to Brittany and all for parade and showing honor to the military veterans.
- Mayor Eason: Thanks to the Acting City Manager JD Hock and his budget team for the hard work being done on the budget.

5. City Manager's Report:

Acting City Manager JD Hock:

- Thank you, Brittany, for the work done on the parade.
- Chinese restaurant that is located where Don's Alley use to be located has received their certificate and should be opening soon.
- State of the City is scheduled for June 15, 2023.
- We have a list of community requests we are working on.
- The council request is being worked on as well.
- We have a number of open positions within the city. Please encourage people to apply on the website.

City Clerk's Report:

Deputy City Clerk Joseph Carroll gave sales tax report:

- Net sales down <-\$26,787.12><-2.39%>.
- Use Tax up <\$28,566.24><19.75%>.
- Tobacco Tax down <-\$1,108.68><-12.32%>.
- Hotel/Motel Tax up <\$807.86><4.60%>.

6. Minutes

Discussion, consideration, possible action to approve minutes of the regular meeting of Council of May 1, 2023.

MOTION: TO APPROVE MINUTES WITH THE FOLLOWING MODIFICATIONS: COUNCILMAN DEAN STATES : AS A SPECIFIC EXAMPLE REGARDING THE I-40 ROAD EXPANSION, SHOULD DEL CITY BE REQUIRED BY THE STATE OR FEDERAL DOT AGENTS OR SUBCONTRACTORS TO RELOCATE ONG'S LINES FROM THE PUBLIC RIGHT OF WAY (OR PUBLIC EASEMENT) ONG WILL REIMBURSE THE CITY OF DEL CITY FOR THE CITY'S PORTION OF THE COSTS. THIS PUBLIC RIGHT OF WAY ALSO INCLUDES LAND THAT MAY CURRENTLY BE DEDICATED TO THE FEDERAL OR STATE GOVERNMENT BUT THAT TRANSPORTS GAS THAT IS SUBJECT TO THIS FRANCHISE AGREEMENT. HOWEVER, SHOULD ONG LINES BE IN A PRIVATELY ACQUIRED EASEMENT DEDICATED TO ONG OR THEIR SUBSIDIARIES, ONG WOULD NOT BE LIABLE TO REMOVE THESE LINES. THIS IS APPLICABLE ON A LINE-BY-LINE BASIS. AMI METERS HAVE A 20-YEAR LIFE SPAN WITH THE FIRST 10 YEARS HAVE A

FULL REPLACEMENT WARRANTY AND THE LAST 10 YEARS HAVE A PRO-RATED REPLACEMENT WARRANTY.

MOVED BY: DEAN SECOND: GANDY
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

7. Monthly Update from the Fire Chief.

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief.

MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE FIRE CHIEF.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, BROWNE, GANDY, DEAN AND MAYOR EASON
NAYS: NONE

Fire Chief Brandon Purcell gave a monthly update and answered questions.

- I-40 will be closed Friday May 19th through Monday May 22nd from I-35 to Choctaw Road. This will affect both East and West bound traffic.
- EMS/Rescue: 233.
- Fires: 6 (1 Structure, 2 vehicles, and 3 others).
- Hazardous Conditions: 8
- Service Calls: 40
- Good Intent: 22
- False Alarms: 13
- Other: 0
- Total Calls for April 2023: 322

8. Landscaping Contract for Fiscal Year 2023/2024 – RFP # 0301

- A. Discussion, consideration, and possible action to approve/deny holding a discussion regarding landscaping services for FY 23/24.
- B. Discussion, consideration, and possible action to approve or deny entering into a contract with _____, the lowest, most responsible bidder, for landscaping services for FY 23/24.

MOTION: TO TABLE FOR 2 WEEKS.

MOVED BY: FINCH SECOND: DEAN
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

9. Discussion Only – Special Projects FY 2023-24

Discussion, consideration, possible action to approve or deny conducting a discussion regarding special projects that could be requested by Council for the Fiscal Year 2023-24.

MOTION: TO APPROVE CONDUCTING A DISCUSSION REGARDING SPECIAL PROJECTS.

MOVED BY: FINCH SECOND: GANDY
AYES: FINCH, GANDY, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

Acting City Manager JD Hock:

- Explained his list of special projects and the possible funding; requested input from the council.
- All entries into Del City are included.
- Digital signage is for 15th and 29th with community wide information. Expansion of digital signage to 44th and Reno coming in the future.
- Truck we are looking to replace is 14 years old.
- Currently exploring ways to fund projects without loans.

Mayor Eason:

- Safety priorities should be first such as Emergency generator for Police Department.
- Can we segregate projects into divisions such as community development, police etc.?
- Is Reno and Sooner the only area for new signage?
- Is it possible if city purchases paint can neighbor watch or other organizations volunteer to paint fire hydrants?

Councilman Dean:

- 10 new police vehicles per year.
- In the past we replaced waterlines. Can we look into new areas to do?
- If we know the dollar amount available, it will help to prioritize.

Councilwoman Finch:

- Why a new refuse truck? Didn't we just purchase 2 new ones?
- Is average lifespan of refuse truck 8 to 10 years?
- Are any other projects aside from the restrooms at City Hall already funded?

Councilman Gandy:

- Is digital signage included?

Councilwoman Browne:

- Can we combine projects into 1 grant?

Deputy Director of Public Works Kraig Fryer:

- These refuse trucks are for residential pick-ups.
- It has been 10 years or more since we purchased refuse trucks for residential.
- Average lifespan depends on vehicle.

MOTION: TO RECESS TO DCMSA AT 6:49 PM.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

RECONVENE FROM DCMSA AT 7:00 PM.

10. Executive Session

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee, including but not limited to the Acting City Manager, or appointing a City Manager, pursuant to 25 O.S. § 307(B)(1).

MOTION: TO APPROVE RECESSING TO EXECUTIVE SESSION.

MOVED BY: GANDY SECOND: BROWNE
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

City Attorney Beverly Palmer: yes, this is appropriate for executive session.

11. Action from Executive Session

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, including but not limited to the Acting City Manager or the process of appointing a City Manager.

MOTION: TO PROCEED AS DISCUSSED.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON
NAYS: NONE

12. Council Input

Councilman Dean: What is status of presentation for Midwest Trophy Dave Smith?
Mayor Eason: We will have to look into the status.

13. Adjournment

MOTION: TO ADJOURN AT 7:36 PM.

MOVED BY: GANDY SECOND: BROWNE

AYES: GANDY, FINCH, DEAN, BROWNE, AND MAYOR EASON

NAYS: NONE

Approved this 5th day of June 2023.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
May 15, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on May 12, 2023.)

1. **Call to order:** at 6:50 PM. by Chairman Floyd Eason

2. **Roll Call:**

In Attendance: Trustee’s Pam Finch, Kyle Gandy, Michael Dean, Claudia Browne, and Chairman Floyd Eason.

City Employees: Acting Trust Manager JD Hock, Deputy City Clerk Joseph Carroll, and City Attorney Beverly Palmer.

3. **Public and Trustee Input:**

A. Public: None.

B. Trustees: None

4. **Manager’s Report:** None

5. **Minutes**

Discussion, consideration, possible action to approve minutes of the regular meeting of DCMSA of May 1, 2023.

MOTION: TO APPROVE WITH THE FOLLOWING MODIFICATION: METERS HAVE A 20-YEAR LIFESPAN, FIRST 10 YEARS FULL REPLACEMENT WARRANTY, LAST 10 YEARS PRO-RATED REPLACEMENT WARRANTY.

MOVED BY: DEAN SECOND: GANDY
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

6. **Discussion Only – Project Update on AMI Water Meters.**

Discussion consideration, possible action to approve/deny holding a discussion only regarding an update on the upcoming AMI Water Meter Project.

MOTION: TO APPROVE HOLDING A DISCUSSION ON THE UPCOMING AMI WATER METER PROJECT.

MOVED BY: GANDY SECOND: DEAN
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

Acting City Manager JD Hock:

- Item will be reoccurring every meeting until project is complete.
- Funded with ARPA Grant.

Assistant to City Manager Brittany Parrott:

- Memo with updates provided will also be on website.
- Open discussion forum each day to answer citizen questions.

Trustee Dean:

- Adjust heading to grab residents' attention.

Chairman Eason:

- Change heading and everything else looks fine.
- Maybe add a phone number.
- Where did the funding for this project come from?

Trustee Finch:

- Something needs to be on the home page of the website that will grab people's attention.

Waterline Supervisor Chris Duroy:

- Innovative Utility Solutions was not the initial lowest bidder.
- The original lowest bidder had an annual reoccurring fee totaling over \$400,000 bring their total bid higher than Innovative Utility Solutions.

7. Trust Input: None

8. Adjournment

MOTION: TO AJOURN BACK TO CITY COUNCIL MEETING AT 7:00 PM.

MOVED BY: GANDY SECOND: BROWNE
AYES: GANDY, FINCH, DEAN, BROWNE, AND CHAIRMAN EASON
NAYS: NONE

Approved this 5th day of June 2023.