

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
March 20, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 17, 2023.)

1. **Call to Order:** at 6:00 PM by Mayor Floyd Eason.

2. **Roll Call:**

In Attendance: Council Members Kyle Gandy, Jacque Mooney, Pam Finch, Michael Dean and Mayor Floyd Eason.

City Employees: Acting City Manager JD Hock, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Invocation:** Given by Councilman Michael Dean.

Pledge of Allegiance: Led by chief of Police Loyd Berger.

4. **Public and Council Input**

A. Public: None

B. Council: None

5. **City Manager's Report:**

Acting City Manager JD Hock:

- OK County ARPA Grants were submitted on 3/17/23 in the amount of \$500,000.00 and \$250,000.00 respectively to offset the costs of the Water Treatment Plant Clarifier mechanical part replacement.
- Eagle Lake, High Spirits, Sequoyah, Rotary, and Cheyenne Parks were sprayed to prevent potential 'sticker wee' infestation. More treatments to come.
- Citizens were concerned about news story that OK County is considering Del City for future jail site...we are not in consideration.

City Clerk's Report:

City Clerk Melissa Jones gave sales tax report:

- Net sales up <\$78,166.40><8.84%>.
- Use Tax down <\$-12,430.68><-10.38%>.
- Tobacco Tax down <\$-968.40><-13.02%>.
- Hotel/Motel Tax down <\$-397.96><-2.92%>.

6. Naming of the Water Treatment Plant

Discussion, consideration, and possible action to approve or deny dedicating the Water Treatment Facility located at 4605 SE 44th Street the “Michael L. Cantrell Water Treatment Facility” after former City Manager and Public Works Director, Mike Cantrell.

MOTION: TO APPROVE DEDICATING THE WATER TREATMENT FACILITY THE “MICHAEL L. CANTRELL WATER TREATMENT FACILITY”.

MOVED BY: FINCH SECOND: DEAN
AYES: FINCH, MOONEY, GANDY, DEAN, AND MAYOR EASON
NAYS: NONE

7. Monthly Update from the Fire Chief

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief.

MOTION: TO APPROVE RECEIVING A MONTHLY UPDATE FROM THE FIRE CHIEF.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, MOONEY, GANDY, DEAN AND MAYOR EASON
NAYS: NONE

Fire Chief Brandon Pursell gave monthly update and stats.

- Total Calls for February 2023:
- EMS/Rescue: 244
- Fires: 6(1 structure fires, 2 grass, and 3 vehicle)
- Hazardous Conditions: 8
- Service Calls: 47
- Good Intent: 19
- False Alarms: 7
- Total call volume: 331
- Long John Silvers had fire this past weekend with minimal damage.

8. Presentation of Achievement Award to Communication Specialist Heather Mitchell

Discussion, consideration, possible action to approve receiving a presentation of the Del City Police Department Achievement Award to be awarded to Communication Specialist Heather Mitchell for excellence in job performance. On February 1, 2023 Heather answered a 911 call from a female victim of a domestic assault and battery. Heather remained calm and professional and was able to obtain vital information from the victim. The victim was attacked again while on the phone with Heather, and the brutal attack was heard by Heather. Heather remained calm and professional and was able to get Police and

Medical to respond to the scene quickly. Due to her professional handling of this incident, the victim survived, and the suspect was taken into custody.

MOTION: TO APPROVE RECEIVING A PRESENTATION OF THE DEL CITY POLICE DEPARTMENT TO BE AWARDED TO COMMUNICATION SPECIALIST HEATHER MITCHELL.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

- Chief of Police Loyd Berger gave a review of the incident.
- Chief of Police Loyd Berger and Mayor Eason presented award to Heather Mitchell.

9. Presentation of Achievement Award to Major Brad Cowden

Discussion, consideration, possible action to approve receiving a presentation of the Del City Police Department Achievement Award to Major Brad Cowden for excellence in job performance. In October 2022 the Police Department entered into an agreement with Lexipol to update Del City Police Department's Policy and Procedure manual, with the goal of obtaining the Department's "Verification Credentials" by the end December 2022. Major Brad Cowden was assigned a vital role in this process as project manager to coordinate and organize the task. Major Cowden delivered, and all the required Department Policies were submitted to the Oklahoma Association of Chiefs of Police during the first week of December 2022, and the Del City Police Department was awarded "Verification Credentials" on March 6, 2023.

MOTION: TO APPROVE RECEIVING A PRESENTATION OF THE DEL CITY POLICE DEPARTMENT ACHIEVEMENT AWARD TO MAJOR BRAD COWDEN.

MOVED BY: GANDY SECOND: MOONEY
AYES: FINCH, GANDY, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

- Chief of Police Loyd Berger and Mayor Eason presented certificate to Major Brad Cowden.

10. Surplus Items

Discussion, consideration, possible action to declare/deny the items listed in Exhibit A to the Council agenda as surplus to the City's needs; authorize final disposition of these items as approved by the City Manager.

MOTION: TO APPROVE DECLARE THE ITEMS LISTED IN EXHIBIT A AS SURPLUS; AUTHORIZE FINAL DISPOSITION OF THESE ITEMS AS APPROVED BY THE CITY MANAGER.

MOVED BY: FINCH SECOND: DEAN
AYES: GANDY, MOONEY, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

11. Assess Abatement Costs to Property Owners

Discussion, consideration, possible action to approve and ratify or deny and remove assessment costs in the total amount of \$22,269.08 to property owners for cleanup of property previously abated, in accordance with Oklahoma State Statutes §11-22-112. Requested by Chief Code Enforcement Officer Antonio Singleton

(1) Location: 4708 SE 23rd St
Owner: GSLS GA LLC (Houston, TX)
Contractor Fee..... \$10,850.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc..... \$16.00
Total Expenses \$11,219.54

(2) Location: 4732 SE 23rd St
Owner: Parrington Addie F (Moore, OK)
Contractor Fee..... \$10,680.00
Administrative Expenses\$353.54
Mailings, photos, processing, copying, etc..... \$16.00
Total Expenses \$11,049.54

MOTION: TO APPROVE AND RATIFY ASSESSMENT COSTS IN THE TOTAL AMOUNT OF \$22,269.08 TO PROPERTY OWNERS OF 4708 SE 23RD STREET AND 4732 SE 23RD STREET.

MOVED BY: GANDY SECOND: FINCH
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON
NAYS: NONE

12. Nomination – Appointment to Del City Housing Authority

Discussion, consideration, possible action to approve reappointment of Mayor’s nomination of Kellie Wilbanks for Housing Authority position, said term not to exceed March 8, 2026; or declare/deny said position vacant.

MOTION: TO APPROVE REAPPOINTMENT OF MAYOR’S NOMINATION OF KELLIE WILBANKS FOR HOUSING AUTHORITY POSITION, SAID TERM NOT TO EXCEED MARCH 8, 2026; DENY SAID POSITION VACANT.

MOVED BY: FINCH SECOND: GANDY
AYES: GANDY, FINCH, MOONEY, DEAN AND MAYOR EASON

NAYS: NONE

Mayor Eason swore in Kellie Wilbanks to Housing Authority position.

13. Landscaping Contract for Remainder of Fiscal Year 2022/2023

Discussion, consideration, and possible action to approve or deny entering into a contract for landscaping services for the remainder of fiscal year 2022/2023. Contract awarded to lowest or most responsible bidder.

MOTION: TO APPROVE ENTERING INTO A CONTRACT WITH MOHAWK LAWN FOR LANDSCAPING SERVICES FOR THE REMAINDER OF FISCAL YEAR 2022/2023.

MOVED BY: GANDY SECOND: MOONEY
AYES: GANDY, MOONEY, FINCH, DEAN AND MAYOR EASON
NAYS: NONE

- Assistant to the City Manager Britany Parrott explained the contract and what it entails.
- Mayor Eason asked if it included plants.
- Councilman Dean asked what areas of Pafford does it cover and does it cover all of the water plant areas.
- Councilwoman Mooney stated that tree limbs that are cut along Sooner Road needs picking up when trimmed along that area.
- Citizen Floyd Brown asked what it all includes for services.

14. Surplus Property – Near NE 10th & Sunnyslane

Discussion, consideration, possible action to declare/deny approximately 56.5 acres of real property located near NE 10th Street and Sunnyslane, specifically Tracts I, II and part of Tract III, legally described in Exhibit B to the Council agenda, as surplus to the City's needs; authorize that it be processed for final disposition as approved by the Acting City Manager. The real property is currently occupied by a lessee, and the public purpose has been abandoned. Neither the City nor the DCEDA has plans to utilize the property in the foreseeable future.

MOTION: TO DECLARE APPROXIMATELY 56.5 ACRES OF REAL PROPERTY LOCATED NEAR NE 10TH STREET AND SUNNYSLANE, SPECIFICALLY TRACTS I, II, AND PART OF TRACT III, LEGALLY DESCRIBED IN EXHIBIT B TO THE COUNCIL AGENDA, AS SURPLUS TO THE CITY'S NEEDS; AUTHORIZE THAT IT BE PROCESSED FOR FINAL DISPOSITION AS APPROVED BY ACTING CITY MANAGER. THE REAL PROPERTY IS CURRENTLY OCCUPIED BY A LESSEE, AND THE PUBLIC PURPOSE HAS BEEN ABANDONED.

MOVED BY: GANDY SECOND: FINCH
AYES: FINCH, MOONEY, GANDY, DEAN AND MAYOR EASON

NAYS: NONE

15. Council Input: None

16. Adjournment

MOTION: TO ADJOURN AT 6:37 PM

MOVED BY: GANDY SECOND: DEAN

AYES: FINCH, MOONEY, GANDY, DEAN AND MAYOR EASON

NAYS: NONE

Approved this 3rd day of April 2023.

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
March 20, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 17, 2023.)

1. Call to order: at 6:37 PM. by Chairman Floyd Eason

2. Roll Call:

In Attendance: Trustee’s Pam Finch, Kyle Gandy, Jacque Mooney, Michael Dean and Chairman Floyd Eason.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. Public and Trustee Input:

A. Public: None.

B. Trustees: None.

4. Manager’s Report: None.

5. Trust Input: None

6. Adjournment

MOTION: TO AJOURN AT 6:38 PM.

MOVED BY: GANDY SECOND: MOONEY

AYES: GANDY, FINCH, MOONEY, DEAN AND CHAIRMAN EASON

NAYS: NONE

Approved this 3rd day of April 2023.

MINUTES
DEL CITY ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
March 20, 2023 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on March 17, 2023.)

1. **Call to order:** at 6:38 PM. by Chairwoman Pam Finch

2. **Roll Call:**

In Attendance: Trustee’s Floyd Eason, Kyle Gandy, Jacque Mooney, Michael Dean and Chairwoman Pam Finch.

City Employees: Acting Trust Manager Mike Cantrell, City Clerk Melissa Jones, and City Attorney Beverly Palmer.

3. **Public and Trustee Input:**

A. Public: None

B. Trustees: None

4. **Surplus Property – Near NE 10th & Sunnyslane**

Discussion, consideration, possible action to declare/deny approximately 56.5 acres of real property located near NE 10th Street and Sunnyslane, specifically Tracts I, II and part of Tract III, legally described in Exhibit A to the DCEDA agenda, as surplus to the Authority’s needs; authorize that it be processed for final disposition as approved by the Acting Trust Manager. The real property is currently occupied by a lessee, and the public purpose has been abandoned. Neither the City nor the DCEDA has plans to utilize the property in the foreseeable future.

MOTION: TO DECLARE APPROXIMATELY 56.5 ACRES OF REAL PROPERTY LOCATED NEAR NE 10TH STREET AND SUNNYSLANE, SPECIFICALLY TRACTS I, II, AND PART OF TRACT III, LEGALLY DESCRIBED IN EXHIBIT B TO THE COUNCIL AGENDA, AS SURPLUS TO THE CITY’S NEEDS; AUTHORIZE THAT IT BE PROCESSED FOR FINAL DISPOSITION AS APPROVED BY ACTING CITY MANAGER. THE REAL PROPERTY IS CURRENTLY OCCUPIED BY A LESSEE, AND THE PUBLIC PURPOSE HAS BEEN ABANDONED.

MOVED BY: GANDY

SECOND: DEAN

AYES: GANDY, FINCH, MOONEY, DEAN AND CHAIRMAN EASON

NAYS: NONE

5. **Trust Input:** None

6. **Adjournment**

MOTION: TO ADJOURN AT 6:41 PM.

MOVED BY: DEAN SECOND: GANDY

AYES: GANDY, EASON, MOONEY, DEAN AND CHAIRWOMAN FINCH

NAYS: NONE

Approved this 3rd day of April 2023.