



GRADING (EARTH CHANGE) PERMIT APPLICATION PACKET

Public Works

405-671-2874

4500 N.E. 4th Street
Del City OK 73117

Fax: 405-671-2887

Community Development

405-670-7314

3701 S.E. 15th Street
Del City OK 73115

permits@cityofdelcity.org

www.cityofdelcity.com

APPLICATION CHECKLIST

- _____ Signed Application
- _____ Construction Drawing
- _____ Site Plan
- _____ Site Plan
- _____ Detention Plans
- _____ Detention Calculations
- _____ Construction Schedule
- _____ Applicant Certification
- _____ Property Owner Certification
- _____ OKR10 Construction Stormwater NOI

If not required to submit a Construction Stormwater Discharge Permit:

- _____ SWPPP
- _____ Erosion Control Sheet and BMPs Plan

All required documents must be submitted in its entirety to permits@cityofdelcity.org.

Incomplete applications will not be accepted.

FOR STAFF USE ONLY:

- Code _____
- Zoning _____
- Floodplain _____
- Stormwater _____
- Drainage _____
- Public Works _____
- Fire Department _____
- Inspections _____

DATE SUBMITTED: _____

ENTERED INCODE BY: _____

PERMIT APPROVED: _____

DUE: \$ _____ RECEIPT NO. _____



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APPLICANT INFORMATION

Applicant Name: _____

Applicant Address: _____

City: _____ State: _____ Zip: _____

Applicant Contact Phone: No. _____ Cell: _____ Fax: _____

Applicant E-mail Address: _____

Property Owner Name: _____ Address: _____

Property Owner Phone: _____ Property Owner Email: _____

PROJECT INFORMATION

Project Name: _____ Address: _____

Construction Type: Utility __ Industrial __ Commercial __ Residential 1 & 2 Family __
Agricultural __ Oil and Gas __ Multifamily __

Zoning District (s): _____ Floodplain Zone (s): _____ AICUZ Zone (s): _____

Total Lot Size (ac): _____ Total Disturbed Area (ac): _____

Existing Impervious Surface (sq ft): _____ Proposed Impervious Surface (sq ft): _____

ODEQ NOI Submitted: YES NO Authorization No.: _____

CONTRACTOR INFORMATION

General Contractor Name: _____

Gen. Contractor Address: _____

City: _____ State: _____ Zip: _____

Responsible Party: _____

Phone: _____ Cell: _____ Fax: _____

24-hr Emergency Contact: _____ Cell: _____

Construction Start Date: _____ Construction End Date: _____

Applicant Certifications

I certify under the penalty of law that I have personally examined and I am familiar with the information submitted in the attached document; and based on my information, I believe the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possible of a fine and/ or civil penalty. _____ (initial)

I certify that the proposed earth change has been designed to cause no adverse impact to any property and that I accept sole responsibility for any current or future adverse impacts caused to this or any other property due to the proposed or constructed changes in the established storm water drainage. _____ (initial)

I hereby submit this application for a Grading (Earth Change) Permit.

APPLICANT SIGNATURE

DATE

Property Owner Certifications

I certify under the penalty of law that I have personally examined and I am familiar with the information submitted in the attached document; and based on my information, I believe the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possible of a fine and/ or civil penalty. _____ (initial)

I certify that the proposed earth change has been designed to cause no adverse impact to any property and that I accept sole responsibility for any current or future adverse impacts caused to this or any other property due to the proposed or constructed changes in the established storm water drainage. _____ (initial)

I certify that the applicant has my authorization to submit the grading permit application. I certify that I understand that as the Property Owner, I am ultimately responsible for anything that is done to the property. _____ (initial)

PROPERTY OWNER SIGNATURE

DATE