

City Hall  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma 73115



(405) 677-5741  
[www.cityofdelcity.com](http://www.cityofdelcity.com)  
email: [info@cityofdelcity.org](mailto:info@cityofdelcity.org)

## The City of Del City

Floyd A. Eason, Mayor

Michael Dean, Council Member..... Ward 1

Pam Finch, Council Member & Vice-Mayor ..... Ward 2

Jacque Mooney, Council Member ..... Ward 3

Kyle Gandy, Council Member..... Ward 4

(Contact info at: [www.cityofdelcity.com](http://www.cityofdelcity.com))

Mike Cantrell, Acting City Manager

Melissa Jones, City Clerk

Beverly Palmer, City Attorney

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## Public Notice of Meeting

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### Regular Meeting City Council

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**February 21, 2023 at 6:00 p.m.**

The City of Del City encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 17, 2023.**

Signed: s/Melissa Jones

City Clerk / Deputy City Clerk

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# Agenda

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**1. Call to Order**

**2. Roll Call**

**3. Invocation**

**Pledge of Allegiance**

**4. Public and Council Input**

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public
- B. Council

**5. City Manager's Report  
City Clerk's Report**

**6. Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Council, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Council members, the item will be heard in regular order.)

**A. Budget Amendment**

Approve budget amendment for FY 2022-2023, as shown in Exhibit A to the Council agenda. Requested by City Clerk Melissa Jones

**B. Minutes of January 31, 2023 Special Meeting**

Approve minutes of the special meeting of Council of January 31, 2023. Requested by City Clerk Melissa Jones

**C. Minutes of February 6, 2023 Regular Meeting**

Approve minutes of the regular meeting of Council of February 6, 2023. Requested by City Clerk Melissa Jones

- D. Minutes of February 9, 2023 Joint Special Meeting  
Approve minutes of the joint special meeting of City Council and the Planning Commission of February 9, 2023. Requested by City Clerk Melissa Jones
- E. Blanket Purchase Order – Fleet Maintenance  
Approve blanket purchase order for Fleet Maintenance Division for FY 2022-2023 under account 01-518-218. Requested by Public Works Director Mike Hatfield

01-0634	NAPA Auto	\$500.00
01-0354	O'Reilly's Auto	500.00
01-0443	Perfection Equip Co	500.00
01-2992	Southern Tire Mart	<u>500.00</u>
	Total	\$2,000.00

**7. Monthly Update from the Fire Chief**

Discussion, consideration, possible action to approve receiving a monthly update from the Fire Chief. Requested by Mayor Floyd Eason

**8. Extension of SE 24<sup>th</sup> Street to Sooner Road**

Discussion, consideration, possible action to approve/deny the extension of SE 24<sup>th</sup> Street to Sooner Road; direct staff accordingly. Requested by Mayor Floyd Eason.

**9. Lease Agreement - Motocross**

Discussion, consideration, possible action to approve or approve with modifications or deny entering into an updated 12-month lease agreement with Motocross (JT Powersports, LLC) for the property located at 4601 East Reno Avenue, Del City, Oklahoma 73115, for the amount of \$1,000 per month; authorize Mayor to endorse same. Requested by Development Director JD Hock

**10. Surplus Items**

Discussion, consideration, possible action to declare/deny the items listed in Exhibit B to the Council agenda as surplus to the City's needs; authorize the City Manager to dispose of surplus items. Requested by Development Director JD Hock

**11. Assess Abatement Costs to Property Owners**

Discussion, consideration, possible action to approve and ratify or deny and remove assessment costs in the total amount of \$5,358.62 to property owners for cleanup of property previously abated, in accordance with Del City Code Sections 13-106 through 13-114. Requested by Chief Code Enforcement Officer Antonio Singleton

- (1) Location: 4404 SE 20<sup>th</sup> St  
 Owner: Kelly Jo Davis (Oklahoma City, OK)  
 Contractor Fee .....\$1,200.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc.....\$16.00  
 Total Expenses.....\$1,569.54
  
- (2) Location: 3120 Del View Dr.  
 Owner: Mary Jo Newsom (Del City, OK)  
 Contractor Fee .....\$850.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc.....\$16.00  
 Total Expenses.....\$1,219.54
  
- (3) Location: 3321 SE 19<sup>th</sup> St.  
 Owner: Winters Pauline (Del City, OK)  
 Contractor Fee .....\$2,200.00  
 Administrative Expenses .....\$353.54  
 Mailings, photos, processing, copying, etc.....\$16.00  
 Total Expenses.....\$2,569.54

**12. Executive Session**

Discussion, consideration, possible action to approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

Discussion concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee, including but not limited to the process of designating an Acting City Manager or appointing a City Manager, pursuant to 25 O.S. § 307(B)(1). Requested by Acting City Manager Mike Cantrell

**13. Action from Executive Session**

Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, including but not limited to the process of designating an Acting City Manager or appointing a City Manager. Requested by Acting City Manager Mike Cantrell

**14. Council Input**

**15. Adjournment**

CITY OF DEL CITY  
 FY 2022-23 BUDGET  
 February 21, 2023

**EXHIBIT A**

**GENERAL FUND (01)**

Acct. Revenue		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-4321	Police Grants	32,238	250 250	32,488	Aftermath Grant Proceeds

Acct. Expense		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
01-517-225	K-9/Drug Support	-	250 250	250	Police K-9 Program

**ENTERPRISE FUND (03)**

Acct. Expense		Current Budget	Budget Increase	Amended Budget	Notes/Reason for Change
03-502-430	Vehicles	35,000	(35,000)	-	Needed for PD
03-517-430	Vehicles	575,000	35,000	610,000	Equipment for New Vehicles
			-		

## Surplus items for February 21,2023

ITEM	QUANTITY
DELL E2011HC (2012)	3
DELL P2419H (2019 BROKEN SCREEN)	1
DELL E2011HT (2012)	8
DELL E2414 (2014)	1
DELL ST2420LB (2012)	1
DELL E2314HF (2014)	1
DELL E170SC (2011)	1
DELL 2408WFPB (2008)	1
DELL P2312HT (2012)	2
DELL 1908FPT (2008)	1
SAMSUNG 2243SWX (2009)	1
NEOVO F-417 (2005)	2
ACER G226HQL (2014)	2
ACER P206HL (2011)	1
ACER G225H (2011)	1
HP S2031 (2011)	1
HP 1702 (2003)	2
HP VS17E (2006)	2
DELL OPTIPLEX 990 (NO HD OR RAM)	6
DELL OPTIPLEX 790 (NO HD OR RAM)	2
DELL OPTIPLEX 9020 (NO HD OR RAM)	1
HP 110-243W (NO HD OR RAM)	2
BROTHER MFC-7860DW (2014)	1
EPSON WF-2750 (2016)	1
PANASONIC LUMIX DMC-TS3	1
RCA VHS CAMCORDER CC507	1
D-LINK DGS-1248T	1
CROWN CDI1000 (BROKEN)	1
DIGITAL WATCHDOG V1362DIR	3
WBOX OE-D1000V	1
HP OFFICEJET PRO 8000 (2009)	1
DELL E310DW (2015)	2

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## The City of Del City

Floyd A. Eason, Chairman  
Michael Dean, Vice Chair  
Pam Finch, Secretary  
Jacque Mooney, Trustee  
Kyle Gandy, Trustee

Mike Cantrell, Acting Trust Manager  
Melissa Jones, City Clerk  
Beverly Palmer, City Attorney

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## Public Notice of Meeting

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### Regular Meeting Del City Municipal Services Authority (DCMSA)

City Hall – Council Chambers  
3701 SE 15<sup>th</sup> Street  
Del City, Oklahoma

**February 21, 2023 at 6:00 p.m.**

The DCMSA encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk at least 48 hours before the scheduled meeting is encouraged to make the necessary accommodations.

Posted for public view at **5:00 p.m.** on **February 17, 2023.**

Signed: *s/Melissa Jones*  
City Clerk / Deputy City Clerk

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# Agenda

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1. **Call to Order**
2. **Roll Call**
3. **Public and Trustee Input**

- A. Public
- B. Trustees

4. **Manager's Report**
5. **Consent Docket**

Discussion, consideration, possible action to approve the following items by unanimous consent, with one motion:

(This item is placed on the agenda so the Trust, by unanimous consent, may designate those routine agenda items they wish to approve or acknowledge by one motion. If any proposed item does not meet with approval of all Trust members, the item will be heard in regular order.)

- A. **Minutes of January 31, 2023 Special Meeting**  
Approve minutes of the special meeting of DCMSA of January 31, 2023. Requested by City Clerk Melissa Jones
- B. **Minutes of February 6, 2023 Regular Meeting**  
Approve minutes of the regular meeting of DCMSA of February 6, 2023. Requested by City Clerk Melissa Jones
- C. **Blanket Purchase Order – Fleet Maintenance**  
Approve blanket purchase order for Fleet Maintenance Division for FY 2022-2023 under account 20-530-218. Requested by Public Works Director Mike Hatfield

01-0050	FleetPride	\$500.00
01-0005	Hoidale Company	500.00
01-0634	NAPA Auto	500.00
01-0907	Rush Truck Center	500.00
01-0288	United Engines	<u>500.00</u>
	Total	\$2,500.00

6. **Filter Backwash Pump**

Discussion, consideration, possible action to approve/deny purchasing a filter backwash pump for the Wastewater Treatment Facility from Grundfos CBS Inc. through Haynes Equipment Co. for the amount of \$21,828. The backwash pump is part of the filtration



system designed and built from proprietary components that are critical to meet the permit standards set by DEQ and EPA at the Del City Wastewater Treatment Facility. Requested by Public Works Director Mike Hatfield

- 7. Trust Input**
- 8. Adjournment**